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FACULTY BULLETINS

SOUTHERN ILLINOIS NORMAL UNIVERSITY

CARBONDALE, ILLINOIS

OFFICE OF THE PRESIDENT

Volume VI

1940 - 1941

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SOUTHERN ILLINOIS NORMAL UNIVERSITY

Standing Faculty Committees

1940-1941

The standing committees of the faculty are listed below together with the members of each committee. This committee list was worked over last year by the Faculty Senate and part of it has been announced before. Changes in the personnel of the faculty have made necessary a few changes in the personnel of the committees as set up by the Senate. There have also been a few changes in the general committee organization.

The most important change that has been made in the present list of committees is that the Committee for the Improvement of Instruction is discontinued, since the American Council Central Committee will be serving approximately the same functions as were formerly served by the Committee for the Improvement of Instruction.

This American Council Central Committee will be reorganized and reconstituted as soon as the fall term is well under way. It was thought best, therefore, not to list the members of the committee of last year. It should be remembered, however, that this committee is at present perhaps the most important single committee on the campus. The new personnel of this committee will be announced as soon as the Senate and the Council of Administration have had time to reconstitute the committee.

The Faculty Senate

Annemarie E. Krause, Chairman
Vincent DiGiovanna
Harry G. Brainard
Julia Neely
R. A. Scott
W. G. Cisne
Mary Entsminger

The Curriculum Committee

The Curriculum Committee consists of the Committee Chairman, appointed by the Council of Administration, the Chairmen of the divisions, the members of the Faculty Senate, and the Head of the Education Department.

Since the Commission on Teacher Education of the American Council on Education will be strongly concerned with the curriculum of the college, the chairman and vice chairman of the American Council Central Committee will be considered ex officio

66966

members of the Curriculum Committee for the duration of our relationship with the Commission.

The following are the members of the Curriculum Committee:

John R. Mayor, Chairman
Esther M. Power
Charlotte Zimmerscheid
Rockwell McCreight
Willis G. Swartz
E. L. Borkon
Tracy L. Bryant
Annemarie E. Krause
Vincent DiGiovanna
Harry G. Brainard
Julia Neely
R. A. Scott
W. G. Cisne
Mary Entsminger
F. G. Warren
Hal Hall
William B. Schneider

The Personnel Council

The Personnel Council consists of the representatives of all the various agencies that have to do with personnel work among the students. The Dean of Men is the chairman of the Council. A list of the members of the Personnel Council follows:

E. G. Lentz, Chairman
Lucy K. Woody
Emma Bowyer
Ted Ragsdale
Wanda Newsum Gum
R. D. Bowden
Bruce W. Merwin
Marie A. Hinrichs
E. L. Borkon
Julia Minnette Barber
Marjorie Shank
Wilbur Rice
Helen Dial

Freshman Sponsors

Emma Bowyer, Chairman
Gladys Babcock
Sara Baker
Helen Baldwin
Frances Barbour
Mary Louise Barnes
Winifred Burns
Elizabeth Cox
Dorothy M. Davies
Thelma Kellogg
Helen Matthes
Helen McLane
Julia Neely
Esther M. Power
Lulu D. Roach
Madelyn Scott
Madeleine Smith
Alice K. Wright
Orville Alexander
Sherman P. Barnes
V. A. Buboltz
J. Cary Davis
Robert D. Faner
Louis W. Gellermann
Emerson Hall
J. W. Harris
Judson T. Landis
Ronald O. Lippitt
Glenn Martin (winter and spring)
W. C. McDaniel
John B. Parrish
Charles Pardee
Melvin J. Segal
Emerson Van Cleave
Joseph Van Riper
Floyd V. Wakeland
George H. Watson
Walter B. Welch

Sophomore Advisors

Ted R. Ragsdale, Chairman
T. W. Abbott
Flemin W. Cox
Mary Crawford
William P. Dallmann
Vincent DiGiovanna
Robert W. English
Annemarie E. Krause
Douglas E. Lawson
Dorothy B. Magnus
Susie Ogden
Delmar W. Olson
William B. Schneider
Martha Scott
Burnett Shryock
Hilda A. Stein
K. A. Van Lente
Richard Watson
John I. Wright
Charlotte Zimmerschied

County Representatives

Alexander County	Thomas F. Barton
Bond County	F. G. Warren
Clay County	J. Cary Davis
Clinton County	Clarence H. Cramer
Franklin County	Richard L. Beyer
	Charles J. Pardee
Gallatin County	Robert D. Faner
Hamilton County	Flemin W. Cox
Hardin County	Emerson Hall
Jackson County	Evelyn Rieke
Jefferson County	R. E. Muckelroy
Johnson County	Sarah Baker
Macoupin County	Louis W. Gellermann
Madison County	Harry G. Brainard
	Thelma Kellogg
Marion County	T. W. Abbott
Massac County	J. W. Neckers
Monroe County	Hilda A. Stein
Montgomery County	O. B. Young
Perry County	R. D. Bowden
Pope County	Robert C. Cassell
Pulaski County	Douglas E. Lawson
Randolph County	John R. Mayor
Saline County	Emma Bowyer
	J. W. Harris
St. Clair County	William B. Schneider
	Rockwell McCreight
Union County	W. O. Brown
Washington County	William P. Dallmann
	Annemarie E. Krause
Wayne County	W. G. Cisne
White County	Tracy L. Bryant
Williamson County	John I. Wright
	Orville Alexander
Other Counties	Melvin J. Segal

Advisory Committee on Long Term Planning

Roscoe Pulliam, Chairman
John D. Dill
Mrs. Reed Green
Edward V. Miles
William Marberry
J. Henry Schroeder
J. W. Neckers
Harry G. Brainard
Howard E. Bosley
William McAndrew
Jane Crichton
Isaac Schaffer

Adult Educational Procedure

R. D. Bowden, Chairman, 1942
Lulu Roach, 1942
J. Henry Schroeder, 1943
Sina Mott, 1943
Louise Bach, 1944
Douglas E. Lawson, 1944
Wendell Whitlock
Francis Whitney

Appointments

J. W. Neckers, Chairman
Bruce W. Merwin, Executive Secretary
W. G. Cisne, 1941
V. A. Buboltz, 1942
Mary Entsminger, 1943
Willis G. Swartz, 1944
Emma Bowyer, 1945
Thomas F. Barton

Athletic

R. L. Beyer, Chairman, 1942
O. B. Young, 1941
R. A. Scott, 1943
Charles D. Tenney, 1944
Clarence Cramer, 1945
J. W. Neckers, 1946
James Morton Smith
Marjorie Van Bibber

Board of College Publications

Marjorie Shank, 1941
Alice K. Wright, 1941
Esther M. Power, 1942
Richard L. Beyer, 1942
Madeleine Smith, 1943
Thomas F. Barton, 1943
Wayne Mann
Olive Walker

Bureau of Child Guidance

W. A. Thalman, Director on Leave of absence
Douglas E. Lawson, Acting Director, 1942
Associates:
Marie Hinrichs
Florence Denny
Wanda Newsum Gum, 1941
Evelyn Rieke, 1943
E. L. Borkon, 1944
Ronald O. Lippitt

Committee on Radio Broadcasting:

T. W. Abbott (Extension)
David S. McIntosh (Music Head)
Dorothy B. Magnus (Director of Dramatics)
Orville Alexander, 1942
Gladys Westwood
Max Hill

Chapel Music and Student Programs

D. S. McIntosh
Helen Matthes, 1942
Floyd Wakeland, 1943

Committee on Rural Life and Welfare

George Bracewell, Chairman, 1943
R. E. Muckelroy, 1941
E. E. Hall, 1941
Judson T. Landis, 1942
Earl Cazel, 1942
Gladys L. Smith, 1943
Robert C. Cassell
Marcenna McCall
Hugo Hasheider

Committee on Graduate Study and Graduate Scholarships

Ted R. Ragsdale, Chairman, 1945
Marie Hinrichs, 1942
John B. Parrish, 1942
W. G. Swartz, 1942
William M. Bailey, 1943
Edith Krappe, 1943
Robert C. Cassell, 1943
J. W. Neckers, 1944
Vera L. Peacock, 1944
Bruce W. Merwin, 1944
John R. Mayor, 1945
Marjorie Shank, Secretary, 1945
Thedazell Smith
Marshal Stelzreide

Debating

Orville Alexander, Chairman, 1942
Dorothy B. Magnus
Sherman B. Barnes, 1942
J. W. Harris, 1943
Douglas E. Lawson, 1943
Wilma Rains
Carl McIntyre

Entertainment

Robert D. Faner, Chairman, 1944
Clarence Cramer, 1942
Hilda Stein, 1942
Melvin J. Segal, 1942
W. C. McDaniel, 1943
Madeleine Smith, 1943
Julia Neely, 1943
Vincent DiGiovanna, 1944
Hank Mannle
Eva Jane Milligan

Faculty Library

Clarence Cramer, Chairman, 1942
Thelma Kellogg, 1942
Wendell Margrave, 1942
Madge Troutt, 1943
Flemin W. Cox, 1943
Ruth Fults, 1943
Charlotte Zimmerschied, 1944
Walter B. Welch, 1944

Graduation

T. W. Abbott, Chairman
Marjorie Shank
Sara Baker, 1941
Ted Ragsdale, 1942
J. Cary Davis, 1943
Kate Bunting
Noah Tapley

Housing

W. M. Bailey, Chairman, 1943
Florence Denny
Lucy K. Woody
E. G. Lentz
Wanda Newsum Gum, 1942
Leland Lingle, 1942
Annemarie E. Krause, 1943
Charles Pratt
Edith Edrington

Museum and Visual Education

Thomas F. Barton, Chairman, 1944
Fred Cagle, Director of Museum
Louis W. Gellermann, 1941
Gladys Williams, 1941
Elsie McNeill, 1942
Bruce W. Merwin, 1942
W. M. Bailey, 1943
Willard Gersbacher, 1943
Joseph Van Riper, 1944
J. Cary Davis, 1945
Howard Bosley, 1945
C. C. Logan
Bill Horrell
Esther Ayers

Registration Procedure

R. A. Scott, Chairman
Marjorie Shank
Edward V. Miles
Mary Louise Barnes, 1942
Willis G. Swartz, 1943
Helen Hall
Sarah Hunter

Student Health

Marie Hinrichs, Director
Associates:
E. L. Borkon
Leland P. Lingle
Florence Denny
Helen McLane, 1942
Ellen Todd
David Frederick

Student Employment

William McAndrew, Chairman
Edward V. Miles, Secretary
E. G. Lentz, Dean of Men
Lucy K. Woody, Dean of Women
Wanda Newsum Gum
Julia M. Barber, 1942
Susie Ogden, 1943

Student Loan

E. G. Lentz, Dean of Men, Chairman
Lucy K. Woody, Dean of Women
E. V. Miles, Business Manager
J. Cary Davis, 1941
Susie Ogden, 1942
V. A. Buboltz, 1943

Scholarship

Alice K. Wright, Chairman, 1945
John R. Mayor, 1941
Wanda Newsum Gum, 1942
Annemarie E. Krause, 1943
Harry G. Brainard, 1944
Blanche Cox
Hank Mannle

Social

Mary Crawford, Chairman
Mary Entsminger, 1941
Hal Hall, 1941
Julia M. Barber, 1941
R. A. Scott, 1942
R. E. Muckelroy, 1942
Rockwell McCreight, 1942
William McAndrew, 1943
Mary Louise Barnes, 1943
William Dallmann, 1944
Dorothy Davies, 1944
Bladys Babcock, 1944
Lucy K. Woody, 1945
Mary Ellen Evans
Harry Marberry

Summer Session Extra-Curricular

Dorothy Muzzey, Chairman, 1944
Edith Krappe, 1941
Richard L. Beyer, 1942
Elsie McNeill, 1943
Walter B. Welch, 1945
Bruce Church
Pat Lill

Student Council Advisory Board

John I. Wright, Chairman, 1942
Esther Power, 1941
William B. Schneider, 1943
George Watson, 1944

The Egyptian

William B. Schneider, 1942
Glen Martin, 1942
K. A. Van Lente, 1943
Esther Power, 1943

The Obelisk

Julia Neely, 1943
V. A. Buboltz, 1943

Term Programs and Class Schedules

Richard Beyer, Chairman, 1941
William B. Schneider, 1942
Dorothy M. Muzzey, 1943
Melvin Appelbaum
Grahame Crichton

Textbook Rental Committee

J. R. Purdy, Chairman
Susie Ogden, 1941
K. A. Van Lente, 1942
Florence Wells, 1942
Ruby Van Trump, 1943
Charles D. Tenney, 1943
William Townes
Alberta Charon

Division Chairmen and Members of the Faculty Senate

The following divisional organization of the College for 1940-41 is included here for the information of the faculty:

I. The Social Studies

Chairman - Willis G. Swartz
Member of Faculty Senate - Harry G. Brainard
Departments: History, Economics, Political Science, and Sociology.

II. The Humanities

Chairman - Esther Power
Member of Faculty Senate - Julia Neely
Departments: English, Foreign Language, Music, and Art.

III. Biological and Earth Sciences

Chairman - E. L. Borkon
Member of Faculty Senate - Annemarie E. Krause
Departments: Health, Geography, Botany, and Zoology.

IV. Physical Sciences and Mathematics

Chairman - Charlotte Zimmerscheid
Member of Faculty Senate - R. A. Scott
Departments: Physics, Chemistry, and Mathematics.

V. Practical Arts and Crafts

Chairman - Tracy L. Bryant
Member of Faculty Senate - Vincent DiGiovanna
Departments: Agriculture, Household Arts, Manual Arts, Business Training, and Physical Education.

VI. Professional Studies

Chairman - Rockwell McCreight
Member of Faculty Senate - W. G. Cisne
Departments: Education and Practice Teaching.

Law Programs and Class Enrollment, Textbook Social Committee

Richard Dover, Chairman, 1941
William S. Rubinstein, 1942
Dorothy L. Weaver, 1943
Melvin Aronson
Brahms Crichton

J. R. Parry, Chairman
Emile Brien, 1941
C. A. Van Lanth, 1942
Clarence Wells, 1943
Ruth Van Dyke, 1943
Charles F. Trevor, 1944
Willem Dumas
Alberto Cuneo

Division Chairmen and Members of the Faculty Senate

The following divisional organization of the College for 1940-41 is included here for the information of the Faculty:

I. The Social Studies

Chairman - Willis S. Smith
Member of Faculty Senate - Harry G. Brainard
Departmental History, Economics, Political Science, and Sociology.

II. The Humanities

Chairman - Arthur Fiske
Member of Faculty Senate - Julia Healy
Departmental English, Foreign Language, Music, and Art.

III. Biological and North Sciences

Chairman - E. L. Dodson
Member of Faculty Senate - Anthony E. Brown
Departmental Health, Geography, Science, and Biology.

IV. Physical Sciences and Mathematics

Chairman - Charlotte Lippenscheid
Member of Faculty Senate - C. A. Smith
Departmental Physics, Chemistry, and Mathematics

V. Practical Arts and Crafts

Chairman - Fred L. Bryant
Member of Faculty Senate - Vincent Dickerson
Departmental Agriculture, Horticultural Arts, Manual Arts, Business Fashions, and Practical Education.

VI. Professional Studies

Chairman - Roswell Rodriguez
Member of Faculty Senate - E. A. Clark
Departmental Education and Practice Teaching

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

September 9, 1940

Volume 6 Number 1

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Meetings

The Council of Administration will meet on Tuesday afternoon at three o'clock in the President's Office.

Staff members of the Bureau of Child Guidance will meet on Tuesday at one o'clock in room 105 of Parkinson Laboratory.

The regular monthly meeting of the faculty will be held on Monday afternoon, September 16, at four o'clock in the Little Theatre Auditorium.

Presumably the staff of the President's Office will be hosts at the regular faculty tea immediately preceding the meeting. Since we shall be welcoming several new faculty members, it will be especially desirable to have as many members of the faculty as can possibly be away from their classes to attend the tea.

The Bulletin Belongs to the Whole Faculty

With this number we begin Volume 6 of the Faculty Bulletin. Last week I received Number 1 of Volume 14 of the weekly Bulletin of the Harrisburg Public Schools, which is very similar in general pattern to the Faculty Bulletin here. In the foreword to Volume 14 Superintendent Malan had the following paragraph concerning the Bulletin:

"For this instrument to be most worthwhile it will need to be the product of the entire organization, serving the purpose of every member of the staff. To achieve that the principals, supervisors and teachers are urged to make contributions, and to offer suggestions and criticisms for the improvement of the Bulletin. Though the Bulletin is compiled and sent out from the superintendent's office it should not be construed to be merely an instrument to carry his directions."

We also should like to have members of the faculty who have anything of importance to say to the whole faculty feel perfectly free to use the weekly Bulletin. Hitherto this has not been done as much as it should be.

Concerning First Term Juniors

Mr. Ragsdale has asked that the following announcement be made:

"Department Heads who are advising first term juniors should send them to Mr. Ragsdale's office for their permanent record cards. The profile charts for the sophomore tests are also available and Department Heads should also have these students call for them."

Revised Outline of Administrative Organization

Since the Outline of Administrative Organization of the College is going to be revised this year, we shall not issue it until later in the fall term. We shall be glad to have any suggestions that faculty members care to submit on the revision of this outline.

Announcement for Student Employment Service

Mrs. Gum has asked that the following announcement be made:

"At its last meeting, the Student Employment Committee approved a plan whereby time sheets for student NYA employees must be signed by the faculty supervisor and not by other student workers. The Committee also feels that it is unwise for supervisors to use a stamp for their signatures, or anything that would make it possible for students to turn in time that had not been officially approved and signed by the supervisor."

The Faculty Fund for Scholars in Exile

Since Dr. Erich Franzen has received a permanent appointment at Miami University, it will be necessary to vote upon the disposition of the funds pledged for his salary for this year. Faculty members who made pledges and contributions to the Faculty Fund for Scholars in Exile for the year 1940-41 are urged to remain for a few minutes after faculty meeting on September 16.

Completing the Faculty Directory File

New faculty members are requested to call at the President's Office to fill out faculty directory cards. Faculty members who

have changed their addresses or telephone numbers should also call at the President's Office and record these changes on their cards.

State Pension Requirements for New Faculty Members

The members of the faculty who have not taught previously in the State of Illinois will need to familiarize themselves with the Illinois Pension Fund Law to which all teachers in teachers colleges are at present required to contribute. A complete explanation of this matter will be found in the Faculty Bulletin for November 15, 1937 (Volume 3, Number 11).

It will be necessary for new teachers to fill out a report of their previous teaching experience in Illinois or elsewhere. A form is provided by the Business Office for this purpose. Sometime before the first monthly pay check is due, those members of the faculty who have not previously done so will please come to the Business Office and fill out this form. We should like a report even from people who have no previous teaching experience.

Another Important Faculty Publication

Mr. Douglas Lawson of the Education Department has a very fine article entitled "The Teacher as a Diagnostician" in the September issue of Hygeia. A copy of this number of the magazine is on file in the Library for those who would be interested in reading it. Incidentally, Mr. Lawson is winning wide recognition as a writer.

New Parking Regulations

Beginning today parking for more than a few minutes at a time is not permitted on the campus driveway between the Normal Avenue gate and the entrance to the parking space east of Anthony Hall, except after four o'clock in the evening or to out of town visitors to the campus. This applies to all of the members of the college staff including the president and to all students.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

September 16, 1940

Volume 6 Number 2

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Meetings

The regular monthly meeting of the faculty will be held this afternoon at four o'clock in the Little Theater Auditorium. The staff of the President's Office will be the hosts at the regular faculty tea at three-thirty.

The Committee on Long Term Planning will meet on Tuesday afternoon at three o'clock in the President's Office.

The Council of Administration will meet on Thursday afternoon at three o'clock in the President's Office.

Members of the newly appointed Budget Committee are asked to meet Thursday morning at nine-fifteen in the President's Office.

Report from Department Heads

Again we are confronted with an enrollment that very seriously overtaxes the facilities of the college. Again we will meet this as we did last year, in the best way that we can. We did a very fine job last year under circumstances that were not greatly different from those that we will face this year.

While we expect the departments and divisions of the college to work out their own problems as well as they can, it is highly important that very bad conditions that cannot be remedied in this way be reported to the office. Even though it is late, we do not want to have people working under almost intolerable conditions. I should like, therefore, to have each department report sometime during this week what appears to be the worst situation that effects its work. I should like to have similar reports from the training schools and from the non-academic agencies of the college.

Status of the New Building

I am pleased to report that very satisfactory progress has been made on the new building. The work on the acquisition of

the land is just about complete and the state architect's office has already done a large amount of work on plans.

On the recommendation of the state architect's office and with the approval of Mr. Dill, the Chairman of the Advisory Committee of the College, we have engaged Mr. Chance Hill to make a complete plan for the utilization of the college grounds for the future which will include as its most immediate task the planning of the roads, walks and landscaping of the newly acquired land.

Mr. Hammond, the chief state architect, and I have had a meeting with Mr. Miner, the state Director of WPA. Mr. Miner has pledged us the fullest possible cooperation on the landscaping of the grounds.

I have also discussed the problem of using WPA labor on the campus with the Carbondale Trades Council. The Trades Council showed an extremely friendly and cooperative attitude. They have agreed to interpose no objections to any kind of work which the WPA might do on the grounds as long as they do not work on the actual construction of the building or on the construction of one necessary approach to it. The Herrin Office of the WPA is ready to prepare as generous a project as their rules will permit, just as soon as the state architect's office and Mr. Hill have prepared the necessary engineer's drawing for the work on the grounds.

Preparing a Tentative Biennial Budget Request

At the meeting of the Council of Administration last week Miss Annemarie Krause, Chairman of the Faculty Senate, was asked to have the Senate name a faculty committee to confer with the administrative staff in preparing a tentative budget request to be presented at the forthcoming session of the Legislature. The Senate appointed the following committee from the divisions:

Physical Science -- Mr. John R. Mayor
Earth Science -- Miss Hilda Stein
Arts and Crafts -- Mr. Vincent DiGiovanna
Social Science -- Mr. Willis G. Swartz
Humanities -- Miss Thelma Kellogg
Professional Studies -- Miss Mary Entsminger

Since Mr. Mayor and Miss Stein served on the Committee on the Internal Budget of the college last spring, the Senate felt that their experience on this committee would be useful on the new committee.

The Administration will heartily welcome any suggestions that any members of the faculty may have concerning the expansion

of the college budget for next year. It would appear that with the sales taxing within the state increasing very sharply, the time would be ripe for the teachers colleges of Illinois to request that the salary schedules once adopted a short time prior to the depression be reinstated.

Two More Faculty Publications

Miss Vera L. Peacock, Head of the Foreign Language Department, has two articles in the September numbers of two different professional magazines. Her article "French Club as a Laboratory" appears in the magazine, School Activities, and her article entitled "A Differentiated Reading Program for French" appears in the September number of School Review. This is some additional recognition for the college.

Faculty-Student Reception Thursday

On Thursday evening of this week the College Social Committee has planned a faculty-student reception and dance which will begin at eight o'clock in the Men's Gymnasium. The reception will be from eight until nine o'clock followed by the dance from nine until twelve o'clock. We should like to make this faculty-student reception an occasion of some importance. I should like to request, therefore, that each department make arrangements within the department for its faculty to be properly represented at this reception, at least during the earlier part of the evening.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

September 23, 1940

Volume 6 Number 3

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Meetings

The Council of Administration will meet on Tuesday afternoon at three o'clock in the President's Office.

The Faculty Senate will meet during the third hour on Thursday at the usual place.

Members of the Athletic Committee are asked to meet in the gymnasium office at four o'clock this afternoon.

Names, Addresses and Telephone Numbers of New Faculty Members

Miss Madelyn Scott
109 North Poplar
Telephone--698Y

Miss Esther Shubert
201 Maple
Telephone--758

Mr. Robert W. English
521 Grand
Telephone--741X

Mr. Delmar W. Olson
Rural Route #1
Telephone--40F11

Mr. Ronald O. Lippitt
203 Almond
Telephone--256Y

Mr. Leonard J. Keefe
403 West Oak
Telephone--753K

Mr. Earl Cazel
808 Normal
Telephone--199

Mr. Richard E. Watson
406 West Pecan

Mr. Edward McDonagh
412 West Oak
Telephone--26

Assistants in Rural Practice

Miss Dorotha Bosket
800 South Forest
Telephone--548Y

Miss Eugenia Waring
809 South Normal
Telephone--12K

Miss Winifred Fites
807 South Illinois
Telephone--584K

Mr. Jean Fligor
Rural Route #1

Mr. Robert Bulla
717 South Illinois
Telephone--609L

Mr. Harold Wright
717 South Illinois
Telephone--609L

More Recognitions for Our Faculty

We have two very interesting items of faculty recognition to report this week.

SOUTHERN ILLINOIS UNIVERSITY

Dr. Marie Hinrichs has been appointed one of the trustees of the Marine Biological Laboratory of which Dr. Charles Packard is director. Other members of the Board of Trustees are: Dr. H. G. Albaum, Brooklyn College; Dr. C. A. Angerer, Ohio State University; Dr. Leon Churney, University of Pennsylvania; Dr. G. Failla, Memorial Hospital, New York; the Reverend J. A. Frisch, Canisius College; Dr. F. A. Hartman, Ohio State University; Columbus O'D. Iselin, Harvard University, Rockefeller Institute; Mrs. Rebecca Lancefield, Rockefeller Institute; Dr. Floyd Moser, University of Pennsylvania; and Dr. Eric Wald, Harvard University.

I submit that faculty members of S.I.N.U. are keeping good company.

Mr. Emerson Van Cleave of the Music Department of the college has one article entitled "Critics without Pay" published in the Educational Music Magazine. He has received the printed proof of another article entitled "Popular Music in the Vocal Program" which is to be published in the Music Educators Journal.

Scarcely a week passes these days but that some distinguished academic recognition comes to some member of our faculty.

Promotions in Academic Rank

Pursuant to recommendation made by all the full ranking professors of the college late in the summer term, the Normal School Board approved the following promotions in academic rank for the faculty:

To be appointed to rank of Professor

Mr. W. G. Cisne, Training Schools

To be appointed to rank of Associate Professor

Mr. George Bracewell, Rural Training Schools
Mr. Robert D. Faner, English Department
Mr. Douglas E. Lawson, Education Department

To be appointed to rank of Assistant Professor

Mr. Van A. Buboltz, Commerce Department
Mr. C. C. Logan, University High School
Mr. William Marberry, Botany Department
Mr. Fred Cagle, Zoology Department

Concerning the Springfield Meeting

Some of the new members of the faculty may not understand that all members of the faculty are expected to attend the meetings scheduled at Springfield for next Friday and Saturday unless they are compelled to be absent for reasons that would keep them from teaching if school were in session.

Mr. Lentz has just informed me that the time printed on the program is presumed to be daylight saving time.

Meeting of Freshman Sponsors

All freshman sponsors are asked to meet in front of Section 2 at the close of the assembly exercise on Tuesday morning.

Long Range Plans for Southern's Future

Nearly fifty years ago when the first World's Fair was being planned in Chicago, the chief promoter of the enterprise was Daniel Burnham. Shortly after the Fair, when the disposition of the Fair Grounds was under discussion, Mr. Burnham made a grand plan for the future development of the public parks and boulevards for the city of Chicago.

I quote below a quotation of his which should make a good watchword for Southern Illinois Normal University, the city of Carbondale, the State Highway Department, and whatever other agencies may be involved for the future development of the college grounds and their surrounding area.

> "Make no little plans - They have no magic to stir men's blood and probably themselves will not be realized - Make big plans - Aim high in hope, and work remembering that a noble-logical diagram once recorded will never die - but long after we are gone will be a living thing - asserting itself with ever growing insistency - remember that our sons and grandsons are going to do things that would stagger us - Let your watchword be order and your beacon beauty."--Daniel Burnham

We have no notion that the college will ever have the importance or the magnificence of Chicago or Washington, but the making of long range and very generous plans for the future is nonetheless very important here.

Ballot on Pension Plan

Following is the ballot for indicating your choice regarding the Retirement Plan discussed in the faculty meeting last week. Kindly return this ballot to the President's secretary by Wednesday noon of this week so that the committee will have the choice of the faculty before meeting with the other teachers college committees in Springfield.

I favor the proposed Retirement Plan ☐

I do not favor the proposed Retirement Plan ☐

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

September 30, 1940

Volume 6 Number 4

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Meetings

The Council of Administration will meet this afternoon at three o'clock in the President's Office.

On Tuesday morning at the assembly hour Judge Fred L. Wham of the Eastern District of Illinois, United States District Court, will speak at the assembly exercises. He is appearing under the auspices of the Illinois Bar Association for an address appropriate to Constitution Week. We should like to have as many faculty members present as possible.

The regular monthly meeting of the faculty will be held on Monday afternoon, October 7, at four o'clock in the Little Theatre Auditorium. Presumably the staff of the Agriculture Department will be hosts at the regular faculty tea immediately preceding the meeting.

Student Activity Fund Distribution

At the meeting of the Council of Administration last week the Student Activity Fund Budget was brought up for consideration. After reviewing the budget and discussing the various items in it, the Council decided that no sharp changes in the allocation of funds would be necessary and that, therefore, the meeting of heads of societies and student organizations and the faculty sponsors of such organizations might not be necessary this year. I am presenting below a copy of the budget showing the estimated income and the budget appropriations for last year together with the estimated income and the proposed budget appropriations for this year.

Unless it appears necessary to call a general meeting on this budget, the tentative budget as approved by the Council of Administration will be finally adopted next Tuesday.

	Last Year	This Year
Estimated Income	$30,950.00	$32,150.00

		Last Year		This Year
Allotments:				
College Athletics		$ 9,800.00		$10,000.00
Student Annual		4,500.00		4,500.00
Student Paper		2,600.00		2,600.00
Entertainment		3,350.00		3,000.00
Debate		300.00		300.00
Hospitalization		4,750.00		5,200.00
Music Organizations		800.00		800.00
(Little Theater)		- --- --		50.00
Social Activities		250.00		250.00
Student Welfare		600.00		600.00
Freshman Groups		300.00		300.00
Summer Conferences		250.00		350.00
Women's Athletics		600.00		800.00
Student Council:		925.00		950.00
Library	$150.00		$150.00	
Social and Pep Activities	250.00		250.00	
Student Directory	50.00		50.00	
Honor Letters and Pins	100.00		100.00	
Permanent Improvements	375.00		400.00	
Alumni Service and Other Promotional Activities		300.00		400.00
Publicity Service		200.00		250.00
Farm and Home Week		50.00		150.00
Convocation Activities		150.00		150.00
Contingent Fund		500.00		1,500.00
		$30,225.00		$32,150.00

It is understood that the College Athletics Fund is to receive all of the money collected at the gate for all athletic games including the homecoming game. Hitherto, since the construction of the stadium was begun, the receipts of the homecoming game have been turned in to the Stadium Fund. The stadium debt is now paid in full, but the stadium is not finished.

The Egyptian is to receive the advertising revenue in addition to the money allocated. The Entertainment Fund is to receive all cash gate receipts.

Special attention is given to the status of the Little Theater. The Little Theater is to receive all receipts for the homecoming play plus the money which is appropriated from the Student Activity Fund. However, if the homecoming play receipts plus the fifty dollars do not amount to a total of five hundred dollars, an additional amount is to be drawn from the Contingent Fund to bring the total budget for the Little Theater up to five hundred dollars.

Last year the Contingent Fund of five hundred dollars was overdrawn over one thousand dollars because various agencies

not provided for in this Student Activity Fund Budget drew upon this fund. This year we propose that no allocations are to be made from the Contingent Fund unless there has been a precedent for such allocations; that is, no organization that has not been receiving help hitherto can be considered in the Student Activity Fund Budget without presenting its case for approval to the Council of Administration.

Faculty Activity Tickets and Subscriptions to the Egyptian

Members of the faculty have the privilege of securing subscriptions to the Egyptian and tickets to the athletic games and the entertainment course at the same prices that are set in the student activity fee. Since the activity fee for the Fall Term has not been definitely allocated, the prices charged faculty members for the Fall Term will be those that prevailed last year. These are as follows:

Athletic Ticket	$1.95
Entertainment Ticket	.75
Subscription to the Egyptian ..	.40

Faculty members who do not hold season tickets for athletic games or the entertainment course will be charged regular single admission prices for such occasions as they choose to attend. Since it is assumed that all faculty members read the Egyptian anyway, and since copies are passed out without check, it will be taken for granted that members of the faculty who work on the campus will want a subscription to the Egyptian.

Method of Preparing Faculty Payroll

Although the academic year extends from September 9 to June 6, faculty salaries will be paid in nine equal installments beginning September 1 and ending May 31. This means that faculty members will be paid for a full month's service in September for which they work only three weeks instead of splitting the September payroll and issuing a separate payroll for one week in June.

The summer session salaries, equivalent to two months of the regular school year, will be paid in three installments--a June portion, a July portion, and an August portion. It is necessary to split the summer session payrolls because our fiscal period ends on June 30. This procedure is adopted to conform to the wishes of the State Department of Finance that all State salaries be paid on a calendar month basis.

An Announcement on Periodicals for the College Library

Mr. Bosley asks that the following announcement be made:

"Faculty members who wish to submit names of additional periodicals to be purchased by Wheeler Library for 1941 are asked to leave these at the loan desk by the end of the week.

"We now have a total of 423 magazines regularly subscribed for. We receive an additional 40 by gift and exchange. This list is available at the loan desk for those who want to see it."

Loans from the Household Arts Department

Miss Woody asks that the following announcement be included in the Bulletin:

"In the future, any equipment from the Household Arts Department should be borrowed and returned between three and four o'clock in Room 110 of the Main Building at which time a student will be in charge. These properties must be signed for and returned twenty-four hours later unless permission to use them is extended.

"Will faculty members and sponsors please see that this announcement reaches the various organizations and groups who are likely to want this service. We solicit your cooperation because a five minute interval between classes is inadequate for taking care of loans."

Our Weekly Publications

In the September 21 number of The Prairie Farmer there is an article illustrated with some photographs concerning the hybrid seed corn tests which our Department of Agriculture has been making under Mr. Cassell's supervision during the past two years. Again, reports of our work for the improvement of agriculture in such very widely circulated magazines as The Prairie Farmer are quite as important for the college as the more scholarly type of recognition which comes from publication in highly specialized magazines.

Mr. Cassell and his associates have tested nineteen different varieties of seed corn and have conducted fertilizing experiments along with the seed experiments. The people who have the idea that Southern Illinois soils are poor and unproductive will be surprised to know that there is corn on the college

farm which will produce seventy-five bushels to the acre this year.

Mr. William P. Dallmann has written an article entitled "Sealsfield and Balzac Again", which appeared in the July number of The Journal of English and Germanic Philosophy.

I hope the articles that are being published by members of our faculty serve as an incentive for further effort in this field. Already the number is increasing rapidly.

Organization of Homecoming Committee

The Homecoming Committee this year is to consist of one student representative from each campus organization. Notices have been sent to sponsors of campus organizations asking them to elect such a representative. If some organizations have been missed, it is not too late to have a representative chosen. In addition to the student members of this committee, there will be faculty advisors for each of the sub-committees. Faculty sponsors of organizations planning breakfasts, luncheons, or reunions of any kind at Homecoming are urged to give information concerning the time and place of the meeting to Mrs. DiGiovanna not later than Thursday of this week. The Southern Alumnus will soon go to press, and such information must be in promptly.

Two Important Campus Meetings

Southern Illinois Schoolmasters' Club Meeting. Tomorrow the Southern Illinois Schoolmasters' Club will hold its annual meeting on the campus. A program of the meeting is posted on the Faculty Bulletin Board. As usual, we should like for members of the faculty to extend to our colleagues who manage the public schools of Southern Illinois a most cordial welcome to the campus. Members of the Professional Studies Division should participate in the meetings as much as their teaching schedules will permit.

At three o'clock in the afternoon the college is entertaining the visitors very informally at tea.

Institute on Human Relations. With this Bulletin there is being distributed to each member of the faculty a copy of the program of the annual Institute on Human Relations, which is to begin on Wednesday of next week, and last for three days.

We think that a distinguished program has been arranged, and we hope that all members of the faculty will help us to make

a success of the meeting.

Pension Deductions on Pay Checks

A new procedure requires us to make deductions on the payroll for the pension fund contributions. The amount of the pay checks for this month and each of the four succeeding months will, therefore, be decreased by the amount of the pension contribution. Deductions have been made on the basis of the following schedule:

Teaching Experience	Deduction per Month for 5 Months
1 to 10 years inclusive	$2.00
11 to 15 years inclusive	4.00
Over 15 years	6.00

This is the law of the State of Illinois. We have no choice in the matter whatever.

Mr. Neckers' Report on Pension Meeting at Springfield

"Following is a report which you requested for the Faculty Bulletin concerning the Retirement Plan:

"Representatives of the five teachers colleges met at Springfield to report the attitude of each of the faculties toward the proposed retirement plan and to discuss further action.

Macomb--Faculty strongly in favor of plan.
DeKalb--Several objections to the plan, but probably a 3 to 1 majority for the plan.
Charleston--No definite vote, some objections, decided majority in favor of the plan.
Normal--Vociferous objection by a small minority who apparently have not an understanding of the proposal. No definite vote except one favorable to 'continue the efforts of the committee.' Plan not clearly explained or presented but the representatives were sure a majority favored the adoption of the plan, particularly if the University of Illinois approved it.
Carbondale--Votes cast, 82; votes for, 82; against, 0.

Considerable discussion and argument followed these reports. Other possibilities came up for discussion but the general opinion was that we should align ourselves as closely as possible with the University.

"Finally a motion for the chairmen to recommend to each of the five Presidents that provision be made to include the necessary funds in the next biennial budget and to urge adoption by the Board at its October meeting in accordance with the outlined plan (amended by a close vote to allow voluntary retirement at age 65 without consent of the Board) was passed by a unanimous vote. Your chairman will so recommend as soon as he can obtain an appointment. It was decided not to make any effort to change our status under the present system for public school teachers until the proposed plan is put into operation."

Enrollments in Illinois Teachers Colleges

A check up made with the other presidents at the Springfield meeting shows that Southern is now the largest teachers college in Illinois by three hundred and fifty students. Apparently Normal lost about as many as we gained this year, and all the rest just about held their own.

The report is that the freshmen classes are about as large as usual and that there has been an unusual falling off in upper-class registration. The reverse seems to be true here.

It is interesting to speculate on what causes the difference. I am inclined to think that the most important factors in our increasing enrollment are the work that the faculty county sponsors are doing, the degree to which the college is really beginning to work with and through the area which it serves, and a growing morale among the students. Some time I should like to elaborate the last statement. The most important factor in this increase in student loyalty to the college, I think, has been the effort we have made to count the students in on the determination of college policies and programs, and the corresponding tendency for us to treat the college student as a superior, intelligent adult. There are, of course, other factors.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

October 7, 1940

Volume 6 Number 5

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Meetings

The regular monthly meeting of the faculty will be held this afternoon at four o'clock in the Little Theatre Auditorium. Presumably, the staff of the Art Department will be hosts at the regular tea beginning at three-thirty.

The Council of Administration will meet on Tuesday afternoon at three o'clock in the President's Office.

The postponed meeting of the Placements Committee will be held Friday morning during the third hour in room 202 of Parkinson Laboratory.

As was announced last week, the annual Institute on Human Relations will be held on the campus on Wednesday, Thursday, and Friday of this week.

County Meetings

County representatives are asked to meet with their groups on Tuesday immediately following the regular assembly exercises. A list of meeting places for the various counties has been posted on the faculty bulletin board and on the bulletin boards on the campus.

The purpose of these meetings is to organize the county groups and to elect student county chairmen and other officers. We are asking that a list of these officers be given to Mrs. DiGiovanna by Wednesday of this week, as this material is to be included in the next issue of the Southern Alumnus.

Announcement for Department Heads

Miss Shank asks that the following announcement be made:

"All heads of departments are requested to call at the Registrar's Office before the end of next week and fill out the schedule of classes for the winter quarter. They should also indicate room numbers. Each one should leave a note concerning the number of class tickets desired for each section."

A Proposed Evaluation Program

Mr. Hal Hall, Local Coordinator for the American Council Central Committee asks that the following material be included in the Bulletin.

"Last year the American Council Central Committee in considering the most beneficial ways of participating in the American Council Experiment in the Cooperative Improvement of Teacher Education, selected evaluation as its major interest.

"It was apparent that in evaluating or appraising an ongoing program, the evaluator must select aims and objectives which are to be used as criteria. Last year the American Council Central Committee spent a considerable portion of its time in developing with the aid of various faculty groups a Frame of Reference to be used as a source from which sound educational outcomes might be derived.

"The type of evaluation program contemplated by the staff of the Commission has the following characteristics:

1. It is a plan whereby an individual will endeavor to discover the strengths and weaknesses of his <u>own</u> work in terms of the aims and outcomes that he has selected. <u>It is not a plan whereby one individual will attempt to pass judgment on the work of other individuals or groups.</u>

2. This type of evaluation starts with the selection of educational aims and outcomes by the groups interested in discovering the character of the results of their work.

3. After aims and objectives have been selected the next step is to examine the means which are being employed to make sure that they are consistent with the aims.

4. Finally instruments are selected or developed which will help the individual or group interested in evaluation to determine strengths and weaknesses of their program in terms of their <u>own</u> educational objectives.

5. Evaluation at its best is continuous and moves around the circle from aims to means to outcomes. A change in any one of the three inevitably effects either one or both of the others.

"An attempt has been made to indicate that the type of evaluation program acceptable to the Commission on Teacher

Education is democratic and continuous. In essence, there are three steps to be taken. These steps involve the answering of three questions:

(1)	What am I doing?	(Aims)
(2)	How am I doing it?	(Means)
(3)	How far am I getting with it?	(Outcomes)

"The role of the Local Coordinator is that of a middleman or broker, whose responsibility it is to see that those interested are supplied with appropriate consultant service, educational visitation, and the other resources of the Commission. The Local Coordinator freely admits that he is by no means an expert in evaluation. He stands ready, however, to help interested parties begin their own programs and to see that they are provided with all helpful services of the Commission.

"A not too eminent lecturer was asked to list the fees he expected for different lengths of addresses. He replied in effect, that he would speak for five minutes for $30.00, that he would speak for twenty-five minutes for $10.00, he would speak an hour for $2.50, and that he would carry on conversation all day for nothing and was willing to start immediately.

"For those individuals or groups who think that they might be interested in an evaluation program, the Local Coordinator stands ready to converse all day and will start at once."

Bureau of Child Guidance to Be Held Next Week

The College Bureau of Child Guidance will conduct its quarterly clinic on the college campus next week on October 16, 17, and 18. Mr. Lawson asks that the following summary of the activities of the Clinic be included in the weekly Bulletin:

"The Carbondale Bureau of Child Guidance is recognized as one of the important institutions on the campus. The significance of the Clinic is recognized by the fact that additional reservations have already been made for the clinic which comes in February. It is expected that the other reservations will be filled within a short time.

"The growing popularity of the clinic is also demonstrated by the fact that at the general lecture which was held in Shryock Auditorium during the last clinic, there were more than four hundred students and faculty members present.

"The Bureau of Child Guidance, first introduced in April 1936 by President Pulliam, is a service that the college offers to Southern Illinois. Since its initiation, there has

been one clinic held during each term. However, many interviews are held between the times of the regular clinics. The Chicago Institute for Juvenile Research and the State Department of Public Welfare cooperate with the college in extending this service.

"Some of the most common reasons for bringing children to the clinic are: disobedience, nervousness, temper tantrums, truancy from home or school, stubborness, rebellion, lying, reading difficulty, inability to get along with other children, school failure, speech defects, and many other maladjustments.

"The cases admitted are between the ages of six and sixteen and generally are boys and girls who have average or superior ability. The Bureau feels that it can do more in the matter of remedial work with children having average or more than average intelligence.

"A case-study is made of each individual child previous to the time of the clinic, and this information is then used in further study of the case at the time the Professional Staff comes here from the Institute for Juvenile Research in Chicago.

"At the October clinic there will be present Dr. Stein, psychiatrist, Mrs. Augusta Jameson, psychologist, and Miss Mary Kendrick, psychiatric social worker. They in cooperation with the college committee consisting of Dr. Marie Hinrichs, Miss Florence Denny, Mrs. Wanda Newsum Gum, Dr. Ronald Lippitt, Mrs. Evelyn Rieke, and Dr. Douglas E. Lawson, Acting Director of the Bureau of Child Guidance, will make a detailed study of each case. Remedial suggestions, then, will be made for the parents and for the teacher of the child."

Addition to the Radio Committee

At the request of the members of the committee, I am asking that Mr. George Watson accept Appointment to the Radio Committee.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

October 14, 1940

Volume 6 Number 6

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Meetings

The Council of Administration will meet on Thursday afternoon at three o'clock in the President's Office.

The Professional Studies Division will have a dinner meeting on Tuesday evening at six-thirty at Hank's Cafe.

Tentative Regulations Concerning Faculty Members Who are Drafted

This office has received a letter from Mr. John W. Studebaker, United States Commissioner of Education, giving some tentative information concerning provisions for exemptions and deferment from military service for college teachers whose names are drawn under the Selective Service Act. This letter is posted on the faculty bulletin board.

The substance of it is that it is unlikely that faculty members will be suddenly and arbitrarily withdrawn from teaching. Members of the faculty who are within the age range for the draft will be interested in seeing the letter.

Provisions for the Registration for Military Service of Eligible Students and Faculty Members

Students and faculty members who are subject to the draft are requested to register in the Gymnasium in the Old Science Building on the campus. It will not be necessary for them to go home to register. Registration blanks, however, will be sent to the students' home counties.

It would appear, therefore, that it will not be necessary to interrupt the program of the college on Wednesday.

Announcement Concerning Publicity

This is to remind faculty members that items of interest and importance for college publicity should be submitted to Mr. Lawson, who has been given the responsibility of preparing publicity write-ups for School and Society magazine. Thus far, no such material has been turned in to him. Faculty members may rest assured that if they submit facts concerning any worthy work which they are carrying on, they will be given copies to proof read before the material is sent to School and Society. The magazine carries relatively brief articles from colleges all over the country. Considering the number of such colleges it is easy to see that the competition is rather sharp and no assurance can be given here that material submitted will be accepted. However, the September 14 issue of School and Society has already carried the first such publicity item for this college.

Since these articles are unsigned, it is readily seen that this does not mean any personal publicity or credit for Mr. Lawson, whose name will not appear as author of the write-ups.

Faculty Publications Continue

Since the last report on faculty publications about three weeks ago, the score was improved by the following items:

Mr. Thomas Barton of the Geography Department, an article, "Primary Geography", Journal of Geography, September 1940. This is an abstract of a paper which he presented last year at the National Council of Geography Teachers in Chicago.

Mr. Howard Bosley of the Education Department, an article, "Training and Health Needed for Teachers", Elementary School Journal, September, 1940.

Mr. Roscoe Pulliam, administrative staff, two articles, "Promoting the Mental Health and Social Adjustment of Pupils", Elementary School Journal, September, 1940 and "Education, Politics, and Democracy", School and Society, September, 1940.

Mr. Emerson Hall, a monograph, The Geography of the Interior Low Plateau and Associated Lowlands of Southern Illinois. The most important publication of all that has been issued within the past month is Mr. Emerson Hall's doctor's dissertation. It consists of a very detailed geographical study of Southern Illinois. It is full of excellent maps and graphs and a large amount of new, accurate information

about the geography of this region. It will be reviewed in full in a forthcoming issue of the Egyptian. Copies may be had at the college bookstore or from Mr. Hall.

Professor George W. Smith's book, When Lincoln Came to Egypt, announced some months ago, has also been issued and is ready for distribution by the Trovillion Press at Herrin, Illinois. It will be reviewed shortly in the Egyptian.

We are anxious to keep this score correct and up-to-date. Faculty members should, therefore, send word to the office upon the publication of any article. Articles will be announced upon their publication rather than on acceptance for publication. There are about a dozen faculty articles that I know of that have been accepted for publication but have not yet been published.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

October 21, 1940

Volume 6 Number 7

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Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The Committee on Term Programs and Class Schedules will meet in the Office of the Registrar Tuesday afternoon at one o'clock.

Rural Education Conference

On Tuesday of this week the college will be host to the first Southern Illinois Rural Education Conference. The original suggestion for the conference came from the Illinois Rural Education Committee. This committee is furnishing some of the outstanding leaders for the program including Dr. D. E. Lindstrom, Mr. Otis Keeler, Mr. John C. Watson, and Mr. GlennK. Kelly. The Rural Education Department has been responsible for the local arrangements. The county superintendents of the area, Parent Teachers Association representatives, the Illinois Association of School Boards, and other rural leaders are cooperating. The purpose of the conference is to coordinate the activities of the various groups and organizations which are interested in rural education. Advance reports indicate that the attendance at the conference will be quite large.

The faculty members who have not received a program of the conference may obtain one from the Rural Education office. It should be noted that one hour of the program from ten to eleven will be broadcast over radio station WJPF. All faculty members are invited to attend any or all of the sessions.

Sixteen Thousand Dollars of Reserve Released

No doubt all faculty members know by now that the new Director of Finance, Mr. A. M. Carter of Murphysboro, and Governor John Stelle released to the college $16,000 of the $30,000 reserve fund. The money released was that designated

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FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

October 21, 1948

Volume 6 Number 2

VISITORS

The Council of Administration will meet Tuesday [illegible] noon at three o'clock in the President's Office.

The Committee on Term Programs and Class Schedules will meet in the Office of the Registrar Tuesday afternoon [illegible] o'clock.

Rural Education Conference

On Monday of this week the college will be host to the first Southern Illinois Rural Education Conference. The original suggestion for the conference came from the Illinois Rural Education Committee. This committee is furnishing some of the outstanding leaders for the program including Dr. [illegible] Lindstrom, Dr. [illegible], Mr. John [illegible], and Dr. [illegible]. The Rural Education Department has been responsible for the local arrangements. The County superintendents of the area, Parent Teachers Association representatives, the Illinois Association of School Boards, and other rural leaders are cooperating. The purpose of the conference is to [illegible] the activities of the various groups and organizations which are interested in rural education. Advance reports indicate that the attendance at the conference will be [illegible].

The family members who have not received a program of the conference may obtain one from the Rural Education office. It should be noted that the hour of the program from [illegible] will be [illegible] over [illegible] station [illegible]. All family members are invited to attend any or all of the [illegible].

[illegible] Tuesday Salary of Security Salaries

As doubt all faculty members have by now that the Director of Finance, Mr. A. M. Carter of Carbondale, and Governor John Stelle released to the [illegible] $[illegible] of the $[illegible] reserve fund. The money released was [illegible]

for operation and for repairs and equipment. That which was designated for salaries and wages was not released. There is some likelihood that that also will be released at the beginning of the summer term when it will be needed to carry the college through to July 1.

For this very substantial addition to the resources of the college we are indebted first to Mr. McAndrew who did the preliminary work in Springfield which resulted in our getting the conference, and to a committee of thirteen down town business and professional men who were generous enough and interested enough in the welfare of the college to take the day off to accompany us to Springfield for the conference with the Governor. This is the most effective kind of support the college could have, and we ought to show our appreciation for it in order that we may have more of it as time goes on.

The question of exactly how we shall dispose of the $16,000 has been taken up with the Budget Committee appointed last summer to help prepare the internal budget for the current year. This committee consists of Mr. Mayor, Chairman, Miss Stein, and Mr. Neckers. The committee has already met and made the following allocations: To physical plant improvement for heating the space under the stadium in order to make it available for daily use, $4300; to the Commerce Department for new equipment, $2500; to the College Band for new instruments, $1000. The balance is to be held pending the results of some explorations of the possibility of getting some large WPA and NYA funds to supplement it for physical plant improvement.

Homecoming This Week

At my request Mr. Alexander, Faculty Chairman of homecoming activities, has prepared the following announcement for the Bulletin:

"Unless something unforeseen, such as the weather, deals us a bad break, there will be no exception this year to the traditional slogan that each Homecoming is bigger and better than the last. Elaborate plans have been made for a truly colossal show. This year no attempt has been made to make a lot of money. In fact there is a possibility that we have put too much money into this enterprise.

"Since this is true, the Committee feels there is a special reason for appealing for generous faculty support for all phases of Homecoming. In addition to all the fun and merriment attending the occasion, Homecoming gives us an excellent opportunity to advertise the College, and the Committee has taken pains to exploit this to the limit.

"The Committee also asks the faculty to be patient with us because of some necessary readjustments in the Friday program.

All morning classes will be shortened so that the fifth hour ends at ten forty-five. Afternoon classes will be dismissed."

Class Schedule for Friday

First hour ----	7:30 - 8:05
Second hour ---	8:10 - 8:45
Third hour ----	8:50 - 9:25
Fourth hour ---	9:30 - 10:05
Fifth hour ----	10:10 - 10:45

Go Lightly on Book Requisitions

Unless members of the faculty exercise the greatest of restraint in making book requirements for the remainder of this year, the bookstore is going to over-run its estimated needs by several thousand dollars. We want to be as generous as we possibly can in supplying needed books, but obviously a cooperative enterprise like the bookstore cannot be operated unless all people who expect to receive the services from it exercise reasonable restraint. We ought not to expect the bookstore to supply anything that, under the old plan, we should not have asked the students to buy. I am quite sure that not all faculty members are doing this.

Service Enlarged for Bureau of Child Guidance

Two new members have been added this year to the Bureau of Child Guidance. Dr. Ronald O. Lippitt of the Education Department has been made a member of the staff and Dr. Rosemary Lippitt, psychometrist, has been employed temporarily to do work for the Bureau on a part-time basis.

The area of service of the Bureau has been enlarged by these additions. This means that we will soon be equipped to do the full work of a guidance agency, and it should be noted that our medical consultation service, in the hands of Dr. Eli Borkon, Dr. Marie Hinrichs, and Miss Florence Denny, all of whom are members of the Bureau, enables the local staff to carry on a full program of professional service for cases from schools of Southern Illinois.

New Ruling on Charges for Photographic Service

The Photographic Service wishes to announce that henceforth there will be no charge to departments of the college for photographic work. All student activities, such as the Obelisk and Egyptian, will continue to pay the cost of materials

used plus ten per cent.

What Sort of Person Should a Teacher Be?

The following statement is taken from a bulletin issued by the Illinois Education Association under the caption "Minimum Certificating Requirements".

"We recognize that many things other than 'semester hours' are important in the work of teaching. In fact, there are so many very important factors in making a good teacher that a long period of high-quality training seems mandatory. Certainly, the standards set by the leading states are not excessive at this time.

"For the sake of our children and of our Democracy we need as a teacher one who is --

A person of truly liberal education;
A citizen alert and intelligent about our times and our community, state, and national problems;
A professionally trained person who knows the aims, goals, and philosophies of education;
A person who knows, appreciates, and understands children;
A worker skilled in the practice and art of teaching;
A worker especially trained in the field of teaching attempted; and
A person of desirable character and personality factors.

"To obtain a satisfactory minimum standard for entering a work so important as teaching, requires obviously a period of training much longer than the bare minimum that has heretofore prevailed in Illinois and several other states."

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

October 28, 1940

Volume 6 Number 8

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Meetings

The Council of Administration will meet on Tuesday afternoon at three o'clock in the President's Office.

The regular monthly meeting of the faculty will be held on Monday afternoon, November 4, at four o'clock in the Little Theater Auditorium. Presumably, the members of the Agriculture Department will be hosts at the faculty tea immediately preceding the meeting.

Annual High School Conference

The Annual High School Conference will be held at the University of Illinois on October 31, November 1 and 2. A complete copy of the program is on file in the President's Office and will be available at any time to anyone interested in the meeting.

Report Students Who Over-cut

Faculty members are requested to turn in cards for students who are over-cutting to the Registrar's Office.

Bookstore has Stamps for Sale

At the request of the Faculty Senate, the college bookstore will carry stamps in common denominations, post cards, and stamped envelopes. Anyone who has ever tried to purchase stamps in the vicinity of the campus will appreciate this accommodation.

Conference Hours for the President

Barring emergency matters that cannot wait, the hours at

which I prefer to have appointments are from ten o'clock to noon, and from one-thirty to three o'clock on all days except Saturday. Since I am teaching an extension class from the University of Illinois for two hours each Saturday morning, I shall prefer not to have any appointments at all on Saturday. So far as possible, we will continue to work by appointment as we have been doing hitherto.

I should not want this statement to be interpreted as an effort to avoid a large number of personal interviews with the members of the faculty. I welcome them and would be glad to have more if time permitted. It is necessary, however, to leave a few hours open each day to do work that cannot very well be done spasmodically between appointments.

Suggestions for the Effective Use of Consultant Service of The Commission on Teacher Education

Mr. Hal Hall, faculty chairman of the American Council Central Committee, has prepared the following announcement for the weekly bulletin:

"Within a few weeks Drs. Troyer, Suhrie, and Jarvie, (Experts in evaluation, teacher education, and personnel, respectively) will visit our campus at the request of various individuals and groups who are working on problems in the field of teacher education. Consultant service is by no means limited to groups or individuals who have already begun to work toward the solution of their problems. This experiment was planned to bring about in time complete institutional participation.

"If you are not now working on a problem in the field of teacher education, but would like to do so and feel that you are in need of consultant service in any of the three areas mentioned above, I hereby cordially invite you to confer with me and make arrangements for such consultation.

"The Commission has carefully worked out a plan for the most effective use of consultant service. I submit their suggestions to you below in the following five points:

1. Prior to the consultant's arrival, groups who are working on problems should meet for the purpose of deciding specifically what they want the consultant to do for them. The assistance the group decides they need should be written down and copies sent to the Local Coordinator and to the Consultant.

2. When the consultant comes to the campus, the Local Coordinator should be present and a stenographer should be on hand to record a summary of the conference.

3. After the conference with the consultant, the group should meet with the Local Coordinator to review the minutes of the meeting with the consultant and to plan the next steps to be taken in the solution of their problem.

4. Presumably, the consultant's visit will resolve conflicts, remove obstacles and give the group an opportunity to move forward again in directions that are educationally sound.

5. When the group reaches another impasse, the consultant should be called in again to resolve conflicts, to suggest ways of surmounting certain obstacles and to give the group another fresh start."

A Committee to Cooperate with Federal Art Project

For some years past this college has been cooperating in various ways with the Federal Art Project. Thanks to Mr. Shryock's judgment in making selections, we have secured for Southern some of the very finest works that the Federal Art Project in Chicago has produced. Reference has already been made to the paintings of Borad, for example, who is rapidly being recognized as one of the country's most distinguished artists. Several years ago Mr. Shryock secured four of his paintings for the campus.

The Art Project has been gradually finding its way until now it is in a position to secure for us a variety of work for the improvement of our campus and our buildings. In order that this material may be organized and coordinated, I am appointing a special committee to work with the representatives of the Federal Art Project and secure for Southern all of the benefits that may be or may become available. The following faculty members are respectfully asked to accept membership on the Committee:

Mr. Shryock, Chairman	Miss Magnus
Mr. Schroeder	Mr. Marberry
Mr. Tenney	Mr. Cagle

Mr. Merwin

Two students are to be appointed by the Student Council--one from the Industrial Arts Department and one from the Art Department.

Important Request of Department Heads

Colonel H. L. Kellogg, the State Planning Engineer for the Illinois State Planning Commission, has written a letter requesting that the college furnish him with a statement showing all of the extra-instructional activities which the college is carrying on in Southern Illinois. A quotation from his letter follows:

"With further reference to our conversation in Carbondale, will you please have prepared and sent me a statement showing the extra-curricular activities in the Southern Illinois Normal University in serving the southern area, such as outside training classes, etc.

",..... I desire to know this information so as to avoid duplication by other agencies who are interested in that field."

The State Planning Commission is a non-partisan board of civic leaders appointed by the Governor to try to coordinate the activities of the various agencies of the State of Illinois so that there will be as little over-lapping as possible, and so that the development of the public agencies of the state may proceed in a balanced and orderly way. It has been in existence for more than a decade. There is every reason why we should do our best to cooperate with it.

Accordingly, I should like to have all the department heads furnish a brief paragraph describing any work that is being done under their direction for the general development of Southern Illinois. This will include all off-campus teaching of every sort as well as other activities. I am anxious not to overlook any. The rule in answering the question as to whether or not to report an activity is: if in doubt, report.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

November 4, 1940

Volume 6 Number 9

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Meetings

The regular monthly meeting of the faculty will be held on Monday afternoon, November 4, at four o'clock in the Little Theatre Auditorium. Presumably, the members of the Agriculture Department will be hosts at the faculty tea immediately preceding the meeting.

The Council of Administration will meet on Tuesday afternoon at three o'clock in the President's Office.

The Curriculum Committee will meet Thursday during the third period in room 105 of the Parkinson Laboratory.

Report of the Committee on Term Programs

The following is the report from the Committee on Term Programs and Class Schedules. The Committee consists of Mr. Beyer, Chairman, Mr. Schneider, Mrs. Muzzey, and Miss Grahame Crichton and Mr. Melvin Applebaum, student members.

"The Term Program and Class Schedule Committee recently completed its evaluation of the Winter term schedule, and suggested possible improvements to ten departments. Nine of the ten departments either justified their original schedules or made the suggested changes.

"The Committee urges all department heads who can possibly do so, to arrange classes for the ninth period. If more work is given the ninth hour it will lessen the congestion of classes earlier in the day and make more classroom space available. It is hoped that the ninth period classes will be accorded the same dignity as earlier classes, and that students will not be called out of them to attend late afternoon committee meetings, picnics, and the like.

"As always, the Committee has based its criticisms of departmental schedules on an old, unwritten principle at S.I.N.U.,

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

November 4, 1946

Volume 7 [illegible] Number [illegible]

[illegible]

Meetings

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The Council of Administration will meet on Tuesday afternoon at three o'clock in the President's Office.

The Curriculum Committee will meet Thursday [illegible] in Room 107 of the [illegible] Laboratory.

REPORT OF THE

COMMITTEE ON TERM PROGRAMS

The following is the report from the Committee on Term Programs and Class Schedules. The Committee consists of [illegible]

[illegible]

[illegible]

[illegible]

namely, that in general every member of the faculty should have some classroom work each half day."

This is an excellent report. I think that, except in special cases where there is a clearly evident reason for not doing so, the principle that everybody should do some teaching each half day is a sound one and I approve of the Committee's applying it. I think it is out of the question for us to go back to an eight-hour schedule until we have more classroom space. In the meantime, it is up to the students and faculty both to cooperate to make a ninth-hour possible.

Group Hospital Dues are Due

Mr. McIntosh asks that the following announcement be made concerning the Group Hospital Service:

"This notice is to remind those participating in the Group Hospital Service that the fee is due on November 15. The members of this service will receive a statement of the amount within the next few days. Please remember to make checks payable to S.I.N.U. and have them put in my mail box.

"Those members of the faculty who want to join Group Hospital Service should make application before November 15. Request for an application card placed in my mail box will be the best way to handle this matter."

The Mount Summit Conference

The Commission on Teacher Education met with the coordinators and administrators of the cooperating institutions October 24-27, at Mt. Summit, Pennsylvania. Mr. Hal Hall and Mr. W. B. Schneider represented Carbondale at the conference. Mr. Schneider briefly sums up the conference as follows:

The purposes of the conference were:

1. To make clear just what we (all of us) are up to in the cooperative study and to see what implications this has for what we do from here on.

2. To consider what are the major problems we face and what seems to be effective in attacking them.

3. To ascertain how our cooperative activities (consultant services, workshops, and the like) can best be used in achieving our aims.

[illegible] [illegible] [illegible] [

4. To consider again how we can shape our programs and our reports of those programs to contribute effectively to teacher education throughout the country.

As the result of its work with the cooperating institutions so far, the Commission has identified five major problems:

1. Organizing and working to make leadership function,

2. Instituting actual implementation of planned improvements.

3. Utilizing outside services in solving problems.

4. Keeping and using records.

5. Meeting responsibilities of cooperating units to teacher education generally.

The 120 members at the conference divided into eight groups in order to discuss the problems proposed, and twice the whole conference met to hear lectures. At the very outset Mr. Bigelow, the Director, made it very clear that the Commission felt now that if the whole cooperative study achieved nothing else than an effective democratic method for going to work on problems the leaders would feel well rewarded. In other words, the achievement of an effective process seems now more important than the encompassing of the individual aims which a given college may have in view. The matter of effective democratic leadership in such a process came up as the natural next consideration, and to these two--the democratic process and leadership--most of the discussion groups addressed themselves. The principal lecture, by Chester Barnard, president of the Bell Telephone Company of New Jersey, also dealt with "Leadership."

Some of the suggestions issuing from the conference follow:

1. The democratic process consists in making decisions by majority vote.

2. A decision needs not only formal consent, but behavioral assent, if cooperation is to come about.

3. The great art of leadership is getting cooperation, before or after the decision--certainly after.

4. The Bill of Rights is not democracy--it excludes decision by vote on certain matters pertaining to individual rights.

5. Technological and financial and accounting developments

[illegible]

make democratic decisions impossible in certain areas; other restrictions on the democratic process occur when emergency conditions arise; when expert opinion is needed; when delegation is economy for both leader and group; when democracy tends to be overloaded by its adherents; when means rather than ends are to be determined; when the sleeping dogs of an underlying philosophy are incautiously awakened, to disrupt and disunify a democratic group.

6. There is danger to democracy in the growth of corporate or industrial schedules and patterns, which take small account of individual views.

7. In order to avoid misunderstandings and quarrels, groups and leaders should clearly understand each other, should know their functions and limitations. An advisory group should know it is only advisory; a decision-making group should know that its decision will be accepted, and respected--and that it will have to lie in the bed it makes.

8. Expert leadership has as its chief function securing the greatest possible amount of participation by the group, and getting the members of the group to operate at the level of their highest potential.

9. There is a great deal of specious "leadership" going on in this world.

10. There is much vagueness about terms like "democracy," "freedom," and "discipline."

11. Democracy as a process can be taught.

College to Play Host to Representatives of the American Association of Teachers Colleges

Mr. Hal Hall, asks that the following announcement be made:

"This Monday, Tuesday, and Wednesday, President F. E. Engleman, of the State Teachers College, New Haven, Connecticut, and Mr. J. C. Matthews, Director of Teacher Education, Teachers College, Denton, Texas, will be on the campus as representatives of the American Association of Teachers Colleges. These men have been selected to visit all cooperating teachers colleges in the American Council's Experiment, in order that they may write a report concerning the work of participating schools. This report will be presented at the meeting of the

American Association of Teachers Colleges at the National Education Association Convention in Atlantic City in February.

"These men do not intend to pass judgment on the progress of any individual or group in this Experiment, but are simply here to gather information that will enable them to write a description of the part that teachers colleges are playing in this Experiment. I quote from their letter of October 25.

> 'We are not coming to judge. We are coming to add another point of view which will be expressed to you frankly but will be used in the report only when tempered by your opinion and with the consent of your institution. We are determined to work in such a manner that the effect of the work of the coordinator, administration, staff, and students as well as the Commission shall not be impaired by our visit or our report. We are very anxious that all members of the staff and student body involved understand our purpose and our wish to pledge our best intelligence in carrying out work which will be helpful and not critical or harmful.'"

We Keep up the Pace on Publications

The current issue of Illinois Education (formerly the Illinois Teacher) contains a very fine article concerning Mr. Wham. It is written by Mr. Robert Browne, a graduate of the college, now Director of Extension at the University of Illinois.

In the same issue of Illinois Education, Mr. Barton has a full length article on "Primary Geography."

Mr. Van Cleave has another article in the September number of Music Educators Journal, entitled, "Popular Music in the Vocal Program."

So far our record of one publication a week since school opened is not only not broken, but we are still about three publications ahead.

Americans Association of Teachers Colleges at the National Education Association Convention in Atlantic City in February.

"These men do not intend to make judgment on the presence of any individual or group in this Convention, but are simply here to gather information that will enable them to write a description of the past that teachers colleges are signing in this Department. I quote from their letter of [illegible].

"We are not coming to judge. We are seeking to add another point of view which will be expressed to you frankly but will be used in the process only when tempered by your opinion and with the consent of your institution. We are interested to note in such a manner that the effort of the work of the [illegible], administration, staff, and students as well as the Commission shall not be impaired by our visit or our report. We are here seeking that all members of the staff and student body individual understand our purpose and are with us giving our best. Intelligence is serving that more which will be [illegible] and not [illegible] of [illegible]."

We Know on the Same as Publications

The [illegible] issue of [illegible] (Concerned the [illegible]) contains a [illegible] article concerning Mr. [illegible]. It is written by Mr. [illegible], a graduate of the College, now Director of Education at the University of Illinois.

In the [illegible] issue of [illegible] Mr. [illegible] has a full length article on [illegible].

Mr. [illegible] has another article in the September number of [illegible], entitled, "[illegible] in the [illegible]."

We [illegible] of our publication a [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible].

SPECIAL BULLETIN
Office of the President
Southern Illinois Normal University

November 7, 1940

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Armistice Day

At the meeting of the Council of Administration on Tuesday, it was decided that the Student Christian Council should be granted the permission which they sought to have charge of the Armistice Day Program. We shall plan to start the program at ten-thirty on Monday morning. The following will be the schedule for Monday morning:

First Hour------ 7:30- 8:00
Second Hour----- 8:05- 8:35
Third Hour------ 8:40- 9:10
Fourth Hour----- 9:15- 9:45
Fifth Hour------ 9:50-10:20

Afternoon classes will meet as usual.

Please make the above announcement in your classes today and tomorrow.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

November 11, 1940

Volume 6 Number 10

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Meetings

The Council of Administration will meet on Tuesday afternoon at three o'clock in the President's Office.

The Faculty Senate will meet on Thursday during the third hour at the regular place.

All members of the Advisory Committee on Long Term Planning are asked to meet in the Office of the President on Thursday morning at 9:15.

After consideration by the Council of Administration and the Faculty Senate, it was agreed that the hour from 9:30 to 10:30 on Thursday, November 28, should be reserved for a general faculty meeting. At this time the American Council Central Committee will be in charge of the meeting. It is planned to have Dr. M. E. Troyer of the education staff at Syracuse University speak concerning the evaluation of a teachers college program. All members of the faculty are urged to attend.

Thanksgiving Vacation

At the last meeting of the Council of Administration, it was decided that school would be dismissed on Thursday and Friday, November 21 and 22, for the Thanksgiving vacation.

Examination Schedule

The following examination schedule has been adopted by the Council of Administration:

Wednesday, November 27	Thursday, November 28
1st hour classes - 7:30-10:30	3rd hour classes - 7:30- 9:30
2nd hour classes -10:30- 1:30	4th hour classes -10:30- 1:30
6th hour classes - 1:30- 4:30	5th hour classes - 1:30- 4:30

[illegible]

[illegible]

[illegible]

Friday, November 29

7th hour classes - 7:30-10:30
8th hour classes -10:30- 1:30
9th hour classes - 1:30- 4:30

Regular classes are expected to hold examinations for only two of the three hours. In other words, the examination for a four-hour course the first period should be over at 9:30. In the case of dovetailed courses coming the same hour, three-hour courses will meet the first two hours and two-hour courses the last hour. A student having a three-hour course the first hour will thus write his examination from 7:30 to 9:30, and one having a two-hour course the first hour will write from 9:30 to 10:30. The third hour examinations are scheduled for the period from 7:30 to 9:30 since no class meets for more than three hours that period.

Announcement for Freshman and Sophomore Advisors

Pre-registration for freshmen and sophomores will begin on Tuesday, November 12, and extend through Wednesday, November 20. Freshman and sophomore advisors are requested to post outside their office doors the hours when they can meet students. It is suggested that a careful distribution of hours, both forenoon and afternoon and for the various days, be made.

Class cards for one and two hundred courses are to be given out in the English office. Advisors should explain this to students when they make their preliminary registration.

Mr. Barnes Reviews Books for the Christian Century

The fourth book review Sherman B. Barnes has contributed to the Christian Century appeared in the issue of November 6, 1940; it was a review of Ruth Nanda Anshen's FREEDOM: ITS MEANING (Harcourt, Brace and Company, 1940).

Schedule of First Visit of Consultants Completed

Mr. Hal Hall asks that the following announcement be made:

"Dr. Suhrie, Dr. Troyer, and Dr. Jarvie will visit our campus within the next thirty days to consult with groups and individuals

who are now at work on problems in the field of teacher education or with those who are interested in beginning work on such problems. If you would like to confer with these men on some problem relating to the education of teachers and have not thus far participated directly in this Experiment, you are cordially invited to avail yourself of these services. Please contact me soon if you are interested.

Below is the completed schedule:

Dr. Ambrose L. Suhrie (Teacher Education)	November 25, 26
Dr. M. E. Troyer (Evaluation)	November 28, 29, 30
Dr. L. L. Jarvie (Personnel)	December 10, 11"

Curriculum Committee Meeting This Week

The Curriculum Committee will meet on Wednesday afternoon at four o'clock in Room 105, Parkinson Laboratory. This announcement came in too late to be included in the announcement of meetings on the first page of the Bulletin.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

November 18, 1940

Volume 6 Number 11

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Meetings

The Council of Administration will meet on Tuesday afternoon at three o'clock in the President's Office.

Faculty Fund Dues are Due

Miss Entsminger of the Faculty Senate Committee has asked that announcement be made that contributions to the Faculty Fund are due. The faculty members are asked to contribute one-half of one per cent of the month's salary to the Fund. Expenditures from the Fund are handled by a Committee of the Senate of which Miss Entsminger is chairman.

The summary Statement of Receipts and Disbursements of the Faculty Fund is given below. Details of these items may be secured in the Business Office by any member of the faculty who is interested.

FACULTY FUND

Statement of Receipts and Disbursements

July 1, 1939 to October 31, 1940

BALANCE: - July 1, 1939	$105.61
RECEIPTS:	
Contributions	172.86
	278.47
DISBURSEMENTS:	
Operation:	
Flowers	109.10
BALANCE: October 31, 1940	$169.37

Southern Serves Its Area

The materials concerning various extra-instructional activities of the college that I requested from the department heads for forwarding to Colonel Kellogg of the State Planning Commission produced an impressive document. In spite of its limited facilities and its overburdened staff, this college is serving its area in a very large number of different ways.

This is as it should be. I sincerely believe that the way for us to secure increased support is for us to show the area how useful we can be.

A Quotation from Our Colleagues at DeKalb

Some weeks ago the members of the Education Department at the teachers college at DeKalb prepared a statement concerning their relationship to the Illinois Institute for Juvenile Research. The statement contained a very interesting paragraph which I am quoting below:

"I think we are right in saying that there is a feeling on the part of the local committee at DeKalb that there is going to be a decided shift of emphasis from the kind of training teachers have had--training that has largely consisted of teaching teachers how to teach reading, arithmetic, language, etc., to an emphasis on the problem of the child's total development and integration. In the past it would seem to us that the emphasis has been on the cognitive factors dealing with such mental processes as perception, memory, and thinking, without much regard for the child's attitude toward the thing we are trying to teach him, and without much regard for his emotional development and stability. The objective of education in this new emphasis is a happy, integrated, adjusted child."

Irregular Class Schedules for the Remainder of This Term

Members of the faculty understand that school is to be closed both on Thanksgiving Day and on the Friday following Thanksgiving Day, and that during the next week, final examinations will be held on Wednesday, Thursday, and Friday. If we followed the regular weekly schedule, this would mean that classes meeting on Thursday and Friday but not on other days of the week (there are a few such classes) would not meet any more at all this term. In order to avoid this, it will be understood that we shall run the regular Monday, Tuesday, and Wednesday schedules this week, but run the regular Thursday and Friday schedules on

Monday and Tuesday of next week. Thus we will get in one more full week's work before the final examinations.

Announcement from the Editor of the Egyptian

"The Egyptian invites all faculty members who have published books, book reviews or magazine articles to submit copies of the materials or complete information regarding them to the Egyptian office as soon as each article appears.

"We feel this practice may enable the campus newspaper to present a more accurate and more complete coverage of publications by faculty members."

Faculty members will please cooperate with the Egyptian in this matter. It is true that in the past the Egyptian has sometimes given such announcements a very inadequate treatment. I understand that they are anxious that this should not continue to happen. In order that it may not, they will need the cooperation of the members of the faculty.

Incidentally, we still have enough articles since the first of September to make one for each week up to and including this one.

What Constitutes an Abnormal Load for a Student

Upon the recommendation of the Curriculum Committee, the Council of Administration last week approved the ruling that students are to be permitted to register for a minimum of fourteen hours and a maximum of eighteen hours without special permission.

By implication, students desiring to take less than fourteen hours of work or more than eighteen hours will need to have permission from Mr. Warren. This permission should be asked for prior to registration day if it is at all possible in order to give Mr. Warren time to look into the cases. Furthermore, a student's request to take more than eighteen hours or less than fourteen should be officially referred by his adviser, together with the adviser's recommendation that the request be or be not granted. Mr. Warren of course will have discretion in each case.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

November 25, 1940

Volume 6 Number 12

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Meetings

The Council of Administration will meet on Tuesday afternoon at three o'clock in the President's Office.

The regular monthly meeting of the faculty will be held on Monday afternoon, December 9, at four o'clock in the Little Theater Auditorium. Presumably the members of the Botany Department will be hosts at the regular tea beginning at three-thirty.

As was announced last week, there will be a general faculty meeting from nine-thirty to ten-thirty on Thursday morning. The American Council Central Committee will be in charge of the meeting. All members of the faculty are urged to attend.

We Entertain Two Distinguished Guests this Week

As has been announced in a previous bulletin, this week the college is entertaining Dr. Ambrose L. Suhrie, Professor of Teacher Education at New York University, and Dr. M. E. Troyer of the education staff at Syracuse University. These men are visiting our campus under the auspices of the Commission on Teacher Education as special consultants on teacher education and evaluation respectively. We hope the college will show them every courtesy, and that everyone who has an opportunity to do so will take full advantage of the consulting services which they are prepared to offer.

Dr. Suhrie will be here today and tomorrow and Dr. Troyer will be here on Thursday, Friday, and Saturday.

Dr. L. L. Jarvie, consultant on personnel services, will be on the campus on December 10 and 11, also under the auspices of the Commission on Teacher Education.

Request for Summer Bulletin Material

Heads of Departments are requested to turn in to the

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

[illegible]

Volume [illegible] Number 13

MEETINGS

The Council of Administration will meet on Tuesday afternoon at three o'clock in the President's Office.

The regular monthly meeting of the faculty will be held on Monday afternoon, December 2, at four o'clock in the Little Theatre auditorium. [illegible]

[illegible] there will be a general faculty meeting [illegible] The [illegible] Committee will be in charge of the [illegible]. All members of the faculty [illegible] to attend.

[illegible]

[illegible] Dr. [illegible] and Dr. [illegible] of [illegible] University [illegible] of the [illegible] of [illegible] education and [illegible]. We hope the [illegible]

Dr. [illegible] will be [illegible]

Dr. L. [illegible], [illegible]

[illegible]

[illegible]

Registrar's Office all Summer Bulletin material before they leave for the Christmas vacation. The schedule of classes for the summer of 1941 should be filled out at the same time.

Final Grades are Due Monday, December 2

Final grades are needed in the Registrar's Office as soon after the last examinations as the instructors can prepare them. It will be a great help if most of these can be turned in Friday or Saturday. It is especially important for administrative officers to have grades of students who are making grades of D or less before registration begins. In any case, all grades should be on file before registration begins Monday morning, December 2.

Registration Schedule for Next Week

The Council of Administration decided last week that we will give a day and a half to registration as we have been doing recently. This means that we shall begin registration on Monday morning at eight o'clock and close at noon, resume registra tion at one o'clock and close at four. We shall resume registration on Tuesday morning at eight o'clock and try to have it completed at noon. Beginning at one o'clock we shall run the regular full schedule on Tuesday with short periods. Thus, the schedule for Tuesday afternoon will be as follows:

1:05-1:25 -- First period classes
1:30-1:50 -- Second period classes
1:55-2:15 -- Third period classes
2:20-2:40 -- Fourth period classes
2:45-3:05 -- Fifth period classes
3:10-3:30 -- Sixth period classes
3:35-3:55 -- Seventh period classes
4:00-4:20 -- Eighth period classes
4:25-4:45 -- Ninth period classes

Contact with New Members of the Legislature

Mr. Cisne sent to the office a copy of a letter he has from Senator Burgess of the 46th District in reply to a letter which Mr. Cisne wrote him congratulating him on his election. The letter pledges us Senator Burgess' support in all reasonable matters, and is most encouraging in every way.

Tarkington's Office at All Saints' Parish Building Activity Report, 1937 lists the six Christmas vespers. The schedule of classes for the month of June should be filled out if you have time.

Final Notes on the Bazaar, January 2

Final proofs are posted in the Tarkington's office as soon after the last committee as the instructions can typeset them. It will be a great help if most of these can be turned in Friday or Saturday. It is absolutely important for the statistics. Please to have proofs of advertisements and notice cards, if I'm late before publication deadline. So any case, all proofs should be in file before Tarkington's Parish School closing, January 5.

Advertising Bazaar in Eight Ways

The Council of Administration decided last week that it will give a top and a half to supplement as to this Com. Code Committee. This bazaar takes on about Eight Tarkington Parish Building Activity Report, 1937 Tarkington's office at Tarkington and the Tarkington Bazaar at Tarkington. Tarkington's Office at

I hope that all of the county representatives either have or will write the newly elected senators and representatives in their respective districts letters of congratulations and cordial invitations to come and visit the college and find out what it is doing. We have a list of these newly elected representatives and senators for all the districts in the south third of the State, in the President's Office.

Within the next several weeks, we would like to have another meeting like the one we had two years ago in which we entertained the newly elected representatives in the college assembly exercises and at luncheon. Governor-elect Green has been invited to be special guest of honor at this meeting, and the date has been left subject to his convenience, if he can come.

Addition to the Staff of Bureau of Child Guidance

At the request of the members of the staff of the Bureau of Child Guidance, I am asking that Mr. Howard E. Bosley accept appointment as associate member of the staff.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

December 2, 1940

Volume 6 Number 13

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Meetings

The Council of Administration will meet on Tuesday afternoon at three o'clock in the President's Office.

The regular monthly meeting of the faculty will be held on Monday afternoon, December 9, at four o'clock in the Little Theater Auditorium. Presumably the members of the Botany Department will be hosts at the regular tea beginning at three-thirty.

There will be a meeting of the Long Term Planning Committee on Wednesday evening at six o'clock at Anthony Hall. All members of the Committee are asked to let Mrs. DiGiovanna know by Tuesday morning whether or not it will be possible for them to attend.

Special Meeting of County Officers

During the last half of the assembly exercises on Thursday we should like to have a meeting of all county faculty representatives and student officers together with the Student Council and the Council of Administration. This meeting will be held in the front of the Auditorium. The purpose of the meeting is to suggest and discuss plans for carrying forward the campaign for the college appropriation.

New Faculty Committee

The Council of Administration asked the Faculty Senate to nominate six people who might serve on a Committee for the Reallocation of Classroom Space on the campus after the new training school is completed. The following members have been appointed to this very important committee:

Mr. Harry G. Brainard
Miss Dorothy Davies
Mr. Kenneth Van Lente
Mr. Charles D. Tenney
Mr. Leland P. Lingle
Mr. Joseph Van Riper

Mr. Brainard has been asked to act as temporary chairman.

SOUTHERN ILLINOIS
UNIVERSITY LIBRARY

The Committee will elect a chairman at its first meeting.

Another Faculty Publication

Mr. Bosley has had another article accepted and published, which appeared in the November issue of Illinois Libraries, published by the Illinois State Library. The article is entitled, "Five 'Musts' in the Reading Program."

Vocal Music Clinic Next Saturday

A vocal music clinic will be held on the campus December 7. High schools throughout the southern part of the state will send their choruses.

Mr. Howard Kelsey of Eden Seminary, Webster Groves, Missouri, who has for the past several years acted as critic judge in the state contest, will be here to direct the clinic.

A concert will be given in Shryock Auditorium by the combined chorus of approximately three hundred voices with Mr. Kelsey directing. The chorus will be assisted by the McDowell Club which is under the direction of Mr. David McIntosh. The Madrigal Singers will also give a group of numbers. This concert will be given at seven-thirty Saturday evening, free to the public, and all are cordially invited.

The Committee in charge of the clinic is Mr. F. V. Wakeland, Chairman, Mr. Robert Davis, West Frankfort, Mr. Gerald Daniel, Anna-Jonesboro, and Mr. Hal Hall, University High School.

Some Supplements to the Bulletin

With this bulletin there is being distributed to each member of the faculty some material which we hope to use in our plea for an increase in the college budget for the coming biennium. I think the materials will be largely self-explanatory.

We are anxious to have any new ideas which faculty members may have; but most of all, we are anxious for every faculty member to use whatever opportunities he may have for building up support for the college program.

[illegible] Committee will sight a business at its first session.

Service Tables Publication

[illegible] Editor has had another article accepted and published, [illegible] appearing in the December issue of Tableau Magazine, [illegible] contributed by the Little Rock Library. The article is [illegible] entitled, "Film Journal Is Use Service Tables."

Town Meeting Clubs Hold Meetings

A total twelve clubs will be held on the campus December 7. [illegible] School Superintendent Mr. Gardner and of the state will [illegible] their conferences.

Mr. Howard Lacey of Blue Mountain, Wheeler County, [illegible], who has for the Lake Forest Club acted as civic [illegible] in the state contest, will be here to direct the clubs.

A banquet will be given in Berryman Auditorium by the [illegible] of Northwestern State Teachers College with [illegible] Kelley directing. The menus will be selected by the [illegible] club which is under the direction of Mr. David Malvin. [illegible] Airlight Bloomer will also give a group of readings. This [illegible] will be given in pre-lenten Lenten season, the [illegible] the public, and all are cordially invited.

Mr. Hamilton is member of the clubs is Mr. R. V. Johnson, [illegible], Mr. Bruce Tully, Miss Dorothy, Mr. Donald Smith, [illegible], and Mr. Hal Hall, Northwestern Club Board.

Art Exhibit in the Library

Art Exhibit Bulletin board in front of the library is used [illegible] for the Faculty and general which we have to use it as [illegible] for an interest in the exhibit board for the public view [illegible]. I think the activity will be lively and interesting.

Mr. Mr. Hall is Mr. Mrs. and Mrs Elmer Miller Faculty members [illegible] have had work of art, so we are looking for very lively [illegible] in the exhibit. Committees to set here are Mrs. Hallie [illegible] reports for the coming months.

A Notable Analysis of Democratic Education

Mr. Hal Hall of the American Council Central Committee asks that the following material be presented:

"Within the last ten years there has been an ever increasing interest in the democratizing of education on the part of laymen and educators. This preoccupation with civic education has been increasingly in evidence in professional literature and in the theme of educational and lay conventions and conferences. As one educator expresses it, 'We have traversed many windy leagues in the last few years in our consideration of how best to plan public education for the maximum contribution to democratic living.' Recently the Educational Policies Commission published a report of their inquiry into civic education in the secondary schools under the title of Learning the Ways of Democracy.

"This book offers at long last, a careful analysis of what schools might be doing in the classroom, in extra-curricular activities, in their community, in planning the course of study, and in evaluating the outcomes of efforts to provide a more realistic civic education.

"This publication is particularly timely in that it offers concrete suggestions to all teachers concerning the part they might play in the present defense crisis. Educators have generally agreed that the major contribution of the schools lies in the area of developing understandings of, appreciations of, and loyalty to democracy. Every class or extra-curricular activity in the elementary school, the high school, or the college can make rich contributions to these aims. A recent Newsletter of the Commission on Teacher Education carries this quotation concerning Learning the Ways of Democracy.

'The peculiar challenge of the book lies in its uncompromising assault on defeatism and complacency alike; stimulating suggestions for action are abundantly presented along with the reiterated warning that if our democracy fails to meet the tests of crisis, it will be not because of the inherent nature of democracy so much as of our own ineptitude in making it function.

'The book may be had for $1.00 from the headquarters of the Educational Policies Commission, 1201 Sixteenth Street, N.W., Washington, D.C.' There are a few copies in the bookstore."

Inspection of Our Chemistry Department

Last Friday, Professor H. E. Bent, Dean of the Graduate School, University of Missouri, visited the campus. He was

appointed by the Accrediting Committee of the American Chemical Society to inspect our Chemistry Department to obtain impressions on intangibles that do not appear in questionnaires. He seemed to be properly impressed. From the questions that he asked at the direction of the Committee, it appears that our department is most vulnerable on three points::size of classes, laboratory space per student and less than a year of physical chemistry in the major curriculum.

If we are accepted as meeting the minimum standards established by the Committee, it will be a worthy achievement as the American Chemical Society is attempting to do to the Chemistry departments of American colleges and universities what the American Medical Association did to medical schools several years ago.

Red Cross Drive

Carbondale is putting on a drive for the Red Cross this week and the Committee, whose chairman is Reverend M.S. Harvey, has asked the cooperation of the college. I have asked Mr. John Wright to represent the faculty on the Committee. The quota for the city of Carbondale is five hundred dollars ($500).

I take it for granted that the faculty as usual will do its fair share and more.

It is particularly important at this time that we show our disposition to cooperate with such agencies as the Red Cross.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

December 9, 1940

Volume 6 Number 14

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Meetings

The regular monthly meeting of the faculty will be held this afternoon at four o'clock in the Little Theater Auditorium. Presumably, the members of the Botany Department will be hosts at the regular faculty tea immediately preceding the meeting.

The Council of Administration will not meet this week.

The Faculty Senate will meet Thursday morning during the third hour in the usual place.

On Tuesday afternoon the seventh hour in Anthony Hall Dr. L. L. Jarvie of the Commission on Teacher Education and our consultant in the field of personnel will lead a discussion on the use of the anecdotal record. All faculty members who are interested in this instrument are cordially invited to attend. Dr. Jarvie is the author of A Handbook on the Anecdotal Behavior Journal, which has just been released by the University of Chicago press.

Winter Term Enrollment

At the close of last week there were 2041 students enrolled for the winter term, in contrast with 1948 last year. The enrollment for the fall term was 2180 in comparison with 2045 for last year. To keep our winter term enrollment in the same proportion with fall term enrollment as it was for last year, the enrollment figure this winter should be 2070. It is believed that at least this number of students will yet register this term, since students taking aeronautics work will not register until sometime after Christmas, and late registrants are still drifting in.

We have estimated that approximately twenty students, who would otherwise have registered for this term, were placed in positions of various kinds during the fall term. We have also lost four or five boys who have been called or volunteered for service in the army. We shall no doubt lose still more in this way.

All things considered, we have reason to be well pleased with the enrollment figure.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

Number 1, 1961

Carbondale, Illinois — Number 12

Faculty

The Faculty Activity Profile is the faculty will be full-time members of their classes in the Little Theatre Department. From [illegible], the faculty of the Faculty Development will be [illegible] the regular faculty has immediately preceding the meeting.

The Faculty of Administration will not meet this week.

The Faculty Senate will meet Thursday morning during the [illegible] hour on the [illegible].

[illegible]

Minor Item Bulletin

At the close of last year there were 1541 minor items [illegible] the operating fund. In spite of [illegible] the [illegible] for the [illegible] 1961 [illegible] 1961 [illegible] 1961

New Faculty Committee

The following people have been appointed to serve on a Committee on the development of the Alexander Conservation Unit:

Mr. Thomas F. Barton, Chairman
Miss Mary M. Steagall
Mr. William Marberry

Report on Meeting of Long Term Planning Committee

The Committee on Long Term Planning met at Anthony Hall last Tuesday evening, and discussed a number of problems connected with the future development of the college. The most important one with which the committee is now concerned is the problem of what the next building to be built on the campus ought to be.

We need very badly both a library building and a building to house properly the biological sciences, home economics, agriculture, and health education departments. Either of these buildings would cost a half-million dollars to build. It is remotely possible, though very unlikely, that an appropriation might be secured to do both. In any event, we will probably be asked quite soon which of the two should be given first place in our plans.

The responsibility for investigating this matter has been delegated to the new Committee on Reallocation of Space on the Campus, with the request that they report to the Long Term Planning Committee and to the Council of Administration quite soon.

Members of the faculty who have in mind any facts which they feel should be considered by the Committee in arriving at its conclusions, should present what they have to the Committee on Reallocation of Space as soon as possible. Mr. Brainard is chairman of this committee.

Reports from Summer Session Committees Are Due

Miss Shank would like to have preliminary reports from all committees who have anything to do with plans for the summer session as soon as possible. These reports ought to be in her hands before the Christmas holidays, at the latest.

In addition to this, announcement has already been made that department heads are requested to present their tentative summer schedules before the holidays.

Miss Shank and the Council of Administration would also be

glad to have any ideas from anyone on the faculty, or for that matter, from any student by which the summer session might be made better or more attractive.

What Is Treason?

"When we read carelessly made charges of 'treason' in connection with the schools, let us remember that:

"It is not 'treason' to teach that American ideals require a fair chance for everyone in terms of economic, social, and educational opportunity.

"It is not 'treason' to teach that these ideals are not fully achieved and to stir the enthusiasm of youth to attain these ideals more fully.

"It is not 'treason' to teach that the current developments in our economic life put great strain on the institutions of democracy and to summon up youthful vigilance and courage to meet the challenge.

"It is not 'treason' to teach that many different races and peoples have made a worthwhile contribution to our American culture.

"It is not 'treason' to teach the importance of the civil liberties, nor to give practice in the responsible use of these liberties in dealing with debatable public questions.

"It is not 'treason' to teach that the United States can learn some useful lessons from the experience of other countries.

"It is not 'treason' to teach important truths, even tho those truths be distasteful to powerful interests in the community; not treason yet, not yet in the United States of America."

William G. Carr, Associate Sec.,
National Education Association

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

December 16, 1940

Volume 6 Number 15

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Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The members of the Committee on Graduate Study and Graduate Scholarships are asked to meet in room 213, Main Building, on Thursday during the third hour.

Annual Christmas Production of the Music Department

Under the direction of Mr. David McIntosh, the MacDowell Club with the assistance of the college orchestra will present Mendelssohn's oratorio "Elijah" on Wednesday, December 18, at eight o'clock in Shryock Auditorium. The oratorio is the greatest of Mendelssohn's three; however, since it is quite long, only the latter half will be performed.

There will be no admission charge for this program.

Added Recognition for the College

Mr. Van A. Buboltz has been invited to lead a panel discussion at the meeting of the National Commercial Teachers Federation to be held at Chicago on December 26, 27, and 28. The general theme of the discussion will be "How do our Programs Frequently Fail to Provide Adequately for Objectives -- and What are the Solutions?" Mr. Buboltz will speak on "Developing Understanding and Abilities in Human Relationships."

This invitation will bring recognition both to Mr. Buboltz and the college.

The Illinois Education Association Meeting Next Week

As usual, the Illinois Education Association will meet at Springfield during the Christmas vacation. The meeting is scheduled for Thursday, Friday, and Saturday, December 26, 27, and 28. According to all reports, a good program has been planned for this meeting. I trust that as usual a number of us besides the members of the faculty who are regularly appointed delegates will find it possible to attend.

Reports on Probationary Students

Mr. Lentz, Dean of Men, asks that the following announcement be made:

"Green cards for a report on all students who are probationary because of low grades will be issued to members of the faculty during the fourth week of the term. A check-up on the progress of these students must be made during the fifth week; it is, therefore, necessary that these cards be returned to the Dean's offices by Monday of the fifth week."

The Services of the Commission

Mr. Hal Hall presents the following:

"The Commission on Teacher Education planned their Cooperative Experiment in the Improvement of Teacher Education to be a study in implementation. It was justifiably felt that it was high time for some organization to attempt to discover processes by means of which groups within institutions might effectively improve their programs in the light of sound educational theory. The Commission is subsidizing a promising but rather expensive pattern of services which Southern Illinois Normal University and the other thirty-three institutions cooperating in the Experiment now enjoy. These are: Consultant Services, Educational Visitation, Workshops, Planning Conferences, and a Clearing House Service. Doubtless, the most helpful of these, in terms of the Aims of the Commission, is the Consultant Service. In the last twelve months the college has received twenty-five days of consultation at an estimated cost to the Commission of $2,000.

"The use of consultants by educational institutions is not an original idea with the Commission since there are two schools in America which have benefited by a continuing advisory service for over a quarter of a century. In terms of the realization of their own purposes, these schools have become highly

successful. One of these, the Rochester Atheneum and Mechanics Institute educates technical workers for responsible positions in industry. (Their photographic and art departments send graduates to work in the Walt Disney Studios in Hollywood.) In one curricula, there have been 360 graduates within the last ten years. Today only eight of the 360 graduates are unemployed and five of the eight are unemployable due to crippling accidents or ill health. This school is also a very successful pioneer in the development of reading skills needed for various occupations.

"Will the Commission conclude when the Experiment ends in the fall of 1942 that the continuing consultant service has demonstrated its worth as a means to the constant improvement of an educational program? It is believed by many who are close to this undertaking that this will be one conclusion."

Christmas Vacation

Christmas vacation will begin Friday, December 20. We will, however, follow the regular schedule on Friday. School will be resumed on Monday, January 6.

For some years now it has been the custom for the President and his family not to send Christmas cards to and not to expect them from members of the college faculty and staff. This saves us all a little trouble and some cluttering up of the mails. We feel that the good will and the good wishes of the faculty may be taken for granted, as we sincerely hope the members of the faculty also feel about ours.

I hope you may all have a fine restful profitable vacation, full of the joys that each of you appreciates most and that you will return refreshed to the thrilling job of making 1941 the greatest year Southern Illinois Normal University has ever had.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

January 6, 1940

Volume 6 Number 16

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Meetings

The regular monthly meeting of the faculty will be held on Thursday afternoon, January 9, at four o'clock in the Little Theater Auditorium. It was not feasible to hold it on Monday. Presumably, the members of the Chemistry Department will be hosts at the faculty tea immediately preceding the meeting.

The Council of Administration will meet Thursday afternoon this week instead of Tuesday at three o'clock in the President's Office.

All freshman sponsors are asked to meet Thursday morning, January 16, at the assembly hour in Mr. Muckelroy's recitation room.

Nominations for University Scholarships are Due

Department heads are reminded that their nominations for the University of Illinois Scholarship should be sent to Mr. Ragsdale, together with their reasons for the nominations, as soon as possible. He should like to have those by Wednesday of this week at the latest.

An Important Conference This Week

Mr. Hal Hall, Chairman of the American Council Central Committee, submits the following announcement:

"On January 10 and 11, Southern Illinois Normal University and the Progressive Education Association are sponsoring a Regional Study Conference on "The Needs of the Adolescent and the Curriculum of the Secondary School." This conference should be of genuine interest to all college staff members for reasons that should be obvious.

"The conference will consider the adjustment of the secondary school curriculum to the needs of young people of adolescent age. This should be of interest to all of us since

the college is now and has been for many years the chief source from which the high schools of Southern Illinois draw their beginning teachers.

"For the past six years the Progressive Education Association has been at work sponsoring a nation-wide research project aimed at improving the high school. A number of these studies are nearing completion and the Progressive Education Association has begun to report its findings through publications and conferences held throughout the country to which key teachers and administrators are invited.

"Nationally known educators have been secured to lead the General Sessions of the Conference and to advise the group discussions. Brief professional biographies of the Conference Leaders follow:

"Dr. Hilda Taba: Now the Assistant of Dr. Tyler, Head, Department of Education, University of Chicago. Formerly, Curriculum Director, Dalton Schools, New York City. Chief Professional Interest: Newer Instruments of Evaluation.

"Dr. Daniel Prescott: Formerly of Rutgers University. Now affiliated with University of Chicago and Commission on Teacher Education as Head of Collaboration Center on Child Development. Chief Professional Interest: Emotions and the Educative Process.

"Dr. Fritz Redl: Formerly Head of Psychological Advisory Clinics, Vienna Public Education Board. Now at University of Michigan and with Commission on Teacher Education. Consultant in Guidance at Cranbrook School. Chief Professional Interest: Guidance.

"Mr. E. S. Obourne: Teacher of Science. Formerly on the staff of Columbia and New York Universities. Now with John Burroughs School in St. Louis, Secretary-Treasurer of the National Association for Research in Science Teaching. Author of the following textbooks: Science Problems of Modern Life, The World of Living Things, Modern Methods and Materials for Teaching Science.

"Dr. M. F. Rosskopf: Teacher of Mathematics. Formerly of Brown University and now on the staff of John Burroughs School, Clayton, Missouri. Leader in workshops at Ohio State University, University of Michigan, Bronxville, New York, Denver, Colorado and Los Angeles, California.

"Mr. Mark A. Neville: Teacher of English. Formerly of Lincoln School, Teachers College, Columbia University. Now with John Burroughs School, Clayton, Missouri. Author of the following textbooks: Enjoying Literature, (a four book series

for the senior high school) and English Experience (an eight-book series for elementary and junior high schools).

"Mr. Howard Cummings: Teacher of Social Studies. Now at Clayton High School. In charge of the Progressive Education Association Summer Session Work Shop, Syracuse University, 1937. Chief professional interest: Propaganda Analysis.

"Copies of the program of the conference, a letter and a bulletin describing the work of the Progressive Education Association have been placed in faculty boxes. I hope that you will (1) Look the material over carefully, and (2) Plan to participate in this two-day event which promises to be an unusually rich professional experience."

New Faculty Committee

At a recent meeting of the Council of Administration it was suggested that a special committee be appointed to study the question of national defense. The Faculty Senate nominated the following people to serve on the committee:

Mr. William McAndrew, Chairman	Mr. Thomas F. Barton
Mr. R. A. Scott	Mr. Robert D. Faner
Mr. Clarence H. Cramer	Mrs. Julia Neely

In addition to these, I should like to add Mr. O.B. Young, Mr. J. Henry Schroeder, and Mr. Robert W. English, who are already actively engaged in defense work.

To the Heads of Departments

Occasionally departmental equipment is discarded, traded in, sold, lost or otherwise disposed of. Sometimes it is transferred between departments.

In order that the Accounting Office may properly prepare the inventory of equipment of the college for the State Auditor of Public Accounts, as required by law, it is necessary that all disposals be reported to the Accounting Office.

Special forms for this purpose have been prepared and are available in the Accounting Office, second floor of the Shryock Auditorium.

Department heads are asked to comply with this request, whenever any equipment belonging to the college has been disposed of.

Comparative Enrollment Figures for 1940-'41

The December 14 issue of School and Society contains the annual complete report on college enrollments for the fall semesters of the current year. Southern Illinois Normal University is now third among all teachers colleges in the United States. The Southwestern State Teachers College at Denton, Texas, and Western State Teachers College at Kalamazoo, Michigan, are larger with 3150 and 2614 students, respectively. With this year's enrollment we passed San Diego, California, which now has an enrollment of 2029.

It is interesting to compare the size of faculties in these four large institutions. Denton, Texas has a faculty of 165 with a student-teacher ratio of 19.1; Kalamazoo has 206 faculty members with a student-teacher ratio of 12.7; we have 141 faculty members with a student-teacher ratio of 15.1; San Diego has 106 faculty members with a student-teacher ratio of 19.1; Michigan Central is fifth with a student-teacher ratio of 11.0; and Normal is 6th with a student-teacher ratio of 9.0. This last fact is a very interesting one indeed. Our nearest neighbor, Cape Girardeau, has 1222 students, 57 faculty members, a ratio of 21.4.

One other interesting fact is that Southern Illinois Normal University has a larger enrollment than twelve, or in other words, than one-fourth of all the state universities in the United States.

Faculty Publications for the Past Month

An article by Miss Gladys Babcock entitled, "A Nursery School Project" was published in the December, 1940 issue of Forecast, a home economics magazine.

Educational Administration and Supervision for December, 1940, carries an article by Mr. Douglas E. Lawson entitled, "A Critique on the Present Status of Unit Teaching."

Mr. Delmar W. Olson, in collaboration with Mr. William H. Wills of Denver, Colorado, contributed an article to the December, 1940 issue of Industrial Arts and Vocational Education. The article discussed peening, scrolls, and finishes for metalwork.

Miss Vera Peacock has an article entitled, "The Roman Tradition in French Literature" in The Classical Journal for January, 1941.

An article by Dr. Marie A. Hinrichs entitled, "Some Effects of Physical Fatigue on Peripheral Circulation in

Athletes" is included in the current number of the Proceedings of the Society for Experimental Biology and Medicine.

A Noteworthy Article about Southern Illinois

The Saturday Evening Post for December 7, 1940, published an article by Mr. Curtis Small, Editor of the Harrisburg Daily Register, entitled "River Stay 'Way From My Door." This article was concerned with the difficulties involved in moving Shawneetown to the new town site. It is a very interesting article, beautifully illustrated in color.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

January 13, 1940

Volume 6 Number 17

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Meetings

The Council of Administration will meet on Tuesday afternoon at three o'clock in the President's Office.

File Names of Summer Faculty This Week

Department heads are asked to submit this week a list of all members of their departments who would like to teach during the summer quarter. It will not be possible for us to carry a full staff during the summer, since there is not money enough in the budget to pay the salaries. Accordingly, it will be appreciated if a considerable number of faculty members feel that they can afford to be away during the summer or can find opportunities to work elsewhere.

For that matter, there are other reasons besides those imposed by the college budget why a faculty member should not teach year after year every summer term in his own college. A change in surroundings and intimate contact with other schools and other methods is necessary to keep us from becoming stale and complacent. Perhaps we should actually work out a systematic program for the exchanges of summer faculty with other colleges similar to ours.

In any event, we are confronted with our regular annual problem of getting the summer faculty cut to the measure of the budget. Hitherto, it has always been possible for us to provide summer teaching for everybody who had to have it. I am asking the departments to try again to solve their own problems as far as possible before bringing them to this office. Except for some special reason, no department should plan to have a larger salary appropriation than it had last summer.

Vote on University of Illinois Scholarship

Attached to this bulletin are the names of the candidates for the University of Illinois scholarship. Mr. Ragsdale, Chairman of the Committee on Graduate Study and Scholarships,

requests that the ballots be returned to the President's Office by Thursday, January 16.

Class Schedules for Spring Quarter are Due

All heads of departments are requested to call at the Registrar's Office within the week and fill out the schedule of classes for the spring quarter. They should also indicate room numbers where classes are to be held. Each one should leave a note concerning the number of class tickets desired for each section.

Material for Annual Catalog Due February 1

Department heads are asked to bring material for the annual catalog to the Registrar's Office by February 1.

The Business Manager's Report for 1939-1940

During the Christmas holidays the annual Report of the Business Manager for the last fiscal year was issued. As usual, this is a very comprehensive report of all the business transactions of the college, in which all members of the faculty should be interested.

There are not enough copies of the report so that one may be issued to each faculty member, but there are copies available for loan at the Business Office and at the Library.

Among the interesting facts to be gleaned from the Business Manager's report are the following:

The total current income of the college for educational and general purposes for the last fiscal year was $573,579.01. Of this 86.6% came from state appropriations, the rest from student fees. In addition to the above amount the auxiliary enterprises of the college, the bookstore, the farm, the residence hall, and various student activities, had a total income of $86,059.39.

Our Student Loan Fund increased during the year from $1,956.71 to $3,312.43. $516 of this increase came from a special student health loan fund which Dr. Ben Fox has established by returning to this fund all of the fees which he collects from college students for medical attention.

The per capita cost per year of the college last year was $222.71.

[illegible] that the [illegible] be assessed to the Government [illegible] of Thursday, [illegible] 1[illegible].

[illegible] Schedule for Bonus Shares [illegible]

[illegible]

[illegible] for Bonus Shares [illegible]

[illegible]

[illegible] Company Shares [illegible]

[illegible]

[illegible]

[

Altogether, the report is a distinguished report which will attract favorable attention to the college not only locally but all over the United States since Mr. Miles is the author of the Manual for Teachers College Accounting.

More Faculty Recognition

The January 4 issue of the Post Dispatch contained an editorial highly commending some work which Mr. John Parrish of the Economics Department did with the help of Mr. Brainard, Mr. Segal, and Mr. English. The work commended was a detailed analysis of the employment situation in the Southern Illinois coal field which Mr. Parrish made for the National Defense Commission.

A second in a series of articles on metalwork in Industrial Arts by Delmar W. Olson and W. W. Wills of Denver, Colorado appears in the January issue of Industrial Arts and Vocational Education.

A photograph entered in the Woman's Home Companion contest won fourth prize from among 30,000 entries for Mr. and Mrs. Delmar W. Olson. A picture of their son is in the February issue of the magazine.

Membership in the National Education Association

I am quoting below a letter which I have from Secretary Willard E. Givens of the National Education Association.

"The need for dynamic, educational leadership is imperative everywhere. We must not allow the cost of the defense program, necessary as it is, to be used by selfish individuals or organizations as an excuse for reducing the program of education on which our Democracy depends and we must fight with equal vigor every effort to weaken this program through creating suspicion in the minds of the public regarding the patriotism of our fellow workers.

"The enclosed leaflets and my Annual Report list some of the services which your National Association is rendering in this connection. In order to strengthen these services we need your help and the help of your associates.

"If at least 75 per cent of the members of your faculty are not already members of the Association, will you not arrange for an aggressive enrolment campaign at once? New members who enrol now will receive the N.E.A. Journal for the full calendar year, January through December."

I do not intend to put on an "aggressive campaign" for the National Education Association, but I would like to ask that members of the faculty who have been members hitherto renew their membership, and that other members of the faculty seriously consider joining this great all-inclusive organization of teachers in the United States. Whether we are members or not, we are all beneficiaries of the work, past and present, of this organization.

Since the $2 membership fee is very low, it would seem that the least we can do for our profession in these trying times is to give our support to the National Education Association.

Information Requested for Southern Alumnus

Mr. Wayne Mann, the Editor of the Southern Alumnus, is planning a rather comprehensive report on faculty publications during the past three or four years. In order that he may not overlook anything, he is asking that faculty members send him a brief statement listing any publications or any other significant recognitions which they have had since January 1, 1937.

Request for Reports on Freshmen

Mr. Lentz asks that the following announcement be made:

"We should like to have reports on all freshmen who are making a grade of "D" or less in any class. Green cards have already been distributed for those students who are on probation. Since that time, however, the freshman sponsors have asked that we get grades for any freshman who is making a grade of "D" or less in any of his classes. Additional green cards may be secured from the Deans' Offices.

Financial Report of the Homecoming Activities

With this bulletin we are distributing a financial report of the Homecoming activities. I believe this material will be of interest to members of the faculty.

1941 Ballot--University of Illinois Scholarship

The candidates for graduation who have been recommended by the Faculty Senate for the University of Illinois Scholarship are listed below. Following the name of each nominee is the statement of qualifications prepared by the department head with whom the student is majoring.

W. A. Bozarth -- Major: Elementary Education

"Has 28 hours in education, all A's. Average on total points, 4.4. He is a hard worker and a capable young man, with excellent personality. He is a budding educator."

Eva Jane Milligan -- Major: English

"Miss Eva Jane Milligan is ambitious to do graduate work in speech at the University of Illinois. She won a scholarship last summer to the Radio Drama Workshop in Milwaukee, Wisconsin. She is very responsible and is capable of carrying a heavy load without slighting any phase of her work. She has poise, a good character, a pleasing personality, and the ability to work with people. In extra curricular work she has been outstanding. Young people like her and work well with her. She has participated in dramatics since she was a child, and had a leading role in every major production on the campus. She has all A's but 3 B's in education, 1 B in physics, 1 C in P.E., 1 D in P.E."

Alby Sharknas -- Major: Zoology

"Scholarship: 4.69 average; straight A record in Zoology.
Major: Zoology. Minors: Botany, Chemistry.
Initiative: Far above the average student. He is not satisfied with doing the mere requirements of the course, nor is he satisfied with the statements of a single authority. Works rapidly and by himself.
Personality: Individualistic.
Appearance: Very neat. Takes pride in dressing neatly.
He has worked his way through college, without any help from home, and has developed unusually well under handicaps. He plans to do graduate work in Zoology (Anatomy or Physiology), and has an excellent chance to develop into a good research man. He has two A's in practice teaching. He is highly recommended by the Department of Zoology for an assistantship or fellowship."

James Morton Smith -- Major: History

"James M. Smith has a general average of 4.44, and an average of 4.85 in the field of History. He is a brilliant, industrious student, and has done successful work in campus journalism in addition to his classroom achievements. His

enrollment in the History Seminar the Winter Term should make him even better qualified for graduate work."

Marshall Stelzriede -- Major: Mathematics

"Mr. Stelzriede has a general average of 4.36 and an average of 4.9 in mathematics. By June he will have completed all requirements for a major in mathematics at the University of Illinois. He has studied both French and German, and has 28 hours in physics, a valuable asset to graduate work in mathematics. He likes hard work, is original in his thinking, is ambitious, has initiative and integrity. He has taken an active part in various campus organizations. Mr. Stelzriede can be given a rating in character, personality, scope of interests and culture unexcelled by any man who has been graduated in recent years with a major in mathematics."

James E. York -- Major: Commerce

"James E. York was born and reared in Hamilton County. His elementary and secondary school training were received in McLeansboro. He not only held high scholastic standing there but also was active in school organizations, both in membership and in leadership. He will be graduated from Southern Illinois Normal University in 1941 at the age of 19 years with an average in college work of 4.49. He has a major in commerce, with an average in this major of 4.545 and a major in economics with an average in this major of 4.545. He possesses a high degree of initiative and a research type of mind both of which he continues good use. At S.I.N.U. he is a member of Kappa Phi Kappa, Commerce Club, and Socratic Literary Society. Mr. York will make an outstanding graduate student."

Please indicate your first, second, and third choices for the scholarship by writing the names of your choices in the spaces provided below.

Please tear off and return your ballots to Mrs. DiGiovanna by Thursday, January 16.

First Choice_____

Second Choice_____

Third Choice_____

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

January 20, 1941

Volume 6 Number 18

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Meetings

The Committee on Graduate Study and Graduate Scholarships will meet Monday afternoon at three forty-five in room 213 of the Main Building. All members are urged to attend.

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The Term Programs and Class Schedules Committee will meet Thursday at the beginning of the third period in the Office of the Registrar.

Governor Green on Education

The following is a copy of the section devoted to education in Governor Green's Inaugural Address:

"The purpose of education is to prepare us to take our places as useful members of society. If we are to continue as a democracy we must obtain the greatest possible benefits from our schools and improve our methods of instruction. While our modern processes of education are superior to those of previous generations there is need for considerable improvement and progress. The question of tenure for teachers should receive careful attention by the general assembly.

"An energetic attempt should be made to solve the problem created by the existence of one room schools. The cost of maintaining a school room with few pupils is often as great as that of a room fully attended. Consolidation will, in many instances, diminish the tax burdens and raise the prevailing level of educational standards. This should be done with the full cooperation and understanding of the people in the school districts affected.

"The University of Illinois is one of the great educational institutions of the world. It has been of inestimable service.

Its work in the future will undoubtedly be even more valuable. Its administration should be accorded our fullest cooperation and financial support consistent with our program of economy.

"The five state normal schools, in which our teachers are prepared for the training of our children, are important elements in our educational system. They and all other educational institutions shall be kept free from political interference and manipulation during my administration."

Other interesting pronouncements on tolerance and on some general principles underlying democratic government are decidedly worth quoting and will be reprinted in subsequent issues of the weekly Bulletin.

We Must Practice Strictest Economy

The Business Manager's report on the state of the college finances after the issuance of the last quarterly requisition for this biennium indicates that it will be necessary for us to practice the strictest economy for the remainder of the year. It is, of course, taken for granted that departments will have the privilege of spending the appropriations which were made to them at the beginning of the fiscal year.

It will not be possible, however, to make additional appropriations for other than emergencies of the most urgent character. Total budgets for student help and for travel particularly are very short, and it will, therefore, be quite out of the question to grant requisitions for these purposes beyond those provided in the regular departmental appropriations already made.

The Release of Old Furniture at Anthony Hall

We are now in process of almost completely refurnishing Anthony Hall. This refurnishing process will release some equipment which may be loaned or assigned to legitimate college organizations or agencies.

The Council of Administration will receive requests for some of this furniture, evaluate them and make assignments and prepare records of the equipment which is transferred, discarded, or otherwise disposed of. This can only be done in a regular routine way which will satisfy the requirements of good accounting for state property.

Requests should be filed in writing to the Business Office.

Mr. Muckelroy to Radio Committee

At the request of Mr. Abbott, Mr. Muckelroy has been asked to accept membership on the Radio Committee. Mr. Muckelroy and the Department of Agriculture now have charge of one complete radio program which gives a broadcast each week from Station WJPF on Thursday morning at six o'clock.

Summary of Winter Term Enrollment

The following summary of enrollment for the Winter Term of 1940-'41 is issued by the Registrar's Office:

	Men	Women	Total
Freshmen	489	404	893
Sophomores	321	284	605
Juniors	193	128	321
Seniors	125	97	222
Graduates	4	3	7
Unclassified	1	3	4
Total	1133	919	2052

The fact that 44 per cent of our total enrollment is still in the freshman class and only 11 per cent in the senior class, still indicates that the holding power of the college is far short of what it should be. Some of the other teachers colleges are using this fact as justification for the difference in per capita cost between their schools and ours.

Sometime we should probably have a thorough study of the question of exactly what the causes of this large student elimination are, and what the net effect of it is on the student body, especially on the graduating classes.

Reports from the Illinois State Planning Commission

Mr. Barton sent me a few days ago two reports of the Illinois State Planning Commission; one on the Big Muddy River Basin and the other on the Ohio River Basin in Illinois. These books report a detailed survey of the resources, the present condition, and the prospects and plans for these two large areas of Southern Illinois. Together, the two areas comprise about half of the territory which the college serves.

The books hold out a rather sad prospect for the area, particularly so far as agriculture is concerned. They emphasize the fact that we must conserve and foster the industries that

we still have and that we must get new industries soon or the area is due for a sad decline.

All of us on this faculty ought to know what the situation is, and that those of us who are in departments whose areas of interest are involved, ought to be using this material. The college cannot go forward if the area which it serves goes down. Therefore, the college cannot afford to let the area go down. This is so, not only for the somewhat selfish reason of preserving the college, but it has a much larger purpose. We need to save this area as a good place in which a half million human beings may live and prosper.

Freshman Sponsors to Meet

Freshman sponsors are asked to meet with their groups on Thursday morning during the third hour in the rooms in which they met for orientation last fall. The places for the meetings have been posted on the various bulletin boards on the campus.

Announcement for the Obelisk Editor

All members of the faculty who did not have their pictures printed in the 1940 Obelisk are asked to have their pictures made at C. Cliff Grindle's Studios, Monroe and Normal Streets, within the dates, January 20 and January 27, for the 1941 Obelisk.

Meeting of County Representatives and County Student Officers

County representatives are asked to meet for a brief meeting after the regular assembly exercise on Tuesday morning. At this meeting we should also like to have the county student officers present. Therefore, each county representative is asked to notify his county student officers today of the meeting.

SUPPLEMENT TO FACULTY BULLETIN

January 20, 1941

Materials for Distribution

"Below you will find information about mimeographed materials, books and pamphlets, which have been accumulated during our participation in the American Council Experiment.

"These materials can be loaned for a short period of time to the faculty. If you are interested, please contact Mr. Hal Hall.

1. Addresses given at the Third Annual Joint Conference on Teacher Education.--a bulletin. The addresses describe the Cooperative Study of Teacher Education. Those giving addresses were: Dr. Karl W. Bigelow, Director, Commission on Teacher Education, American Council on Education; B. F. Pittenger, Dean, University of Texas, School of Education, Austin, Texas; H. L. Donovan, President, Eastern Kentucky State Teachers College, Richmond, Kentucky; Genevieve Anderson, Supervisor of Elementary Education, Des Moines, Iowa; Paul J. Misner, Superintendent of Schools, Glencoe, Illinois; Sister Helen Margaret, Registrar, College of St. Catherine, St. Paul, Minnesota.

2. A bulletin by Dr. Karl W. Bigelow, published by the Commission on Teacher Education dealing with the Cultural and Social Elements in the Education of Teachers.

3. A statement regarding the plans of the Commission on Teacher Education published by the American Council on Education. Its title is "Cooperation in the Improvement of Teacher Education, by the Commission on Teacher Education.

4. The material produced by various groups and individuals in developing the Frame of Reference. These include: (A) A diagram.(B) A Partial Frame of Reference. (C) Elaboration on points 1, 2, 5, 7, 9, 10, 11, 13, 14, in the Frame of Reference. (D) A Democratic Ideology Designed to Meet the Needs of an Industrial Age.

5. "The Workshop in Teacher Education", Chicago, Illinois. This is an account of the Workshop's procedures and scope in 1940, prepared by the Commission on Teacher Education.

6. A paper on the Definition, Characteristics, and Assumptions of Evaluation in Teacher Education, by the Workshop in Teacher Education.

6a. A paper read by Hal Hall at meeting of Teachers of Education, (Biennial Teachers College Meeting, Springfield)

describing a Year's Participation in the American Council Experiment in the Cooperative Improvement of Teacher Education.

7. A paper carrying suggestions for the Effective Use of Consultant Services.

8. A report of the visit to the Ohio State University by the Campus High School Staff.

9. The Evaluation Bibliography prepared at the Workshop in Teacher Education.

10. A report of the study of members of the Committee on Better Use of the Laboratory School of Montclair, New Jersey, (Mrs. Rieke); University of Buffalo, (Miss Trulove); Greeley Plan of Using the College Laboratory Schools, (Dr. Lawson); National College of Education, Evanston, Illinois, (Miss Johnson).

11. A paper on the "Meaning of the Term Democracy", by Dr. Swartz, S.I.N.U.

12. A set of "Educational Bulletins" published by the Ohio State University beginning April 24, 1940, to the present.

13. A bulletin entitled "Democratic Education" published by the American Council on Public Affairs with suggestions for Education and National Defense by the Progressive Association.

14. A booklet entitled, "The Teachers College's Contribution to the Cooperative Study of Teacher Education, which contains addresses given by Messrs. Karl W. Bigelow, Director, Commission on Teacher Education, American Council on Education; Earle V. Rugg, Director, Department of Curriculum and Libraries; W. C. Jones, Dean, Eastern Kentucky State Teachers College; Martha Downs, New Jersey State Teachers College; Roscoe Pulliam, President, Southern Illinois Normal University; Frank E. Baker, President, Milwaukee State Teachers College; C. B. Smith, President, Troy State Teachers College; Paul V. Sangren, President, Western State Teachers College, Kalamazoo, at the twenty-fourth biennial Convention of the American Association of Teachers Colleges.

15. Nolan, Esther Grace, How May Secondary Teachers Distinguish between a case of Severe Reading Difficulty and One of Low Mental Development? A mimeographed pamphlet prepared at the Workshop in Teacher Education, American Council on Education, University of Chicago, August, 1940.

16. The Reading Process, including diagnosis and treatment of reading difficulties with particular reference to Secondary School pupils. A mimeographed pamphlet prepared by the Los Angeles County Superintendent of Schools, Division of Research and Guidance.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

January 27, 1941

Volume 6 Number 19

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Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The regular monthly meeting of the faculty will be held on Monday afternoon, February 3, at four o'clock in the Little Theater Auditorium. Presumably, the members of the Commerce Department will be hosts at the faculty tea immediately preceding the meeting.

The Division of Professional Studies will meet this evening at six-thirty at Hank's Cafe.

The Curriculum Committee will meet Thursday morning during the third hour in room 105, Parkinson Laboratory.

Announcements of Publications of Interest to the College

Miss Aileen Carpenter, formerly of our Physical Education Department, now in the Teachers College of Kansas City, Kansas City, Missouri, has an article entitled, "Short Cuts in Working Out Intercorrelations" in Research Quarterly for October, 1940.

Governor Green on Tolerance and Good Government

I am quoting below two other separate quotations from the Inaugural Address of Governor Green.

"Our schools and democratic institutions have welded the numerous races, creeds, and nationalities of this land into a united people. Despite their diverse origins and cultural traditions they live together in peace and harmony. This is one of the most priceless assets of our country. We must continue to keep our people free from intolerance or bigotry despite its existence in other lands and the studied effort to divide our people at home. By our acts as well as by our words we must re-

affirm our belief that all men are created free and equal and that they have a clear and indisputable right to freedom of speech, worship and peaceable assembly, regardless of race, color, or creed."

.....

"The preservation of our rights and liberties depends on good government. It is only when the people grow cynical and begin to doubt the intentions and sincerity of their elected officials that they become ripe for agitation. Good government, however, cannot be forced upon a free people. They must desire it with all their hearts and they must be ready to make sacrifices for its achievement. When they forget this self-evident principle and take their hard earned rights for granted they fall easy prey to the conquerer from without and to the traitor from within.

"We, the officials of the new administration, and you, the members of the general assembly, have been chosen for one purpose only--to serve the people. In these troubled times when civilization and democracy are in imminent danger of destruction, we who love our country must follow the high example of that great President who was once a member of our general assembly. As loyal and patriotic Americans we must submerge petty partisan differences and selfish interests. We must never allow democracy to become an empty form. We must make it a living reality."

The Teachers College Conference

On Monday of next week, February 3, the Teachers College Conference, sponsored by Professor Gray at the University of Chicago, will hold another session. Mr. Lentz and Miss Shank have been asked to represent the college at the Conference, since it will deal very largely with personnel problems this year.

We should be very glad to have other members of the faculty who are interested attend this conference if they can manage it. The travel fund of the college unfortunately is so depleted that we cannot offer to pay traveling expenses for more than the two representatives.

Debate with Cape Girardeau at Assembly Tuesday

A debate between teams from this college and Cape Girardeau will be held this Tuesday morning at the assembly exercises. They will argue the topic, "Resolved, that the Nations of the

Western hemisphere should enter into a permanent union." The Carbondale team will argue the negative and the Cape Girardeau team will take the affirmative.

Annual Farm and Home Week

On February 4 to 7 the annual Farm and Home week program will be held on the campus. I have asked Mr. Muckelroy to prepare the following short resume of the program:

"Our Southern Illinois Farm and Home Week will be held on the College Campus February 4 to 7, under the direction of the Agriculture and Household Arts Departments of the college, with the College of Agriculture of the University of Illinois cooperating. The University is sending us some of its very best men and women for the work. Programs are being distributed with this Bulletin.

"Monday is devoted to placing the exhibits. On Tuesday, our first program is devoted to gardening, and is a joint session conducted by Professor Lee A. Somers from the University. Wednesday is devoted to livestock, Thursday to soil conservation, crops and hybrid corn, and Friday is Rural Youth Day.

"On Wednesday morning at the assembly hour, Mr. Earl C. Smith, President of the Illinois Agriculture Association, and Vice-President of the Federal Farm Bureau will address the joint session in Shryock Auditorium. This is a rare opportunity for our student body to hear one among our very best and most influential men in the field of Agriculture. We most cordially invite as many of the faculty as may find time to hear Mr. Smith, and if they will, to assist us to advertise this joint session to our students.

"The Agriculture Club banquet will be held Wednesday evening at the First Methodist Church at six o'clock. President Smith will extend greetings, and Mr. Stewart Chandler, Assistant State Entomologist, will show slides of "Southern Illinois in Colors".

"The Rural Life banquet will be held at six o'clock Friday evening at the First Methodist Church. A great social hour is expected with our state leaders, Mr. and Mrs. Frank Gingrich. President Pulliam will entend greetings, and will make an address. The program will close with a Music and Drama Festival in Shryock Auditorium at eight o'clock.

"The ladies of the Domestic Arts Department will hold meetings on Wednesday and Thursday with an excellent program on Home

and Children, Foods, and related problems.

"The programs are arranged on the class hour schedule, so that our students may attend as many of these meetings as they wish, and will not disturb classes in the least."

Notes from the National Defense News Letter

Cultural Interchange

"It is impossible to draw near to a foreign people without a knowledge of their language," says Secretary of State Cordell Hull.

"The study of Spanish is on the increase. Portuguese has been introduced into some of the land-grant colleges. Latin-American history, biography, literature, archaeology and commerce are receiving increased attention. The University of North Carolina announces a summer school for South American students, which will be held January 18-March 1, accomodating the vacation period of South American universities.

"Among the Latin-American universities offering special summer courses for students of the United States are the University of Mexico, University of Chile, University of San Marcos and the University of Lima. Eleven exchange students from Latin America are now enrolled in universities in this country."

Learning from the Enemy

"'It is good to learn from the enemy,' said Old Rome. For years Hitler and his brother dictators, Mussolini and Stalin, have taught the youth of their respective countries to hate democracy, and inspired that youth to fight to the death for its destruction. So far the soldiers of the dictators have been invincible. Will they continue invincible until the democratic forms of government throughout the world, including our own, are destroyed? We believe that the answer lies largely in what the teachers of America do to create a devotion to democracy that is of the temper and quality comparable to that which is bent for its destruction. Can we do this? Will we do it in time to save our own democracy?" -- Clarence A. Dykstra, Director, Selective Service.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

February 3, 1941

Volume 6 Number 20

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Meetings

The regular monthly meeting of the faculty will be held this afternoon at four o'clock in the Little Theatre Auditorium. Presumably, the members of the Commerce Department will be hosts at the faculty tea immediately preceding the meeting.

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The Curriculum Committee will meet Wednesday afternoon at 3:50 in room 105, Parkinson Laboratory.

The Faculty Senate will meet Thursday the third hour in the usual place.

The Placements Committee will meet Friday the fourth hour in the President's Office.

The Long Term Planning Committee will meet Monday evening, February 10, at seven o'clock in the President's Office. Will you please let Mrs. DiGiovanna know if you plan to attend.

Announcement for the Placements Office

Mr. Merwin requests that all members of the faculty make the following announcement in their advanced classes:

"All seniors, either June or August graduates, who are interested in the services of the College Placements Office, are asked to meet in room 213, Main Building, on Thursday, February 6, during the third hour. Information concerning placements work and enrollment blanks will be given out."

Eight Week Grades Are Requested

Miss Bowyer and Mr. Ragsdale ask that the following announcement be made:

"At the end of the eighth week the Personnel Council will call for grades of all probationers and for D's and E's for all freshmen and sophomores."

Faculty Publications

An article by Dr. Vera Peacock, "The French Teacher is Lonely," which was published last year in the Modern Language Journal, was abstracted in the October issue of The Clearing House.

Meeting of Sponsors

All freshmen and sophomore sponsors are asked to meet in Mr. Muckelroy's recitation room on Thursday the third hour.

Farm and Home Week

The faculty is reminded that this week is Farm and Home Week and that we want to do all we can to make it a success. Particularly do we want to make our visitors feel at home on the campus.

The highlight of the program will be the address by President Earl Smith of the Illinois Agricultural Association. President Smith is an outstanding leader in agriculture in the United States, an organization statesman who has been considered as a worthy prospect to be Secretary of Agriculture in the Cabinet of the President of the United States. We should like to give him a good audience at nine-twenty on Wednesday morning.

Report of the Committee on Term Programs and Class Schedules

I have a report from the Committee on Term Programs and Class Schedules which conveys the information that the Committee has examined the schedules for the Spring Term and has asked for information from certain departments concerning their class schedules. As yet, the Committee has received no word from several of the departments. The Committee is a necessary, authorized administrative agency of the college with full authority to request information and to request alterations in the schedule where they are necessary in order to arrange a workable program for the whole college.

I quote the last paragraph of the report.

"The Spring schedule, in general, did not seem as well balanced as the one recently arranged for the forthcoming Summer term. The Committee believes that much more could be done to list classes for the eighth and ninth periods. To do so would relieve congestion earlier in the day."

Regular Quarterly Child Guidance Clinic This Week

"With the scheduling of cases for the clinic which is to come February 5, 6, and 7 having been completed more than a month ago, the Carbondale Bureau of Child Guidance is recognized as one of the important institutions on the campus. The significance of the clinic is recognized by the fact that additional reservations have already been made for the clinic which comes in April. It is expected that the other reservations will be filled within a short time.

"The growing popularity of the clinic is also demonstrated by the fact that at the general lecture which was held in Shryock Auditorium during the last clinic, there were more than four hundred students and faculty members present.

"The Bureau of Child Guidance provides a service that the College offers to Southern Illinois. Since its initiation, there has been one clinic held during each term. However, many interviews are held between the times of the regular clinics. The Chicago Institute for Juvenile Research and the State Department of Public Welfare cooperate with the college in extending this service. A plan initiated this year provides a monthly staffing by the local members.

"Some of the most common reasons for bringing children to the clinic are; superior ability, disobedience, nervousness, temper tantrums, truancy from home or school, stubborness, rebellion, lying, reading difficulty, inability to get along with other children, school failure, speech defects, and many other maladjustments.

"With the development of new facilities this year, the Bureau is attempting to widen the scope of its work, especially through improved service to students and to teachers in training.

"At the February clinic there will be present Dr. Stein, psychiatrist, Mrs. Augusta Jameson, psychologist, and Miss Mary Kendrick, psychiatric social worker. They, in cooperation with the college staff which includes Dr. Marie Hinrichs, Dr. E. L. Borkon, Miss Florence Denny, Dr. Ronald Lippitt, Dr. Rosemary Lippitt, Miss Evelyn Rieke, Mr. Howard Bosley, and Mr. Arthur

D. Brunk, recently employed as a social service worker, will make a detailed study of each case. Remedial suggestions will then be made for the parents and for the teacher of the child."

Mr. Douglas E. Lawson is Acting Director of the Bureau of Child Guidance.

Regarding the General Education Committee

The following announcement has been prepared by Mr. Schneider, Chairman of the General Education Sub-Committee of the American Council Committee;

"At a recent meeting of the General Education Committee, several members remarked that they had observed here and there in the faculty a disposition to be curious, or dubious, or uneasy, or even apprehensive, about the status, the authority, and the activities of the Committee. Undoubtedly the Committee has been very quiet about its work, so quiet that it was perhaps natural for the suspicion to get abroad that some revolutionary sappers might be undermining the venerable foundations of tradition. Actually, nothing mysterious or subversive has been going on. The Committee has been so modest because, collectively and individually, it was reluctant to confess publicly how solidly it had led with its chin in the first light-hearted round against General Education. The Committee may now be said to be off the ropes, and regaining wind and confidence. It has asked its chairman to make a brief statement to the faculty.

"The General Education Committee was set up by the Central Committee. Its members represent the various divisions of the College. Its function is, (1) to study the problem of General Education in its broadest aspects as well as in the narrower aspects which particularly concern this College; (2)to decide whether or not general education is functioning here as well as it might; and (3)to suggest ways and means for improving General Education if it is found in need of improvement. The Committee will come to whatever conclusions its good sense may dictate. When those conclusions are arrived at, they will be reported to the Central Committee. The Central Committee may accept the report, or reject it. In the latter event, nothing happens. If the Central Committee approves the report, then probably the General Education Committee will be asked to put its recommendations into action. That action will most probably take the form of some limited experimental procedures, rather than of any wholesale or sweeping changes.

"In any event, the Committee contemplates no sudden, or arbitrary, or ill-considered moves of any sort. It invites, and soon will ask for, the cooperation of the rest of the faculty, because, in the long run, the Committee alone cannot accomplish the task for which it was set up."

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

February 10, 1941

Volume 6 Number 21

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Meetings

The Council of Administration will not meet this week.

The Long Term Planning Committee will meet on Wednesday afternoon at three o'clock in the President's Office. Members of the Committee who have classes at this hour will please make arrangements to have the classes cared for by colleagues if possible, since this is a highly important meeting of the Committee.

Sophomore advisers will meet on Thursday morning during the third hour in room 213 of the Main Building. It is important that all attend since materials for advance registration are to be given out at that time.

The Curriculum Committee will meet Thursday during the third and fourth hours in room 311 in the Main Building.

Mr. Lentz to the Committee on Long Term Planning

Because he has long been studying the problem of student housing, I am asking Mr. Lentz to accept membership on the Long Term Planning Committee. At the last meeting of the Planning Committee, he was appointed Chairman of the Sub-Committee on Student Housing.

Three More Faculty Publications

In the last issue of the Peabody Journal of Education there is an article entitled, "The Rural In-Service Extension Program at Southern Illinois Normal University at Carbondale", by Mr. Emerson Hall and Mr. George Bracewell of the Rural Education Department.

In the Iowa Farm Economist for January 1941, Mr. Judson T. Landis has an article entitled, "The Sunny Side of '65'", which is based on a study of some of the aged citizens of Iowa.

Mr. Douglas E. Lawson has an article in the February issue of Hygeia entitled, "A Code for Teachers -- A Code for Parents." This is Mr. Lawson's second appearance in Hygeia.

A Student Publication

In the January issue of The Grade Teacher, there is an article by an extension student, Miss Florence Chism, entitled, "Helping Slow Readers," explaining in detailed, concrete terms how one teacher improved her reading program. The article was first written as a term paper in one of Mr. Bosley's remedial reading classes, was later revised and accepted for publication.

The Meeting of the American Association of School Administrators

The American Association of School Administrators will meet at Atlantic City during the week beginning February 22. The meeting of the American Association of Teachers Colleges begins on February 21, immediately preceding the other meeting. Faculty members who wish to attend either or both of these meetings are free to go, provided suitable arrangements can be made in their departments to have their classes cared for. Of course, the college cannot pay expenses.

Several of the members of the faculty are going as representatives of national organizations. Miss Stein will represent the National Graduate Council of the Delta Sigma Epsilon Sorority. Mr. Merwin will go as President of Kappa Phi Kappa.

There are special low rate trains scheduled to go both from St. Louis and Chicago. The St. Louis trains may be boarded at Effingham as well as at St. Louis.

A Quotation from President Dykstra of Wisconsin

The following quotation stands out in sharp contrast with some of the things which President Butler of Columbia and President Conant of Harvard have been saying. It is all the more significant coming from the National Administrator of the Conscription Program.

"We live in a critical time in world history. We are making national decisions of utmost importance. We differ with each other as to what we ought to do and just when. An overwhelming majority of Americans who differ, even widely, do so with the utmost honesty and sincerity. We of the universities who are committed to the search for truth have special responsi-

bilities in such days. We must maintain our balance and defend the freedom to differ intellectually. A democracy needs its differences of opinion so long as these differences do not prevent the possibility of needed action. There is a time for debate and a time for action.

"Let us as citizens everywhere be a bit wary of charge and counter charge so characteristic in times of tension and stress. Our right to hold our opinions is a precious right. Meanwhile we have the concurrent obligation to serve the nation positively and constructively. These things university people understand. We know that no human being has a monopoly of truth. We keep in mind, therefore, the fundamental tenet of university obligation--the sifting and winnowing to which we are dedicated.

"And so, as we struggle for national unity in a time that requires faith, let us think and act in character with our great American heritage."

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

February 17, 1941

Volume 6 Number 22

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Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The Faculty Senate will meet Thursday morning during the third hour in the usual place.

Final Examination Schedule for the Winter Term

The schedule of final examinations for the Winter Term will be as follows:

Wednesday, March 5		Thursday, March 6	
1st hour classes	7:30 - 10:30	3rd hour classes	7:30 - 9:30
2nd hour classes	10:30 - 1:30	4th hour classes	10:30 - 1:30
6th hour classes	1:30 - 4:30	7th hour classes	1:30 - 4:30

Friday, March 7

5th hour classes	7:30 - 10:30
8th hour classes	10:30 - 1:30
9th hour classes	1:30 - 4:30

Regular classes are expected to hold examinations for only two of the three hours. In other words, a four-hour course the first period should be through at 9:30. In the case of dove-tailed courses coming the same hour, three-hour courses will meet the first two hours and two-hour courses the last hour. A student having a three-hour course the first hour will thus write his examination from 7:30 to 9:30, and one having a two-hour course the first hour will write from 9:30 to 10:30. The third hour is scheduled for 7:30 to 9:30 for no class meets for more than three hours that period.

Some Comparative Statistics on Teachers Colleges

I am distributing with this bulletin a table showing certain vitally important statistics concerning the five teachers colleges of Illinois. Last week we received a request from the state administration to reduce the budget which we presented some months ago through the teachers college board. We are of course anxious to cooperate with the new administration, but we do not think we should be asked to begin to reduce our budget until it would give us a reasonable approach to parity with the other schools. Hence, we should continue to emphasize our slogan of "Parity for Southern".

Revised Edition of Retirement Plan

Mr. Neckers, Chairman of the Retirement Committee, has received the second revised edition of the proposed retirement plan. He has posted a copy of the plan on the bulletin board in the Business Office and wishes that anyone who has suggestions or criticisms would report them to his committee so that the suggestions can be incorporated in the final bill.

More Faculty Recognition

We have the following letter from Professor Robert C. Yates of the Department of Mathematics of Louisiana State University concerning an exhibit which Miss Alberta Gibbons, a member of our faculty, made at Louisiana State University.

"January 21, 1941

"Dear President Pulliam:

"I want to take this means of commending one of your instructors, Miss Alberta Gibbons, for her fine spirit and enthusiasm in mathematics.

"I was in charge of the exhibit at the recent mathematical convention held on our campus during the Christmas holidays. I wrote to Miss Gibbons and asked her to contribute some items for display, and received a score of boxes full of interesting models.

"She is either an indefatigable worker herself or a most inspiring teacher and leader - if this collection of models is an indication. The models attracted wide attention and certainly were outstanding at the exhibit.

.....

Cordially yours,

Robert C. Yates"

Important Public Meeting Tuesday

The College is serving as host tomorrow to the monthly meeting of Southern Illinois Incorporated. We expect to have as visitors about two hundred members of the various Chambers of Commerce of the area the College serves. The program will begin at two o'clock in the Auditorium. A copy of it is posted on the faculty bulletin board.

Dinner will be served in the gymnasium of the Old Science Building at six o'clock, after which there will be a session devoted to the development of Southern Illinois. On this part of the program the College is given an hour to present its case.

We should like to count on about twelve or fifteen representatives of the College faculty to attend this meeting. The price of the dinner is sixty cents. The dinner will be over at seven o'clock, and people who wish to attend the meeting without attending the dinner will be most welcome.

Mrs. Neely Reports on the Scholar in Exile Fund

Mrs. Neely asks that the following announcement be made:

Those persons who contributed to the Scholar in Exile Fund just before the Christmas holidays will be glad to know that we have had a very fine letter from Dr. Schepses, the criminologist to whom we sent one hundred dollars to tide him over until he secures a post. The donation was handled through the Emergency Committee in Aid of Displaced Foreign Scholars.

On February 20 I hope to send on a little additional money and close the fund. There is a small sum now on hand. If anyone wishes to make an additional contribution before that time, it will of course be welcome. Checks, made out to "Faculty Aid to Intellectuals", may be left in the Business Office.

Appropriation Requests for Illinois Teachers Colleges

As Approved By

Teachers College Board December 16, 1940

	Carbondale	Normal	Charleston	Macomb	DeKalb
Enrollment - Fall 1940	2180	1820*	1150*	1075*	1160*
Cost per student per year	$222.71	$297.73	Not Available	292.04	293.86
Student Teacher Ratio	15.1**	8.8**	13.5**	13.5**	14.4**
State Appropriations:					
Total Requested 1941-43	$1,273,620	$1,463,702	$868,160	$863,000	$891,610
Total 1939-41	982,220	1,172,500	671,416	707,000	671,300
Increase Requested 1941-43	291,400	291,202	196,744	156,000	220,310

It will be observed that our original request of $1,273,620 is only a little more than Normal actually received two years ago, although we now have 300 more students enrolled than Normal ever has had. If any substantial reductions in our budget request are put into effect, our budget will actually be below the amount which was appropriated for Normal two years ago.

We are assuming that the standard set for Normal two years ago was a reasonably conservative standard for the larger schools. If this is so, then this year Carbondale is actually accepting a reduction from that standard, since, as I have said, we have 300 more students than Normal had two years ago.

*1940 enrollments of other schools are based on verbal reports of staff members made shortly after fall term registration, but are approximately correct. Official figures have not been received.

**Computed from data given in the December 14, 1940 issue of School and Society.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

February 24, 1941

Volume 6 Number 23

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Meetings

The Council of Administration will not meet this week.

The regular monthly meeting of the faculty will be held on Monday afternoon, March 3, at four o'clock in the Little Theater Auditorium. Presumably, the members of the Economics Department will be hosts at the regular faculty tea immediately preceding the meeting.

The Student Loan Committee will meet this afternoon at four o'clock in Dean Lentz's Office.

The Curriculum Committee will meet Thursday during the third and fourth hours in Room 311 of the Main Building.

An Announcement Concerning Institute of International Education

The members of the Faculty Senate ask that the following announcement be made.

"A communication from the Institute of International Education has been turned over to the Faculty Senate for consideration.

"The letter calls attention to the previous contribution of this faculty toward the maintenance of the American University Union in Europe. It goes on to outline the work of the organization at present.

"After weighing the matter, the Senate voted to match the previous contribution, feeling that the Institute is more necessary now than ever. The Senate made the stipulation, however, that this sum was to be withdrawn from the Faculty Fund only on condition that there is a majority in favor of such action. Accordingly, anyone having an objection should report that fact to Miss Krause before the end of the week."

Help for the American Council Central Committee

The American Council Central Committee has issued two mimeographed reports: (1) The report of Mr. Lawson's Committee on "Functions of the School and the Teacher in the Modern World", and (2) The report of Mr. Cisne's Committee on the "Understandings Teachers Need and the Experiences Teachers Colleges Should Provide in Order that Prospective Teachers Will Acquire the Essential Understandings."

These reports are highly important to the Committee and to the College, since they are supposed to represent some fundamental assumptions upon which we operate. Mr. Hall and I would both appreciate it very much if interested members of the faculty would get a copy of these reports, read them carefully, and write Mr. Hall any criticisms or questions they may have about them.

The Committee will meet again about February 25 to discuss them. Any criticism of them therefore ought to be in the Committee's hands before that time.

I cannot urge too strongly that we really would like to have those members of the faculty who have been thinking about these matters to give the Committee the benefit of their critical thought.

Record Keeping for the American Council Experiment

The next school year (1941-42) will be the last year in which the Commission on Teacher Education will subsidize consultant service, educational travel, and workshop experiences for affiliated schools. Year after next participants will be asked to prepare detailed reports describing local accomplishments in the Experiment. In order that appropriate data may be available from which a complete and accurate exposition of Southern's participation may be abstracted, it is imperative that all groups and individuals now at work on various aspects of the local program keep rather detailed records. In addition to the information which is usually written into the minutes of an organization, such as date and place of meeting, members present, motions made and seconded, etc., all groups and individuals now participating in the Experiment are urged to record the following:

A. Statements of purpose for every undertaking or group action launched.

B. Records of discussion and action taken toward the fulfillment of these purposes.

C. Any shifts or modifications of purpose, including possible abandoning of some and expansion of others, together with analyses of the conditions leading to such shifts; it cannot be too emphatically urged that all restatements of purpose be incorporated in the record because these in themselves represent trends in thinking.

D. Any revisions of policy or curriculum, with careful notation of all tentative proposals and additions.

E, The results of any special evaluative activities initiated by committee action.

F. Statements of any differences of opinion or issues joined in the process of carrying out the purposes agreed upon, giving all viewpoints and analyzing any issue that may act as an obstacle to progress; names may well be included in this connection as long as the discussion remains objective and within the issue.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

March 3, 1941

Volume 6 Number 24

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Meetings

The Council of Administration will meet on Tuesday afternoon at three o'clock in the President's Office.

The regular monthly meeting of the faculty will be held this afternoon at four o'clock in the Little Theater Auditorium. Presumably, the members of the Economics Department will be hosts at the regular faculty tea immediately preceding the meeting.

Final Grades Are Due Tuesday, March 11

Final grades for the Winter Term are due in the Registrar's Office by noon, Tuesday, March 11. It is important that they be turned in promptly in order that the office staff may have the grades of the students tabulated for use on registration day. All faculty members should post final grades on bulletin boards in their classrooms at the same time that the grades are turned in at the Office of the Registrar.

Four More Faculty Publications

Miss Winifred Burns of the English Department has had an article accepted by Poet Lore Magazine. The title is "Edwin Arlington Robinson in the Hands of the Reviewers."

Mr. Douglas E. Lawson has had three more articles published in outstanding magazines. In the March issue of the American Mercury he has an article entitled "Why Schoolteachers Can't Teach". His article entitled "Psychologically Speaking" appears in Hygeia, and in the December issue of Educational Administration and Supervision, which is just off the press, he has one on "A Historical Survey of Changes in Aims and Outcomes of School Examinations."

Spring Term Registration

We shall begin Registration on Monday morning, March 17, at eight o'clock. There will be one hour out at noon and we shall close at three-thirty. We shall resume Registration Tuesday morning at eight o'clock and try to have it completed by eleven o'clock. All Tuesday classes will meet on Tuesday afternoon on the following schedule:

1:05 - 1:25 -- First period classes
1:30 - 1:50 -- Second period classes
1:55 - 2:15 -- Third period classes
2:20 - 2:40 -- Fourth period classes
2:45 - 3:05 -- Fifth period classes
3:10 - 3:30 -- Sixth period classes
3:35 - 3:55 -- Seventh period classes
4:00 - 4:20 -- Eighth period classes
4:25 - 4:45 -- Ninth period classes

Concert by Band and Orchestra Wednesday Evening

Mr. Glenn Cliffe Bainum, for nine years head of the music department at this college, and now director of bands at Northwestern University, will be on the campus on Wednesday, March 5. He comes as guest conductor for a joint concert to be given in the Auditorium beginning at eight o'clock.

Immediately after the concert there will be an informal tea in the Little Theater for Mr. Bainum, to which the performing organizations, the faculty, and friends of Mr. Bainum are cordially invited. Admission to the concert will be free to all holders of activity tickets, and twenty-five cents to others.

Membership in the Illinois Education Association

The annual meeting of the Southern Division of the Illinois Education Association will be held here at the College on March 21. Membership blanks and receipts for the annual dues are to be had in the Business Office.

It has been the custom for many years for all members of the faculty of this College to be expected to join the Illinois Education Association. Since this school is a teachers college, with an especially close relationship to the public schools, and since the Illinois Education Association is the one organization that represents all of the schools of the State, it is only proper that members of the teachers college faculty should be

members of it.

Just now the Association is not only actively backing our appropriation, but is also backing some other highly important legislation which relates to control and to pension policies in the state colleges.

Dr. J. B. Nash speaks Friday morning, Dr. Shelby Thomas in the afternoon, and Mr. Cornelius Vanderbilt Jr. in the evening. The afternoon program is preceded by a meeting of the various sections. A full program will appear in the March number of the "Southern Illinois Schools".

For County Sponsors

Tomorrow morning at the regular college assembly exercises, I am going to make some suggestions to the county groups and ask that they hold meetings at some convenient time during the week. For this reason, I should like to have all faculty county representatives attend the assembly exercises if possible.

SPECIAL BULLETIN
Office of the President
Southern Illinois Normal University

March 5, 1941

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Results of Faculty Vote

Since there is to be no regular weekly bulletin until March 17, members of the faculty would probably like to know the results of the vote taken in faculty meeting last Monday evening. The vote was as follows:

1. Is it advisable to establish a position similar to the one described in the meeting? Yes 104 ; No 15

2. If the position is established, should the official be:
   (a) Chosen from the present faculty? 73
   (b) Selected from outside the present faculty? 39

3. The ten faculty members receiving the largest number of votes were the following, listed in alphabetical order:

   Mr. T. W. Abbott
   Mr. Richard L. Beyer
   Mr. Hal Hall
   Mr. Douglas E. Lawson
   Mr. John R. Mayor
   Mr. J. W. Neckers
   Mr. Ted Ragsdale
   Mr. William B. Schneider
   Mr. Willis G. Swartz
   Mr. F. G. Warren

Mr. Warren had the highest vote, but exactly twice as many votes were cast for an outsider as were cast for him. Altogether more than forty different members of the faculty received one or more votes.

Since the final report of the Reorganization Committee has not yet been received, no immediate action is contemplated. As a matter of fact, it is very unlikely that anything will be done during the remainder of this year, at least.

SOUTHERN ILLINOIS
UNIVERSITY LIBRARY

School Closed for Southern Division Meeting

At the meeting of the Council of Administration yesterday, it was decided that school will not be in session on Friday, March 21. This is to give all faculty members and students the opportunity to attend the meetings of the Southern Division of the Illinois Education Association. It might be well to announce this fact in classes this week.

Detailed programs of the meeting have not been printed, but will be distributed to members of the faculty in due course.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

March 17, 1941

Volume 6 Number 25

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Meetings

The Council of Administration will meet on Tuesday afternoon at three o'clock in the President's Office.

The Faculty Museum Educational Committee will meet this Thursday, during the third hour in room 213 of Main Building.

The American Council Central Committee will meet Wednesday at four o'clock at the home of Mr. Neckers.

The Southern Division Meeting

As has already been announced, school will be closed on Friday for the Southern Division Meeting. The meeting of the Southern Division of the Illinois Education Association comes at a somewhat unfortunate time for us this year, since it is registration week. However, it is highly important for the College that we continue to have this meeting on our campus because of the opportunity it gives us to promote our relations with the public schools. We shall therefore accept the inconveniences gratefully, and consider them a small price to pay for the many advantages which the meeting gives us.

I should like to suggest that on Thursday and Friday every member of the faculty work hard for S.I.N.U. and for good relations between it and the teachers of Southern Illinois. More important than attending meetings and participating in programs, is the work which we can all do in cordially and informally renewing acquaintances with old students and in going out of our way to extend our acquaintance with all the leaders of the public schools in Southern Illinois.

During the last few weeks we have had a most encouraging demonstration of the concern, the loyalty, and the good will of the general public in Southern Illinois. We want to maintain and improve these relationships because a great deal that is very important to the College depends on them. We hope every faculty member will do his part.

More Faculty Recognition

Mr. Delmar W. Olson published an illustrated story on the Clinton County, Ohio, Arts and Industries Developmental Program in the 1941 School Shop Annual of the Industrial Arts and Vocational Education Magazine. This program, the original of its kind in the United States, was initiated by Mr. Olson.

At the February faculty meeting, mention was made of the fact that Mr. Richard E. Watson has had a part in preparing the examinations for the American Council of Education. He has furnished us the following references to indicate exactly the part he had in preparing these tests:

(1) Author of the Physical Science Section and General Culture Science Section of the National Teacher Examination of the American Council on Education, which is being conducted at the examining centers, March 14 and 15.

(2) Co-author of the Cooperative Science Test for Grades 7, 8, and 9, now in press.

(3) Co-author of the Science Section of the Cooperative General Culture Test, 1941, Form R, now in press, to be used in the 1941 national sophomore testing program.

Mr. Howard Bosley of our faculty has been asked by Mr. E. V. Hollis, one of the coordinators of the Commission on Teacher Education, to serve as a consultant on their remedial reading program at Tuskegee Institute. This recognition comes to Mr. Bosley as a result of an article in the April 6 issue of School and Society on the remedial program which we are carrying out here.

Some Interesting Items on The Teachers Legislative Program

There are three items on the Legislative Program of the Illinois Education Association which are of particular interest to us in the teachers college. They read as follows:

"General Legislation:

3. Legislation gradually raising the requirements for certificates for beginning teachers so that the minimum requirements shall be four years above the high-school level, including special training in the field or fields in which said teachers choose to teach, such training to be had by actual attendance at a recognized institution of higher learning; providing that persons having completed at least two years of preparation beyond high school may be

certificated by examination with the requirement that said individuals complete successive states of additional preparation through graduation with a degree as conditions for the renewal of certificates; also providing that county superintendents and beginning supervisory officers who teach less than one-half time must have supervisory certificates. This legislation shall not be retroactive.

11. Legislation establishing a fiscally independent and responsible Normal School Board, consisting of members who hold no other elective nor appointive public office.

Finance:

9. To provide adequate support for the State University, the State teachers colleges, and the office of Superintendent of Public Instruction."

Recommendations of the Faculty Committee on Placements

The Faculty Committee on Placements, after careful deliberation, wishes to make the following recommendations:

"1. That the Placement Bureau be established as a separate agency in the charge of a full-time director. That this person be a member of the faculty able to cooperate fully with the school authorities of the territory served by the College and one who is thoroughly acquainted with the college curriculum.

2. That, in order to secure more effective cooperation when a vacancy is reported to the Placement Bureau, the Bureau shall make a genuine effort to consult the Departments concerned before credentials are forwarded.

a. This shall not apply to students reporting vacancies in positions for which they wish to apply.
b. It shall be considered unethical for the Heads of Departments or the Placement Bureau to report vacancies to other students than those agreed upon by the Bureau and Departments involved.

3. That regular use be made by the Placements Office of personnel records of students seeking teaching positions--particularly those on file in the offices of the Dean of Men and the Dean of Women.

4. That the Placements Office include regularly with each student's credentials a complete transcript of the student's courses and grades.

5. That arrangements be made for the Placements Bureau to

notify a Department Head when one of his majors has been completed.

6. That the various academic departments of the College be encouraged to rate their graduating majors, in whatever manner seems most feasable to each department, and that such rating be reported to the Placements Office, as a means of assisting the placing of more promising students first.

7. That Department Heads be urged to examine reports on practice teaching on file in the Placements Office.

8. That a photostatic machine be purchased for easier and closer cooperation between the Registrar's Office, the Placements Office, and Heads of Departments.

9. That an attempt be made to provide and maintain better alumni records with a view to placing in better positions graduates of the College who are already employed.

10. That criticisms and suggestions for changes in the placements procedures be solicited by the Placements Committee from members of the faculty and others concerned."

Some Interesting Data on Graduates of One Department

Mr. Gersbacher of the Zoology Department gave the following information in a letter some time ago on several matters pertaining to his Department. The material is extremely interesting and encouraging. I am wondering how many departments could show similar records.

"We found that since 1930, one hundred and eighty students have completed majors or minors in zoology. Of this number, 91 or over half have done additional work since leaving S.I.N.U. Four have Ph.D. degrees, 5 M.D. degrees, 2 D.D.S. degrees and 52 masters degrees. Eight are now in Medical School and twenty-three have practically completed the work for the masters degree. Twelve of our graduates have gone to such universities as Illinois, Washington, Michigan, Louisiana, Missouri, and Oberlin as graduate assistants. One hundred and twenty-four of our graduates have, or are now teaching in the public schools of Illinois. The above record does not include a great many other students who completed a large portion of their work in this institution but transferred elsewhere to finish in professional schools."

Announcement for Department Heads

All departments which desire identification pictures of

students should notify the Photographic Service at the earliest possible date. Such notices should be accompanied by a list of the names of students whose pictures are desired.

Some Strongly Recommended Reading from Harpers

There is a very interesting article in this month's Harper's Magazine by Dorothy Dunbar Bromley on the Eight Year Study of Secondary Education conducted by the Progressive Education Association. The article is entitled "Education for College or for Life". It is probable that Miss Bromley does not view the matter entirely without bias, but what she has to say is nevertheless quite interesting, particularly since the outcomes of the Eight Year Study are beginning to have a great deal of influence on theories about general education in the colleges.

Proof for Bulletin Is In

We now have the galley proof for the annual bulletin. Department heads are requested to call at the office of the Registrar within the day to read departmental materials.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

March 24, 1941

Volume 6 Number 26

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Meetings

The American Council Central Committee will meet Monday afternoon at four o'clock at Mr. Schneider's home. Mr. Armstrong, Coordinator for the Commission staff, will be at the meeting.

The Council of Administration will meet Wednesday afternoon at four o'clock in the President's Office. The reason for the change in time is that there is a Normal School Board meeting on Tuesday.

The Curriculum Committee will meet Thursday morning during the third and fourth hours in the usual place.

Information for Faculty Directory

Faculty members are asked to turn in the mimeographed forms containing information for the Faculty Directory to Mrs. Neely by Wednesday afternoon. Additional blanks are available and may be obtained from Mrs. Neely.

This is a Senate project.

Progress on the Budget

Faculty members doubtless are interested in the progress we are making on the budget. Mr. Miles, Mr. Swartz, the Chairmen of the Faculty Budget Committee, and I have had two sessions in Springfield about it. The first was with the Budget Commission, which consists of some representatives of each House of the Legislature, the Governor, and the Director of Finance. In this meeting, each president was permitted to present the case for the budget as he had submitted it. After this meeting, we were instructed to meet with Mr. Thompson, the Chairman of the Board, and Mr. Beich, the Chairman of the Budget Committee of the Board, and revise the budget downward. This meeting was held at Springfield last Wednesday.

So far the net effect of the various meetings on our budget has been to improve our relative position so that the figures that are now under consideration will very nearly give us parity with other institutions. We have offered reductions in our operating accounts of a total of $63,000. These were discussed and approved by the Faculty Budget Committee several weeks ago. Beyond this, we have made concessions amounting to nearly $150,000 on permanent improvements, the largest single item being a large part of that set-up for the purchase of additional land. So far, Southern Illinois Normal University is in a very good position, but there are still a considerable number of hurdles to go over.

We are to meet with the Normal School Board and the Budget Commission again next Tuesday.

Good Showing on Education Association Memberships

We have reports that show that about one hundred members of the faculty this year joined the Illinois Education Association through the Southern Division. This does not include teachers at Brush and Carterville, who joined independently. This manifestation of cooperation is appreciated. I am sure that the Illinois Education Association will give us value received many times over for what it costs the faculty to keep its memberships alive.

Reports on Commission Progress

The plan announced in faculty meeting sometime ago to publish an account each week of accomplishments for the College made under the leadership of the Commission on Teacher Education has been suspended for a time pending the clarification of a few matters. In the meantime, we are being visited today by Mr. Armstrong, the Coordinator of the Commission.

The Thirty Days

"Beginning very soon after Tuesday, March 25, ten members of the faculty will be going about the task of interviewing the eighty or so teachers on the campus who have directly to do with the program of general education. These interviewers will, in the main, seek answers to one particular question: what aims or objectives do you seek to attain, or hope that your students will attain, in the courses or activities that are supposed to bring about general education? The General Education Committee cannot by itself ascertain the general education aims of the faculty, and has hit upon

this interview method in order to secure a reliable set of statements. Each interviewer will see eight or nine persons, as informally as possible. It may be that more than one interview will be called for before the two persons involved achieve what we want above all--thorough understanding of one another.

"The information gathered by the interviewers will be brought together and edited into a coherent whole, without names or flavor of personality, and the whole faculty will be urged to make use of the material. The General Education Committee hopes that this report will be a basis upon which some of our faculty may proceed, if they wish, to set up a program of evaluation in their own work. And ultimately, of course, such teachers may find that they will want to conduct experiments looking toward changes and improvements in general education. Whether notable changes will actually occur does not rest with the General Education Committee, but with each and every individual faculty member, who is his own governor in this respect. The Committee, however, does wish to provide a setting and a stimulus which may possibly bear fruit in the ways just suggested.

"We hope that the members of the faculty will bear with our interviewers especially in the initial period while we are getting some practice. We are certain that we will have interesting and useful outcomes from this venture, but we are not so certain that at first we shall be very skilful in going about it. If, either now or during the interview period, anyone has useful suggestions for improving our technique, we shall be happy to make use of them!"

By the General Education Sub-Committee
of The Commission on Teacher Education
William B. Schneider, Chairman

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

March 31, 1941

Volume 6 Number 27

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Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The regular monthly meeting of the faculty will be held on Wednesday of this week at four o'clock in the Little Theater Auditorium. The reason for not holding it at the regular time next Monday is that a meeting of the Normal School Board is called at DeKalb for that day.

Presumably, the members of the Education Department will be hosts at the faculty tea immediately preceding the meeting.

The Faculty Senate will meet Thursday morning during the third hour at the usual place.

Committee for Summer Conference

We are planning to have another Summer Educational Conference similar to the ones we have been having the past years. This Conference is the project of the Professional Studies Division and all members of the Division who are on the summer faculty ought to work actively to make it a success.

However, in order that authority for planning it may be centralized, Mr. H. E. Bosley has been acting as Chairman of the Committee and Director of the Conference. Other members of the Committee whom he and Mr. Warren have selected to work with him for the coming summer are Mr. Warren, Mr. Bracewell, Mr. Emerson Hall, Mr. Lawson, and Mr. Ragsdale,

I hope that all members of the faculty will do what they can to make this summer conference a much bigger affair than it ever has been hitherto.

Report of S.I.N.U. Standing by American Association of Teachers Colleges

As the last page of this bulletin, we are presenting a graph showing the report of the American Association of Teachers Colleges on the relative standing of the college on the various standards which they have made special objects of study during the last year.

There is one error in the graph which needs to be pointed out. The graph shows us to have fallen off very slightly in the matter of faculty preparation. This is due to an error made by the Association last year. A chart is presented below which Miss Shank prepared to show the situation as it actually exists. It will be observed that we have one more Ph.D. this year than we had last and that we have lost one each of faculty members with the bachelor's degree and less than the bachelor's degree.

I quote Miss Shank on the weighted score for faculty preparation. "As I have figured the weighted scale this year, it should be 577.3 as compared to 574.5 for last year."

Amount of Preparation	1939-40 Total	1939-40 Per cent of total faculty	1940-41 Total	1940-41 Per cent of total faculty	Values
Doctor's degree or equivalent	48	32.87	49	33.56	(7)
60 semester hours of graduate study	25	17.12	23	15.75	(6)
Master's degree or equivalent	67	45.89	70	47.94	(5)
Bachelor's degree or equivalent	3	2.05	2	1.37	(4)
Less than Bachelor's	3	2.05	2	1.37	(2)
M.D. Degree	2*	(1.36)	2*	(1.37)	

*Duplicates. M.D.'s have Ph.D.'s.

This report, however, does emphasize the fact that we need to be concerned about increasing the number of doctor's degrees. In looking for new faculty this year, therefore, the department heads should secure people with the doctor's degree if it is at all possible.

Another Faculty Publication

Mr. John Parrish has had an article published in the American Economic Review for March, 1941, entitled, "Principles of Economics Prerequisite to Courses in Public Finance": A Rejoinder. The article was a rejoinder to Mr. G.P. Hudson's comment, "Principles of Economics Prerequisite to Courses in Public Finance", which appeared in the September, 1940 issue of the American Economic Review.

Business Procedures Pertaining to Student Organizations and Student Activity Funds

For the information of the faculty sponsors and officers of student organizations, we are listing below business procedures pertaining to the operation of student organization funds and student activity funds. We believe that familiarity with these procedures on the part of faculty and students will be a mutual help to both the Accounting Office and the student organizations.

Collections

In accordance with a well established policy of the college, the cash receipts of all student organization funds and student activity funds, consisting of dues, assessments, admission fees charged for entertainments and social events are deposited with the Cashier in the Business Office. Upon deposit of such receipts, the Cashier issues an official cash receipt, giving it to the representative of the depositing organization.

When contests, social events, or entertainments are given, for which an admission price is charged, numbered tickets must be obtained from the Cashier, preferably several days in advance of the event. These tickets are then sold either in advance or at the gate, and upon termination of the contest, event, or entertainment, a report is submitted by the student organization to the Cashier in the Business Office and all unsold tickets are returned. When tickets are sold in advance, the receipts from advance sales together with the unsold tickets must be checked in to the Cashier before the event begins for which the admission charge is made. Upon completion of an event, the cash receipts and all of the tickets should be checked in to the Cashier not later than the day following. Just as soon as the receipts and tickets are checked in to the Cashier, she will prepare a statement, showing the tickets issued, tickets sold, tickets unsold, and gross receipts for the contest, event, or entertainment. A copy of this report is then given to the organization.

If the contest, event, or entertainment is exempt from Federal Tax, it will be necessary that an application for exemption of Federal Tax on Admissions be filed with the Collector of Internal Revenue in advance. This should be mailed to the Collector at least ten days in advance of the event. Exemptions are approved by the Collector only after the application has been approved and before tickets are printed for the event.

Disbursements

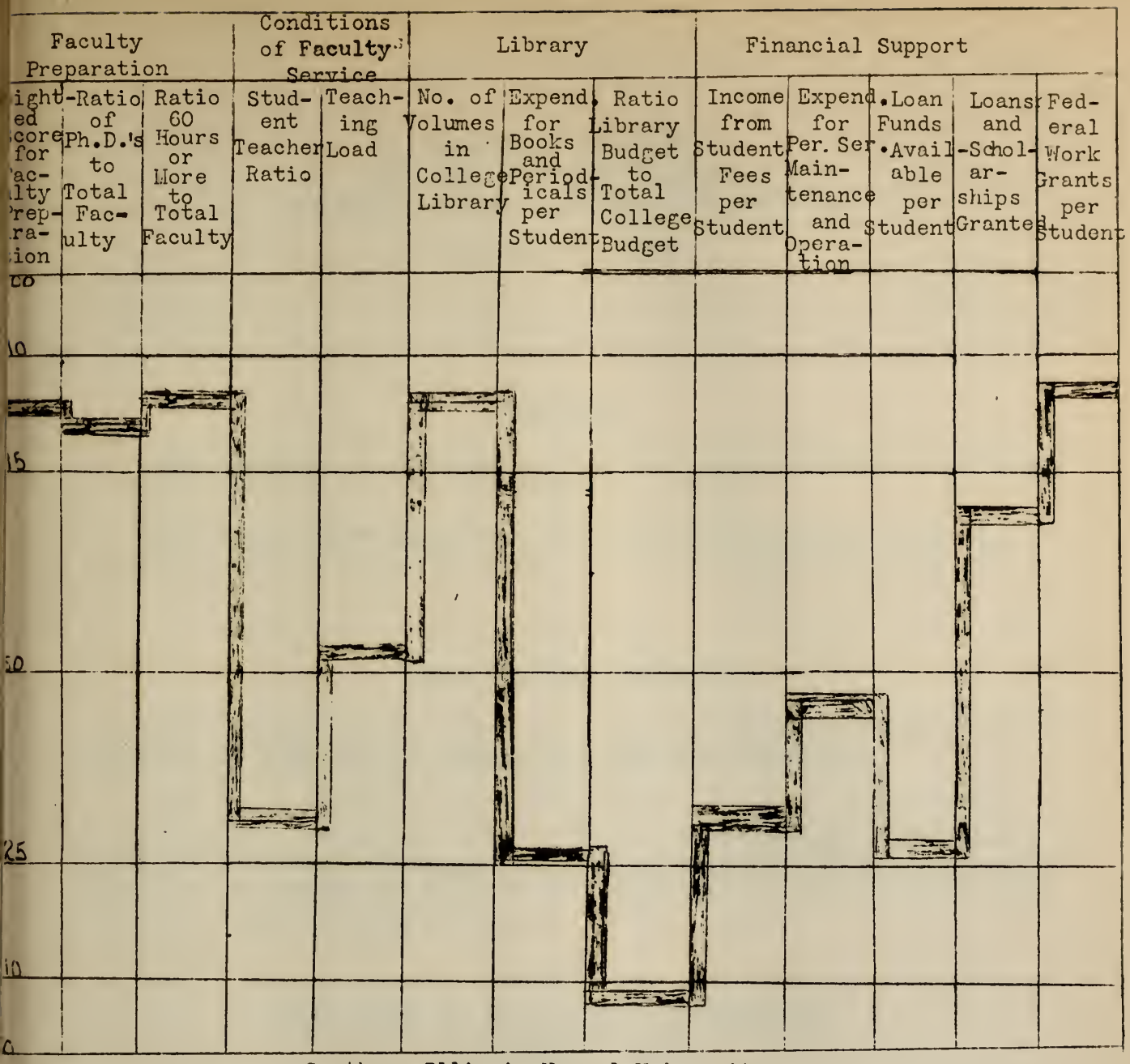
It is also in accordance with a well-established policy of the college that all disbursements be made by check issued by the Accounting Office, such checks to be supported by a voucher, bearing an itemized invoice approved by the organization against whose fund the invoice is chargeable. This means that the purchasing organization should obtain itemized invoices for all purchases of either supplies, equipment, or services; approve same; and present them to the Accounting Office for payment. Inasmuch as purchases cannot be paid for in advance, the Accounting Office is unable to issue checks for C.O.D. orders.

In a few instances organizations will doubtless be unable to obtain itemized invoices. In such cases, itemized orders prepared on the prescribed forms of the Accounting Office and approved by the faculty sponsor may be accepted in lieu of itemized invoices. Such orders are to be issued only when the creditor refuses or is unable to submit an invoice.

It is quite obvious, of course, that the Accounting Office cannot issue checks for invoices of student organizations, whose cash balance is not sufficient to cover the amount of the invoices. Therefore, invoices should not be left for payment when the balance in the organization's fund is not sufficient to cover them.

We believe that if invoices are presented promptly for payment, needless correspondence between the Accounting Office and the sponsors of the student organizations will be eliminated. We suggest, therefore, that invoices covering purchases should be approved and presented for payment just as soon as possible after the purchase.

All of the accounts of the college, including the student activity funds and student organization funds, are kept in the Accounting Office, located on the second floor of Shryock Auditorium just above the Business Office. Mrs. Mabel Howell, who is in charge of this office, will be glad to furnish faculty sponsors and student officers any information pertaining to their accounts.



Southern Illinois Normal University
- Percentile Standings 1939-1940 -

"Per student" computations have been made with figures for average enrollment in this chart.

The items in this revised pattern map are:

1. Faculty Preparation
   (a) Weighted Score for Faculty Preparation.
   (b) Proportion of earned doctorates to the total number of faculty members.
   (c) Proportion of Faculty members with at least 60 hours of graduate work.

2. Conditions of Faculty Service
   (a) Student-teacher ratio.
   (b) Average teaching load of college instructors in periods per week.

3. Library
   (a) Number of volumes in college Library.
   (b) Expenditure for books and periodicals per student.
   (c) Ratio of the library budget to the college budget.

4. Financial Support
   (a) Income from student fees per student.
   (b) Expenditure for personal service, maintenance, and operation per student.
   (c) Loan funds available per student.
   (d) Loans and scholarships granted per student.
   (e) Federal work grants per stu.

The Office of the Secretary-Treasurer would appreciate any comments, criticisms, or suggestions you might care to submit.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

April 7, 1941

Volume 6 Number 28

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Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The Curriculum Committee will meet Thursday during the third and fourth hours in Room 311 of the Main Building.

More Faculty Articles

An article by Miss Vera L. Peacock entitled "Paul Claudel" appeared in The Modern Language Forum for December.

Mr. Van A. Buboltz had an article entitled "Developing Understanding and Abilities in Human Relationships" published in the March issue of Business Education Digest. This was an abstract of a speech he gave at the meeting of the National Commercial Teachers Federation.

Dean Gray of University of Illinois to Lecture Here

The Economics Department is sponsoring a lecture by Professor H. M. Gray, Assistant Dean of the Graduate School, University of Illinois, in the Little Theatre Thursday, April 10, at eight o'clock. This lecture ought to be of special interest to faculty members. The public is invited.

Southern on the Rural Education Map

At the Mid-West Regional Rural Education meeting at Champaign last week, a meeting which covered most of the states of the upper Mississippi Valley, Southern Illinois Normal University was very much in the picture. I was particularly proud of two exhibits, one presented by County Superintendent Rendleman representing the

Union County rural schools which was inspired and directed by Mr. Muckelroy through his extension courses in Union County last fall; and the other by County Superintendent Hughes of Franklin County, inspired and directed by Mr. Emerson Hall, through his rural extension service program.

It is my honest, though possibly not entirely unbiased opinion, that these two exhibits were by far the best exhibits shown at the whole conference. We also did our share on the program.

Some Announcements for the Senate

The following notices have been sent in by Mrs. Julia Neely, Secretary of the Faculty Senate, for inclusion in the bulletin.

(1) Institute of International Education Contribution. Since only one objection was raised to sending a contribution to the Institute of International Education, Miss Entsminger is forwarding a check from the faculty fund.

(2) Reminder of Elections for Division Chairmen. Division Chairmen are reminded that elections should be held before May 5 to choose new division chairmen or fill Senate offices which become vacant this year.

The Present Status of the Budget

The budget recommended to the Legislature by the Budget Commission was published in the newspapers last week, after the report that was made in faculty meeting. It indicates that roughly forty per cent of the final figure approved by the Teachers College Board has been taken off of the salaries and wages account of all the colleges by the Budget Commission.

If this computation is correct it will mean that our salaries and wages budget increase will be reduced from the $205,000 approved by the Board, to $123,000 approved by the Budget Commission.

The permanent improvements appropriation apparently was set at a million dollars for the five schools. This would give us the money to complete and equip the new training school and to buy the "Chinese village". It would provide nothing for an additional new building.

This recommendation of course now remains to be considered by the Appropriations Committees of both Houses and subsequently

by both Houses and then by the Governor. Accordingly, there still are possibilities of change in either direction. At a meeting of the Faculty Budget Committee in this Office last week it was rather tentatively decided that we would continue to try to get the Legislature to approve a library building for this campus.

New Inter-Office Stationery

Small size letterheads to be used for inter-faculty communication have been printed and made available for members of the faculty. This may be secured in the Business Office upon request.

Thursday Assembly Program

On Thursday of this week the Music Club of Cape Girardeau will present a musical program in the Assembly. Following the program there will be a tea for the visiting group in the Little Theater Auditorium. We would like to have a good representation of the faculty at the tea to greet the visitors.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

April 14, 1941

Volume 6 Number 29

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Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The Long Term Planning Committee of the College will meet on Wednesday afternoon at three o'clock in the President's Offige to get acquainted with Mr. Sturgis, the new Board Member who will be ex-officio a member of the Planning Committee. Since this will be an extraordinarily important meeting, it is suggested that members of the Committee who have classes at that hour make other arrangements for the classes if they possibly can do so in order that they may attend the meeting.

Reception Wednesday Evening

Members of the faculty are reminded that the reception in honor of Mr. and Mrs. Dill and Mr. and Mrs. Sturgis is to be held in the Little Theater Auditorium on Wednesday evening at eight o'clock. Since the affair is given under the auspices of the faculty and the invitations are issued in the name of the faculty, we should like to have as full an attendance of the members of the faculty and their wives and husbands as possible. The question of formal or informal dress has been decided arbitrarily by the Committee. The decision is optional with the women, and informal for the men.

Information on Summer Leaves Since 1930

Pursuant to the suggestion made in the faculty meeting, the Faculty Senate is now working on a plan for the regulation of summer teaching. All faculty members who have been off duty during any summer session since 1930 are asked to leave their names with Mrs. DiGiovanna as soon as possible. We have a list of those persons who have been on leave of absence during the regular school year.

Sophomore Examinations Thursday and Friday

On Thursday afternoon, April 17, and Friday morning, April 18, all sophomores of the College will be given a comprehensive sophomore examination. The tests that are to be used are the standardized forms prepared by the Cooperative Testing Service of the American Council on Education. The purpose of this testing service is primarily to provide additional information which will assist in advising students concerning their senior college work.

It will be necessary for all sophomores to be excused from their classes on Thursday afternoon and Friday morning without penalty. Sophomores taking practice teaching are included in this request.

We are asking the following members of the faculty to help administer these tests. If for any reason it will be impossible for anyone to serve, he is asked to get in touch with Mr. Ragsdale today. Those who work on Thursday afternoon will work from one until four o'clock, and those working Friday morning will work from eight until twelve o'clock.

Thursday Afternoon	Friday Morning
Mr. Robert D. Faner	Miss Julia Minnette Barber
Mr. J. W. Harris	Mrs. Mary Louise Barnes
Mrs. Edith Smith Krappe	Mr. H. G. Brainard
Mr. R. E. Muckelroy	Mr. T. L. Bryant
Mr. J. W. Neckers	Mr. Charles D. Tenney
Mr. J. B. Parrish	Mr. George Watson
Mr. Melvin J. Segal	Miss Frances Barbour
Mr. Burnett Shryock	Miss Emma L. Bowyer
Miss Madeleine Smith	Mr. Howard E. Bosley
Mr. W. G. Swartz	Mr. Robert C. Cassell
Mr. Charles D. Tenney	Miss Elizabeth A. Cox
Mr. George Watson	Mr. Willard M. Gersbacher
Mr. Richard Watson	Mr. William McAndrew
Mr. F. G. Warren	Miss Susie Ogden

A Request for Economy from the State Purchasing Agent

We have been asked by the State Purchasing Agent in Springfield not to enter any more requisitions at all for the purchase of aluminum or linen during the defense emergency. Various departments who enter requisitions will, therefore, try to exclude these materials from their purchases insofar as it is at all possible to do so.

Economy Necessary in Mimeograph Department

During the past three or four years the work done by the Mimeograph Department has been growing at such a rate that the total volume of work has been doubled several times over. All of this work, we assume, was necessary and in most instances probably saved a considerable amount of either time or materials. However, we are operating on a limited budget and approaching the end of the biennium. At the present rate of consumption our mimeograph materials will not last until July. We are urging, therefore, that all departments reduce their requests for mimeographing to the barest minimum required, or make some arrangements to provide the materials that are required for the mimeographing.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

April 21, 1941

Volume 6 Number 30

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Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The American Council Central Committee will meet Wednesday afternoon at four o'clock at the home of Mr. Richard Beyer.

The Curriculum Committee will not meet on Thursday of this week as was previously announced. The Committee will, however, meet on Thursday, May 1, during the third and fourth hours in room 311 of the Main Building.

The Faculty Senate will meet Thursday during the third hour at the usual place.

The Visit of the Legislative Committee

The members of the Committee of the State Legislature appointed to visit educational institutions will visit our campus on next Friday, April 25. Since we would like to have them see a college assembly, we are, therefore, arranging to have the Friday schedule of classes on Thursday and to have the Thursday schedule on Friday so that we may have a required assembly exercise on Friday at the regular assembly hour. Faculty members will please make a note of this so that it will not be forgotten and announce it to their classes on Wednesday and again on Thursday. We are very anxious to make a good impression on these visitors.

Suggestions from members of the faculty on what probably ought to be shown our visitors while they are here will be welcome.

Request for Grade Reports

A green card report on all freshmen and sophomores whose record at the close of the sixth week is D or lower is requested from all faculty members by the sponsors. It is especially important that all students who have been dropped

should be reported. The last term's experience in the use of these reports showed marked improvement of counselling in most cases.

In the case of all probationary students it is quite necessary to make the mid-term check-up. A student who may be dropped for low grades is entitled to a previous warning. Green cards will be furnished from the Deans' Offices and should be returned to these offices not later than Monday of the seventh week.

Report on the Status of our Budget

The Governor's Budget Commission has taken final action on the budget of the State of Illinois. It appears that in this budget, barring further reductions that could be made by the House and Senate, Southern is to have an increase of $123,000 over the appropriation of last year in its standard appropriation for current expenses and $228,000 for permanent improvements. While this still leaves us short of parity with Normal by about $200,000, we are receiving a larger proportion of the total increase to the Teachers Colleges than any other school, for which we should be appreciative.

It is noteworthy that the final budget which has been approved does fulfill the Governor's pledge to reduce the total expenses of the State of Illinois, and that the educational enterprises of the State are the only ones besides the old age pension fund to receive substantial increases. A ten per cent increase has been granted to the University of Illinois, to the Common School Fund, and to the Teachers Colleges. The increase for this college is more than ten per cent because the distribution of the total increase to the various schools was left to the Teachers College Board, and we fared somewhat better than the rest in the distribution.

The $228,000 permanent improvement item is to be used to furnish and equip the training school, to buy the "Chinese village" and some other vacant properties in the new campus plan, to repair and relocate the farm buildings, and for the general rehabilitation of existing buildings, notably the Allyn Building, which will have to be remodeled when the training school is taken out of it.

There is some talk of a special appropriation for new buildings at three of the schools. If this special appropriation should pass, our Library building would, according to the Board, be the first one in line for consideration.

Work for Some Faculty Committees

If the budget which was described in the preceding section does pass, we shall have approximately $100,000 to increase our salaries and wages account for the two years. A large part of this presumably will be used to add new members to the faculty and the staff. The Faculty Budget Committee, in a meeting the other day, tentatively proposed to add twelve new employees for the first year of the biennium and then if the war crisis has not seriously disorganized things, to add several more the second year of the biennium.

It will be necessary to consider carefully the claims of the various departments for new employees. I should like, therefore, to have the Faculty Senate quite soon appoint a committee similar to the one of which Mr. Faner was Chairman two years ago to prepare a report on the question of departmental needs for additional faculty.

In the meantime, department heads and the directors of other college agencies will please prepare for this office a brief, simple statement, presenting their claims for additional faculty members if they feel that such claims would be justified. These reports will be turned in to the new Senate Committee for its consideration.

Committee on Internal Budget

It will also be necessary quite soon to appoint a Committee on the internal budget for next year for items other than salaries and wages. I believe that the precedent has been set that the Chairman of the Committee of last year is to be a member of the Committee for the coming year. Mr. Mayor was Chairman of the Committee last year. I should like to have reports from both these committees by the fifteenth of May.

SPECIAL BULLETIN
Office of the President
Southern Illinois Normal University

April 22, 1941

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Change in Schedules Announced for Thursday and Friday

This is a very urgent announcement, since it is designed to correct one that was made in the Faculty Bulletin and very emphatically in College Assembly today. It should be read in all classes today and Wednesday.

Instead of switching the whole day's schedule for Thursday and Friday, we shall simply switch the schedules for the third hour. Therefore, we shall run the regular Thursday schedule on Thursday, except that classes scheduled to meet the third hour on Friday will meet the third hour on Thursday. The third hour on Friday will then be used for a college assembly at which attendance is requested.

A Good Time for Spring House Cleaning

All members of the faculty, and of the College staff are urged to do whatever spring house cleaning may be necessary to make the college present as good an appearance as circumstances will permit. Department heads and heads of administrative divisions are asked to make a critical inspection of all college properties under their control to see that it is put in the best possible order.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

April 28, 1941

Volume 6 Number 31

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Meetings

The regular monthly meeting of the faculty will be held on Monday afternoon, May 5, at four o'clock in the Little Theatre Auditorium. Presumably, the members of the English Department will be hosts at the regular faculty tea immediately preceding the meeting.

The Budget Committee will meet on Tuesday afternoon, April 29, at one-thirty in the President's Office.

The Council of Administration will meet on Tuesday afternoon at three o'clock in the President's Office.

The Curriculum Committee will meet Thursday morning during the third and fourth hours in room 311 of the Main Building.

Another Faculty Publication

Mr. Douglas E. Lawson has had another article published in The Elementary School Journal for April, entitled "Geography Then and Now".

We are keeping up the pace of about one a week on faculty publications.

Faculty Aid to Exiled Intellectuals

Those persons who made contributions to the Faculty Aid to Intellectuals Fund between January 1 and March 1 will be glad to learn that this week the Faculty Committee has had warm letters of thanks from the Emergency Committee in Aid of Displaced Foreign Scholars, and from Dr. Erwin Schepses, to whom the money ($54) was sent.

Information on the New Pension Bill

A bill including the general provisions listed below was introduced into the House of Representatives last Wednesday. The bill is being sponsored by the Senior Representatives of the Six Districts in which the six institutions involved are located.

Representative Thornton of Chester, who represents the district in which Carbondale is situated, is the local co-sponsor of the bill. We should give it all the support we can.

DIGEST OF LEGISLATIVE BILL FOR UNIVERSITY RETIREMENT SYSTEM OF ILLINOIS

PARTICIPATION

(a) Employers: University of Illinois, Normal School Board controlling the five Teachers Colleges; and three State Surveys, namely the Geological, the Natural History, and the Water Surveys.

(b) Employees: Present Staff age 30 or over to participate at once, balance on attaining age 30 or prior election. New Staff participate on accepting a position or attaining age 30, whichever occurs later.

REVENUE

(a) Employee Contributions: 3½% of total salary.

(b) State Contributions: Amount necessary to provide (1) Retirement Annuity of twice that provided by Employee's Contributions, (2) Disability Benefits, (3) Death Benefits, (4) Expense of Administration, also supplemental benefits for present staff to cover past service.

BENEFITS

(a) Retirement Annuities: After age 55 and before age 68 (70 in Teachers' Colleges until 1945) annuity provided by employees' contributions, employers' contributions, and supplemental credits for present employees sufficient at age 68 to bring total to 50% of Final Rate of Earnings.

(b) Reversionary Annuities: Employee may use credit to provide annuity for beneficiary, not to exceed income to employee.

(c) Disability Benefits: 50% of salary as disability income, payable until retirement income would equal disability income, then placed on retirement.

(d) Death Benefits: Accumulated employee's contributions, plus additional to provide one year's salary of not less than $2,000 or more than $5,000. After retirement, excess of accumulations over annuity payments received, 6 months supplemental benefit, or $500, whichever is greater.

(e) Beneficiary Annuities: Employee or beneficiary may elect that death benefit be paid as income, if sufficient to provide $10 monthly in addition to immediate benefit of $500.

(f) Separation Benefits: Accumulated employee's contributions in cash if not employed by other state agency or if not entitled to Retirement Annuity.

ADMINISTRATION

(a) Board: The Board of Trustees of the University Retirement System--to consist of six members of the Board of Trustees of the University of Illinois, and three members of the Normal School Board.

(b) Powers and duties of the Board: The board shall be fully responsible for administration of the System and investment of funds.

(c) Duties of State Treasurer: Act as custodian of cash and securities of System, and make payments in accordance with vouchers of Board.

(d) Duties of the State Auditor of Public Accounts: Draw warrants for payment from funds of the System in accordance with vouchers of the Board.

(e) Duties of Director of Finance: Approve vouchers for agencies subject to it, drawn in accordance with the Act.

(f) Duties of Civil Service Commission: Approve vouchers for Civil Service employees drawn in accordance with the Act.

(g) Duties of Employers: Indicate on payroll vouchers amount of each employee's contribution, net amount payable to each employee, and total amount of employees' contributions.

(h) Special Funds: Employers to make contributions from special or trust funds under their control, subject to rules governing such funds.

(i) Investment of assets: Board may invest in:

1. Obligations of the United States or obligations guaranteed by the United States.

2. Obligations of states or certain political subdivisions with restrictions on indebtednesses, and which have not defaulted on indebtedness.

3. Notes or bonds secured by first mortgages, with certain further restrictions.

4. First mortgage bonds of corporations, with certain further restrictions.

MISCELLANEOUS

Authorizations: Deductions from payrolls authorized in consideration of vested interest in benefits provided by this system.

Obligations of State: Obligated to provide funds for the benefits specified in this Act.

Bureau of Child Guidance Meeting

The Bureau of Child Guidance will conduct its next clinic on the campus on April 30 and May 1 and 2.

Two seminars, one for the student teachers and critics of Allyn, Brush, and the Rural Practice schools, and one for University High School and Carterville High School, will be conducted on Wednesday, April 30 at four o'clock. The seminar for the elementary student teachers and critics will be held in the Little Theatre, and the seminar for the High School student teachers and critics will be held in Main 101.

For the discussion at these seminars, case studies will be selected from the files of the Chicago Institute for Juvenile Research. These seminars will be conducted by members coming from the I.J.R.

SPECIAL BULLETIN
Office of the President
Southern Illinois Normal University

April 28, 1941

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Students Dropped from Classes

The following students are to be dropped from all classes. They are students who, without excuse or explanation, failed to appear for the sophomore test. Pending their readmittance by the Dean of Men or the Dean of Women, they have been completely dropped from the college. This matter is urgent.

Algee, John
Anderson, Inez
Barnhill, Donald
Beckmeyer, Roger
Carruthers, Mary
Collins, Robert N.
Crawshaw, Gene Paul
Figg, Anna May
Green, Allen
Grimes, Arthur
Hall, Charles E.
Hempler, Herbert
Huson, Alden
Jones, Geneva
Keller, J. H.
Linzee, Raymond S.
Lowry, Wilson
Mann, Maxine
Mattheis, Ralph E.
McCarty, Hal
Pope, George H.
Puckett, Ferrell
Schaefer, Claude E.
South, Dorothy
Tunnell, Myrtle
Torrens, Curtis W.
Vanmetre, William A.
Clark, Thomas F.
Swope, Harold Lee
Wakeford, Carlos
Allen, Billie
Glascock, G. W.
Weilmuenster, Kenneth W.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

May 5, 1941

Volume 6 Number 32

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Meetings

The regular monthly meeting of the faculty will be held this afternoon at four o'clock in the Little Theatre Auditorium. Presumably, the members of the English Department will be hosts at the faculty tea immediately preceding the meeting.

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

There will be a dinner meeting of members of the Professional Division on Wednesday evening at six-thirty at Hank's Cafe.

The Curriculum Committee will meet Thursday morning during the third and fourth hours in room 311 of the Main Building.

The Budget Committee will meet Tuesday afternoon at one-thirty in the President's Office.

The Committee on the Addition of New Faculty will meet Wednesday morning at nine-thirty in the President's Office.

Registrar Requests Final Approval of Summer Schedules

Heads of departments are requested to call at the Registrar's Office within the week to approve finally the schedule for the summer session, 1941. They should indicate also the number of class tickets needed for each class.

If possible, they should fill out the schedule for the fall term before the beginning of the summer session.

Concerning Purchases for the College

There have been several instances recently where members of the faculty have made commitments for the purchase of materials or services for the College under their own budgets without

consulting the Business Office. Since it is necessary for us to file requisitions and have them confirmed at Springfield prior to purchase except in cases of extreme emergency, members of the faculty must consult the Business Office about any and all purchases that are made for the College, no matter how small they may be. This is true even when there are ample funds available in the departmental budget to pay for them. This is not a matter which has been determined on this campus, but it is a matter which is determined for us by the Civil Administrative Code of the State of Illinois.

The sending in of a confirming requisition for a transaction that has already been completed is always a matter of embarrassment to the administration of the College. It has been happening too frequently. I have instructed Mr. Miles hereafter to honor no such transactions. If the transaction cannot be undone, it will be necessary for the faculty member to meet the obligation out of his personal funds.

Two Very Important Faculty Committees

Pursuant to the request in a recent Faculty Bulletin, the Faculty Senate has appointed two new faculty committees, one on the internal budget, and other on the addition of new faculty members. It was recommended by the Senate that the people who are now serving on the Budget Committee should also take the responsibility for the work of the Committee on the Internal Budget. The members of this committee are:

Mr. Swartz, Chairman	Miss Mary Entsminger
Miss Thelma Kellogg	Mr. Vincent DiGiovanna
Miss Hilda Stein	Mr. John R. Mayor

For the Committee on the Addition of New Faculty, the Senate has recommended:

Mr. Robert D. Faner, Temporary Chairman	Mr. T. W. Abbott
Mr. Clarence H. Cramer	Mr. Vincent DiGiovanna
	Mr. Ted R. Ragsdale

These recommendations are hereby approved. We hope all of the people who have been suggested will find it possible to accept their appointments.

Workshops in Education

Mr. Hal Hall, Chairman of the American Council Central Committee, presents the following item for publication in the weekly Bulletin:

"Since 1936, when the first educational workshops were conducted, there has been a rapid and enthusiastic acceptance of this plan of in-service education of teachers by universities, teachers colleges and public school systems. A publication of the American Council on Education entitled Workshops in 1941 lists over 150 which are to be sponsored this summer by colleges and universities throughout the nation.

"It is difficult to define this new term adequately in a few sentences, but what the following definition lacks in completeness can be readily supplied by an examination of the accompanying American Council leaflet--Workshops in Education. A workshop is a plan of in-service education whereby experienced teachers may work uninterruptedly on their own instructional problems with the help of fellow workshoppers, expert consultants and appropriate materials furnished by the sponsoring institution. The Commission on Teacher Education is partially subsidizing six workshops this summer which are to be sponsored by Northwestern University, Peabody College for Teachers, Stanford University, Syracuse University, University of Chicago and the University of Michigan.

"All of these workshops grant graduate credit through their sponsoring schools. The University of Chicago has scheduled a four week session for the month of August. It would be possible therefore for faculty members to attend and at the same time teach during the College's summer session.

Faculty Publications

Magazine Articles and Research Reports

This week we report two very interesting articles. One appears in the Illinois Teacher entitled "Improving Public School Reading", by Mr. Bosley. It discusses work that is actually being done on this campus.

Miss Frances Barbour has an article entitled "The Unconventional Heroic Plays of Nathaniel Lee" appearing in the current issue of University of Texas Studies in English.

We continue to maintain our batting average of an article a week. In fact, one member of the faculty alone has so far

averaged an article a month since September.

A High School Textbook

Another interesting report of a very important publication by a faculty member came to my desk this week. Mr. Landis of the Sociology Department and his brother who is the Professor of Sociology and Dean of the Graduate School at Washington State University have written a textbook in Sociology which was published by Ginn and Company.

Just recently there has been a new printing of the book and the title page now carries the information that Mr. Landis is a member of the Sociology Department at Southern Illinois Normal University.

What interests me most is the long and impressive list of schools in which the Landis book is the adopted text. There is a whole typewritten column of schools in the State of Illinois and a corresponding number from the other states.

Mr. Landis also sent me a copy of the abstract of his book which was made by the National Association of Manufacturers Committee. This abstract is interesting in two ways. First, it conveys a very favorable impression of the balanced fairness of the Landis book; and second, it indicates that the job which the Committee of National Association of Manufacturers does is sincerely and temperately done and does not in itself constitute any sinister attack on academic freedom at all.

Any members of the faculty who have not seen a copy of the abstract of some social studies textbook would be interested to see one. They may be obtained from the National Association of Manufacturers headquarters at 14 West 49th Street, New York City.

Senior English Majors to be Excused Wednesday and Thursday

The English Department of this College is cooperating with Miss Catherine Bullard of the Central Washington College of Education and Professor Dora V. Smith of the College of Education at the University of Minnesota in giving some English tests to English majors. In order that these tests may be given it will be necessary for all English majors to be excused from all sixth, seventh, and eighth hour classes on Wednesday, May 7, and from all first, second, and third hour classes on Thursday morning, May 8, to participate in this test.

Since there are only eighteen senior English majors, this ought not seriously to disorganize the work of any class.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

May 12, 1941

Volume 6 Number 33

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Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The hold-over and newly elected members of the Faculty Senate will meet for organization purposes Thursday during the third hour in the Economics Office on the first floor of the Main Building.

The Committee on the Addition of New Faculty Members will meet on Friday during the third hour in the President's Office.

Status of Faculty Fund

Miss Entsminger reports that there are a few members of the faculty who have not yet made their contributions to the Faculty Fund for this year. The amount of the contribution is one-half of one per cent of a month's salary. These contributions should be made to the Business Office at once since the report of the Faculty Fund is being turned over to the new Faculty Senate.

Omission from Committee List

Mr. Gersbacher's name was accidentally omitted from the list of members of the Committee on the Addition of New Faculty Members, which was presented in last week's Bulletin. Mr. Gersbacher has been asked to accept appointment on this committee and he has done so. His name, therefore, should be added to this list.

Research at Southern Illinois Normal University

New recognition for Southern Illinois in consequence of the research that various members of our faculty are doing is constantly coming to attention. During the past week there have

been three such items.

1. Mr. Barton has had a request from Professor Charles Colby of the University of Chicago, who is affiliated with the land planning program of the Federal Government, for an additional copy of a reprint of "Commercial-Residential Ecotone, as Exemplified by Hastings, Nebraska". This appeared in the February, 1937 issue of Scientific Monthly. He requested also a reprint of "Urban-Rural Ecotone, as Exemplified by Hastings, Nebraska" which was written by Dr. Barton for the Illinois Academy of Science last December. Since this material is wanted in connection with some work that the Federal Government is doing on land planning, it is particularly significant.

2. Mr. Van Riper is making a study of the location and the quality of housing in some typical coal belt townships. He has been asked to prepare an article reporting his results so far for the Illinois Academy of Science. This study, as yet far from complete, appears to be a highly significant one for Southern Illinois.

3. The following letter came to me through the mail from one of our former students:

"Mr. Roscoe Pulliam, President
Southern Illinois Normal University
Carbondale, Illinois

Dear Sir:

As an alumnus of S.I.N.U., I was well pleased to hear a paper read by Dr. E. Borkon, introduced by Dr. M. Hinrichs of S.I.N.U., at the recent Physiological Meetings in Chicago. It is gratifying to know that my Alma Mater is making every effort possible to encourage research among its staff members. I can well appreciate the lack of funds and research time in a teaching institution, but research is a good antidote for "the-get-in-the-rut" attitude of many so-called teachers. It is indeed a pleasure to realize that S.I.N.U. is active in combating this discouraging attitude among its faculty.

May bigger and better research always be there!

Sincerely,

(Signed)

R. S. Snider"

The above items have all been up for consideration during a single week. They are thus picked at random from a large number of possibilities. I hope it will be possible for the Committee on the Internal Budget of the college this year to set aside at least three times as much for research as we have been setting aside hitherto. Even this will be a pitifully small amount.

Final Grades for Graduating Seniors Due May 29

Final grades for graduating seniors are to be submitted to the Registrar by eight o'clock Thursday morning, May 29. Blue cards for this purpose will be placed in faculty boxes. These grades must be final and agree with the grade cards turned in at the end of the term so far as "C's", "D's", and "E's" are concerned, unless approval is given by the Office indicating that the change of grade does not change the graduation status.

The Baptist Foundation

I am sure we are all agreeably surprised at the very fine job which the Baptists have done on their new Foundation Building. This building, together with the program that it houses constitutes a significant addition to the educational facilities of the college, even though it is not officially a part of the college program. The new Foundation is to be dedicated with appropriate ceremonies during Commencement Week.

While I have never been asked to say anything about it, I am sure that Mr. J. R. Hoffner, City Superintendent of Schools of Carbondale, who is Chairman of the Finance Committee for the Foundation, would be very glad to have any faculty member who cares to do so express his appreciation and approval of this fine college related project with something more substantial than words.

Lawson to Community Council

Dr. E. L. Borkon of our faculty is this year President of the Community Council for Carbondale. The Council has asked that an official representative of the college be named to serve on the Council. At Dr. Borkon's suggestion, I have designated Mr. Douglas E. Lawson to be our representative for the fiscal year on the Community Council, whatever that may be. I am assuming it is from April to April.

Elected Administrative Organization for Next Year

I am presenting below the chairmen of the divisions and the member of the Faculty Senate from each of the divisions for the year 1941-42.

I. The Social Studies

Chairman - Mr. Willis G. Swartz
Member of Faculty Senate - Mr. Orville Alexander
Departments: History, Economics, Political Science, and Sociology

II. The Humanities

Chairman - Mr. J. Cary Davis
Member of Faculty Senate - Mrs. Julia Neely
Departments: English, Foreign Language, Music, and Art

III. Biological and Earth Sciences

Chairman - Dr. E. L. Borkon
Member of Faculty Senate - Mr. Joseph Van Riper
Departments: Health, Geography, Botany, and Zoology

IV. Physical Sciences and Mathematics

Chairman - Mr. J. R. Purdy
Member of Faculty Senate - Mr. R. A. Scott
Departments: Physics, Chemistry, and Mathematics

V. Practical Arts and Crafts

Chairman - Mr. T. L. Bryant
Member of Faculty Senate - Mrs. Dorothy M. Muzzey
Departments: Agriculture, Household Arts, Manual Arts, Business Training, and Physical Education

VI. Professional Studies

Chairman - Mr. Rockwell McCreight
Member of Faculty Senate - Mr. W. G. Cisne
Departments: Education and Practice Teaching

SPECIAL BULLETIN
Office of the President
Southern Illinois Normal University

May 15, 1941

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Special Convocation for the Teachers College Board

For the first time in nearly six years, the Teachers College Board will meet on the Southern campus next Monday, beginning at ten o'clock. Since Mr. Thompson, the new Chairman of the Board, spent two years in this College as a student, and since Mr. Wieland, the State Superintendent of Public Instruction, is Secretary of the Board, we are calling a special convocation of the faculty and students of the College the third hour on Monday morning. There will be a short program at which both Mr. Thompson and Mr. Wieland will speak.

Attendance of both students and faculty is requested. Faculty members will be seated on the stage.

Third hour classes on Monday will meet the third hour on Tuesday.

Since this is a very important convocation for the whole College, we are asking that the faculty members give it the fullest possible cooperation by announcing this convocation in class both today and tomorrow.

Honors Day Convocation Thursday of Next Week

The Honors Day Committee is arranging an academic procession as part of the Honors Day Program, and each Department Head is requested to appoint some member of his staff to participate. Faculty representatives should assemble in the gymnasium of the Old Science Building at nine o'clock on Thursday morning, May 22, so that the procession may start promptly at the beginning of the third hour.

It will also be necessary for the Juniors and Seniors who are to participate in the Honors Day Program to assemble in the gymnasium by eight-thirty Thursday morning, May 22. We are asking that honor students be excused from their second hour classes.

Department Heads are requested to report to Mr. Charles Wagner, Chairman of the Honors Day Program, all graduating Seniors who have received assistantships or scholarships in graduate schools for the coming year.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

May 19, 1941

Volume 6 Number 33

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Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

There will be an important but brief meeting of the Committee on Graduate Study and Graduate Scholarships at three-fifty this afternoon, Monday, in room 213, Main Building.

Faculty Senate Officers

The new Faculty Senate was organized last Thursday evening. The following officers were elected:

Mrs. Julia Neely, Chairman
Mr. Van A. Buboltz, Senator-at-large
Mrs. Dorothy Muzzy, Secretary

Please Announce Senior Meeting

Faculty members are asked to announce in senior classes on Wednesday that there will be an important meeting of the Senior Class immediately following the Honors Day program on Thursday.

New Faculty Committee Chairmen

I am listing below the new chairmen for faculty committees appointed by the Faculty Senate. The Senate is following the policy of rotation, as adopted last year. The complete list of committees will be published in the first Weekly Bulletin in September.

Committee on Adult Educational Procedure.....Mr. R. D. Bowden
Appointments Committee.....Mr. J. W. Neckers

Committee on Athletics.....Mr. R. L. Beyer
Board of College Publications.....Miss Esther Power
Bureau of Child Guidance.....Mr. W. A. Thalman
Committee on Radio Broadcasting.....Mr. T. W. Abbott
Committee on Rural Life and Welfare....Mr. George Bracewell
Committee on Graduate Study and
Graduate Scholarships.....Mr. Ted R. Ragsdale
Committee on Debating.....Mr. Orville Alexander
Entertainment Committee.....Mr. R. D. Faner
Faculty Library Committee.....Mr. C. H. Cramer
Committee on Graduation.....Mr. T. W. Abbott
Housing Committee.....Mr. W. M. Bailey
Committee on Museum and Visual
Education.....Mr. Thomas F. Barton
Committee on Registration Procedures...Mr. R. A. Scott
Committee on Student Health.....Dr. Marie Hinrichs
Committee on Student Employment.....Mr. William McAndrew
Student Loan Committee.....Mr. E. G. Lentz
Scholarship Committee.....Mrs. Alice K. Wright
Social Committee.....Miss Mary Crawford
Summer Session
Extra-Curricular Committee.....Mrs. Dorothy Muzzey
Student Council Advisory Board.....Mr. John I. Wright
Committee on Term Programs and
Class Schedules.....Mrs. Dorothy Muzzey
Committee on College Bookstore.....Mr. J. R. Purdy

National Education Association Membership

Last week there were distributed in the boxes of the members of the faculty some leaflets on membership in the National Education Association. A letter has been received criticizing the College for the small proportion of faculty members who belong to the N.E.A.

The reason for bringing up the matter of membership at this time is explained in the following paragraphs, taken from this letter.

"By special arrangement new members who enrol now will be credited with dues paid for the advance year, 1941-42. They will receive the April and May issues of the N.E.A. Journal free and all issues next year, September 1941 through August 1942.

"Personnally, I do not believe in administrative pressure any more than you do but I do believe in social pressure as a legitimate force in a democracy and I am convinced that unless recognized leaders take an active part in strengthening our local state and national professional organizations the cause

SOUTHERN ILLINOIS
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of education will suffer sorely during the years which lie ahead."

Departmental Reports

Following the practice of the past several years, we should like to have an annual report from each of the departments. These reports are not due until after July 1, but since one of them has already been turned in, there is no objection to the department heads preparing and presenting their reports prior to the close of the fiscal year.

New Speech Requirements

The Curriculum Committee has asked that the following material on English usage be given publicity in the Egyptian and in the Faculty Bulletin.

Resolution by the English Department

The following resolution was presented to the Curriculum Committee by the English Department:

"Whereas the correct and effective use of language is essential to the educated person and especially to the teacher;
Whereas the sophomore tests have shown the level of grammatical usage in this area to be very low;
Whereas our students are seldom penalized for unacceptable usage outside the English classes, the result being that the habits fostered in the English Department do not carry over into other work;
The English Department seeks the support of the Curriculum Committee in requesting the help of the faculty as a whole in an effort to lift the general level of expression.

"The English Department makes the following specific suggestions:

I. That in estimating the performance of a student, the instructor take into account the presentation of the subject;

II. That comment be made on the presentation of a piece of work when it is not satisfactory;

A. It is recommended that five items be especially observed:

1. Organization of material (O);
2. Unintelligible wording (U);
3. Failure to recognize the sentence as a unit: The fragment (F); the run-together sentences (R);
4. Flagrant offenses in the matter of grammatical usage (for instance, disagreement of subject and verb or the misuse of verb forms--have went, etc.) (Gr.);
5. Spelling (Sp.)

B. If the instructor feels that comment on specific errors is too great a burden, he will write at least a general comment on the paper (O., F., R., Gr., or Sp.);

III. That instructors be asked to report extreme cases to the English Department for investigation;

IV. That this suggestion, if feasible, be put into operation at the beginning of the fall term, 1941."

Action by the Curriculum Committee

Pursuant to the receipt of this resolution, a sub-committee of the Curriculum Committee was appointed to investigate the problem. This committee presented the following recommendations to the Curriculum Committee:

"I. That all students meet a speech requirement in one of two ways:

A. By passing a proficiency examination, before being certificated or graduated, the degree of proficiency to be determined by a committee of three, headed by the chairman of speech work.

B. By passing a three hour elementary service course in speech for no credit.

II. That the Curriculum Committee adopt the amended recommendation of the English Department, submitted above."

The Curriculum Committee at a recent meeting adopted this recommendation.

Comment from the Administrative Point of View

I entirely agree with the objectives of the resolution and with the actions of the Curriculum Committee, but I am

somewhat apprehensive of the effect which this will have on the teaching load in speech. At present, Miss Magnus is doing this work alone. Obviously, she cannot do the amount of testing that will be involved in following out the recommendations of the Curriculum Committee and supervise the teaching even if it is done by student assistants of the elementary service no credit course in speech without a substantial amount of help. She needs the help of an additional faculty member, as it is.

In the meantime, the condition on which the resolution and the action of the Curriculum Committee focus attention is certainly a serious one, and the suggestion which is made in the resolution that all departments give more attention to the importance of good English is one that certainly ought to be followed.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

May 26, 1941

Volume 6 Number 34

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Meetings

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

The Curriculum Committee will meet this afternoon at four o'clock at the home of Mr. Mayor.

The regular monthly meeting of the faculty will be held Monday afternoon, June 2, at four o'clock in the Little Theatre Auditorium. Presumably, the members of the Foreign Language Department will be hosts at the faculty tea immediately preceding the meeting.

School Closed Friday

School will be closed all day on Friday, May 30, Memorial Day.

Final Examination Schedule for Spring Term

The schedule of final examinations for the Spring Term will be as follows:

Tuesday, June 3		Wednesday, June 4	
1st hour classes -	7:30-10:30	4th hour classes -	7:30-10:30
2nd hour classes -	10:30- 1:30	5th hour classes -	10:30- 1:30
3rd hour classes -	1:30- 3:30	6th hour classes -	1:30- 4:30

Thursday, June 5

7th hour classes -	7:30-10:30
8th hour classes -	10:30- 1:30
9th hour classes -	1:30- 4:30

Regular classes are expected to hold examinations for only two of the three hours. In other words, a four-hour course the

first period should be through at 9:30. In the case of dovetailed courses coming the same hour, three-hour courses will meet the first two hours and two-hour courses the last hour. A student having a three-hour course the first hour will thus write his examination from 7:30 to 9:30, and one having a two-hour course the first hour will write from 9:30 to 10:30. The third hour is scheduled for 1:30 to 3:30 for no class meets for more than three hours that period.

Annual Alumni Banquet

The annual Alumni Banquet of the college will be held the Thursday evening prior to commencement in the Old Gymnasium of the Science Building. All faculty members, whether they are alumni of the college or not, are welcome to attend the banquet. Reservations may be made in the Office with Mrs. DiGiovanna on or before Monday, June 2.

Commencement Plans

The printed programs of commencement activities and the usual instructions for the exercises are being distributed to each faculty box with this Bulletin. Mr. Abbott and his Committee on Graduation have charge of all the arrangements. However, this committee, as well as the administration of the College, will be very glad to receive suggestions for the improvement of the exercises.

The Commencement Exercises ought to be the greatest occasion of the college year, and we ought, therefore, to have a good crowd of people in attendance. During the past two or three years the attendance of undergraduate students at the Commencement Exercises has been increased many fold. We should like to have the help of the faculty members to continue this improvement.

It goes without saying that members of the faculty are expected to attend both the Commencement and Baccalaureate Exercises in full academic garb unless specifically excused for a good reason.

Announcement for Film Service

Mr. Logan, who has charge of the Film Library, asks that the following announcement be made:

"All teachers desiring to use motion pictures during the summer and fall terms should submit a list of titles and sources of the films desired to the Film Projection Service before the end of this term. Catalogs and request blanks are available in the Projection Service Office, Room 102, Parkinson Laboratory. Helpers in the Office will be glad to give assistance at any time they are not otherwise engaged."

Personnel Meeting This Week

The Personnel Council will meet Thursday, May 29, during the third hour in room 107, Main Building. This is the last meeting of the term.

Report on Milwaukee Visit

The American Council Central Committee requests that the following report on the Professional Studies Program at the Milwaukee State Teachers College be presented in the Weekly Bulletin. This report was prepared by Mr. Bosley and is the result of the visits to Milwaukee by Mr. Bosley and Mrs. Fults.

"Professional education at Milwaukee State Teachers College takes place normally in the junior and senior years. The professional department is organized into six divisions, each with its division head. These are:

1. Division of Elementary Education
2. Division of Kindergarten-Primary
3. Division of Secondary Education
4. Division of Art Education
5. Division of Music Education
6. Division of Exceptional Children

Through guidance experiences in the freshmen and sophomore years, the student is expected to elect the division which offers the type of work he desires.

"Especially marked departures from traditional practice occur in the Division of Elementary Education. A major feature of the program, in use since 1935, is a one-year integrated practice-methods course, beginning the second semester of the junior year. The plan was organized with a view toward bringing into closer relationship the work of practice teaching and the usual courses in educational theory. Students are divided into groups of 12, each in charge of a faculty member (called the group leader) who counsels students individually and in

groups throughout their year of work. Practice teaching is begun almost simultaneously with the organization of the group. Problems arising in the practice situation are brought into the group for discussion and study. Five half days each week are given over to actual teaching and group discussion. The student uses the remainder of his time in reading professional reference materials, lesson planning, case studies, and any other activities which he and his group leader or training teacher (critic) feel necessary for his own professional improvement. There is no fixed syllabus for guidance of this work; rather the character of the work centers about problems which arise from teaching. The student is expected to take no courses during his year of integrated experience.

"The student remains nine weeks in each practice situation, thus changing grades, subjects and schools four times during the year. In addition to the campus elementary school, the college utilizes many nearby public grade and high schools for practice teaching experience.

"A second integrated plan being tried experimentally dispenses with all required course work, and begins observation and practice experiences during the freshman year. Students divide their time for the full four years between actual practice, and general school experiences, group work and individual consultations with their group leader and training teachers, and courses--academic and professional--in the college. Courses thus taken are selected by the students as he and his advisor see the need for them."

COMMENCEMENT INSTRUCTIONS

JUNE, 1941

On Baccalaureate Sunday and Commencement Day the faculty will meet in the new gymnasium to form in line for the Academic Procession. The members will march in the order given in the catalog. The marshals responsible for the faculty line of march are Eugene Ulrich and Eugene Daily. In case of rain the faculty will meet in the Old Gymnasium.

The candidates for the degree will meet in the Main Building; the June graduates on the second floor, and the August graduates on the first floor. Each group will form in alphabetical line beginning at the central stairway. The marshals in charge of the June group are Charles Wagner and Quentin Reed. The marshal in charge of the August group is Frank Holloway.

The order will be the same for both Baccalaureate and Commencement. Faculty members are requested to be present at 4:30 p.m. Sunday, June 1 and by 9:00 a.m. on Friday morning, June 6.

In regard to Academic Costumes, "the cap is an essential part of the academic dress and is to be retained on the head throughout all academic exercises <u>except during prayer</u>."* The position of the tassel has little if any significance but for the sake of uniformity the tassel should be placed so as to hang over the left front of the cap. Also, for the sake of appearance, the top of the cap should be parallel with the floor.

At the end of the Processional everyone should remain standing until after the Invocation. When all have marched in and are in place, the President will remove his cap at which time all men should do the same. After the invocation, all should be seated, the men replacing their caps. After the address all degree candidates will arise on signal. The Class is presented, the degrees are conferred, and the diplomas presented as the students walk across the stage. All should remain standing until everyone is back in place. In case of doubt, all should look to the marshals for information.

The diplomas will be presented directly. To avoid errors, each candidate should give his name to the person presenting him the diploma. Those who do not finish until August will receive empty covers. These should be returned to the Registrar's Office immediately after the exercises. Students who fail to do this will receive diplomas without covers in August.

*The Educational Record, Vol.16, July, 1935, pp.357-362.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

June 2, 1941

Volume 6 Number 36

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Meetings

The regular monthly meeting of the faculty will be held this afternoon at four o'clock in the Little Theater Auditorium. The members of the Foreign Language Department will be hosts at the regular faculty tea immediately preceding the meeting.

The Council of Administration will meet Tuesday afternoon at three o'clock in the President's Office.

Summer Term Registration

Registration for the summer term will begin at seven-thirty on Monday, June 9, in the Old Gymnasium. All advisors and those in charge of class cards are asked to report promptly.

Final Grades Due

Final grades for the spring term are due in the Registrar's Office by nine o'clock Saturday morning, June 7. All faculty members should post final grades on bulletin boards in their classrooms at the same time that the grades are turned in at the Registrar's Office.

Special Events This Week

Faculty members are reminded of events of Commencement Week other than the Commencement Exercises on Friday.

This evening at eight o'clock the Annual Band Concert for Seniors will be held on the campus.

Due to the press of events during the last month, the annual Senior Move-up Day has been postponed until tomorrow at the regular assembly hour. Even though the final examinations begin tomorrow, it is urged that a good representation of the faculty be present at these exercises.

There will be a Faculty-Senior Dance on Wednesday evening beginning at nine o'clock in the Little Theater Auditorium.

On Thursday evening at six-thirty the Annual Alumni Banquet will be held in the Gymnasium of the Old Science Building. It is presumed that all members of the faculty understand that they are cordially invited to attend this banquet even though they are not alumni of the college. Reservations may be made in this office today.

I should like to suggest that faculty members come to the reception in the Little Theater Auditorium immediately after the Commencement Exercises on Friday to pass a last word of farewell with members of the senior class and to meet the parents of graduates and friends of the school, Miss Crawford has charge of the arrangements.

At four o'clock on Thursday afternoon, the Board of Trustees of the Baptist Foundation will dedicate the fine new Foundation building. While this is not a college function, it is a highly significant college-related one. In establishing the Foundation and building the building, the Baptists are making educational history in Southern Illinois in that what they are doing marks a departure from traditional practice in denominational higher education. The dedication should be a very great occasion for the Baptists and for the College.

Summer Assembly Schedule

Assembly exercises during the summer term will begin at the same time as they have during the regular school year, but the period will be shortened to thirty minutes. Attendance at the Tuesday exercise will be required. Some entertainment numbers have been scheduled for the assembly periods. Notices of these entertainments will appear in the Weekly Bulletins.

Another Faculty Publication

Mr. Hal Hall has an article in the May issue of the Illinois Teacher entitled, "Improvements of Teacher Education." This article describes the participation of this college in the cooperative experiment sponsored by the Commission on Teacher Education of the American Council on Education.

Faculty Travel Statements, Student Time Sheets, and Other Invoices

Members of the faculty and other employees of the college are requested to turn in to the Business Office not later than June 3 travel statements covering expenditures for travel incurred during May or any months prior thereto. June travel statements should be left in the Business Office on June 30 if possible.

Student time sheets for services rendered by students who are paid on an hourly basis during May should be left in the Business Office not later than June 3. Likewise, June time sheets covering the services of such students during the month of June should be left in the Business Office on June 30.

June 30 marks the close of our fiscal period, and we are anxious to place in line for payment by June 30 all pay rolls and travel statements applicable to the year closing on that date.

Faculty Questionnaires Due Today

Mr. Hal Hall asks that the following announcement be made:

"Faculty members are reminded that the questionnaire, 'Some of the Functions of the School and the Teacher', is to be collected at the Faculty Meeting this week. The Frame of Reference Committee earnestly solicits your cooperation in this matter since the final revision cannot be drafted until the Committee has received the reaction of the faculty to this statement."

Books are Due in the Library

Mr. Bosley asks that the following announcement be made:

"All books borrowed by faculty members from Wheeler Library are due at the end of this term. If a faculty member needs to retain books for a longer period, it will be necessary to have them rechecked at this time. A complete faculty loan record is at the first floor circulation desk, and can be consulted by any who wish to see it."

Report on Milwaukee State Teachers College Curriculum

The following report of the visit by a committee of the faculty to Milwaukee State Teachers College under the auspices of the Commission on Teacher Education was prepared for the Bulletin by Mr. Mayor at the request of the Central Committee.

"Three years ago the Milwaukee State Teachers College introduced an experimental junior college area curriculum based on the following principal objectives: breadth of knowledge, ability to see relationships between different fields of knowledge, and appreciation of and participation in social and creative activities. The original plan called for a limited enrollment of about seventy freshmen each fall, the group to be chosen from volunteers. These students are required to take four academic areas, to meet requirements in English composition and foreign language, and to participate in a fifth area listed as the Area of Social and Aesthetic Experience. All other students in the first two years at Milwaukee must satisfy the older core-curriculum requirements, which are similar to the junior college requirements at Carbondale.

"The four academic areas each give eight semester hours credit, and the student registers for two of these areas a year. The Physical Science Area includes topics in astronomy, chemistry, physical geography and geology, mathematics, and physics. Lectures in the Biological Science Area touch upon anthropology, botany, conservation, health education, physiology, psychology, and zoology. The economic, political, and social institutions of the contemporary world are studied in the Social Science Area. The thought of successive culture epochs, with primary emphasis on literature, forms the basis of the Humanities Area. The fifth area is planned to provide experience in a variety of activities such as art, journalism, the dance, social organizations, and athletics. Each area is in charge of a chairman, with lectures being given in the area by three or four faculty members, usually from different departments.

The experiment started as a five-year plan and has been extended three years. Since only around forty students are in each of the area courses this year, the registration next year will not depend on volunteers alone. Grades of students are not now determined wholly by comprehensive examinations, as was the original plan. Some restrictions on cutting may be in effect next year. It is probable that the fifth area will be abandoned next year and the work of that area integrated with the other areas. These points are mentioned to emphasize that the program is experimental and that it is subject to change from year to year.

SPECIAL BULLETIN
Office of the President
Southern Illinois Normal University

June 2, 1941

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Important Announcement for all Classes

We have a somewhat belated announcement from the United States Army Recruiting Station in East St. Louis asking us to announce the plan to organize flying cadet units for training for the air service, composed entirely of men from a given college. These men will be promised that, barring unforeseen emergency, their unit will be kept intact throughout their period of training and perhaps longer. I believe it would be desirable for Southern to be represented by such a unit if enough men can be found to organize one.

I am asking, therefore, that this communication be read in all classes today and tomorrow.

Students who are interested in the proposal will register in the athletic office at their earliest convenience, after which a meeting of interested students will be called at an appropriate place by Mr. McAndrew before the close of the week.

SPECIAL BULLETIN
Office of the President
Southern Illinois Normal University

June 5, 1941

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Commencement Reception Tomorrow

Miss Crawford and the Social Committee have planned to have a short reception in the Little Theater Auditorium immediately following the Commencement Exercises. The purpose of this reception is to give the seniors a chance to have a last meeting with each other and with the faculty before they leave the campus.

In order that there may be an adequate faculty representation Miss Crawford has asked me to ask each department of the college to be represented by at least one person. The reception should not last for more than a half hour at most.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

June 9, 1941

Volume 6 Number 37

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Meetings

The Council of Administration will meet on Thursday afternoon at two o'clock in the President's Office.

Summer Conferences

The sixth Annual Educational Conference of Southern Illinois Teachers and Administrators will be held on the campus June 17, 18, and 19. This conference will be held in five half-day sessions beginning Tuesday afternoon, June 17. Programs will be distributed this week.

Each year the college attempts to secure a nationally-known educator to lead the conference, and this year presents Dr. Ernest O. Melby, Dean of the School of Education of Northwestern University, and Dr. Thomas E. Benner, Dean of the School of Education of the University of Illinois.

The usual exhibit of school equipment, texts, and supplies will be held in the Old Gymnasium at the time of the conference.

The Reading Laboratory Institute, a five day study conference on reading problems, will be held this year June 23-27. Dr. Ullin W. Leavell, well-known authority on reading methods and principal lecturer at last year's conference, will again give a series of eight lectures during the week.

Faculty members are invited to attend any of these meetings.

Since some of these meetings will occur during the morning hours, faculty members are invited to send in classes if they care to do so. Faculty members are also asked to be as lenient as possible with summer students who are taking either of the conference courses for credit and who may for this reason need to take their class cuts at that time.

Annual Janitors' School June 10-13

On June 10-13 the Sixth Annual Custodian-Engineers' School will be held on the campus. The sessions will run from 8:30 to 11:45 a.m., and from 1:00 to 4:00 p.m. For the fifth time the principal speaker will be Mr. L. C. Helm, formerly principal of the Minneapolis Janitor and Engineer Training School, and at present Superintendent of Operations and Chief Engineer at Teachers College, Columbia University. Mr. Helm is considered to be the outstanding man in America on the training of building custodians. Faculty members are invited to attend any of the sessions.

Another Faculty Publication

Mr. Elbert Fulkerson, Principal of the Carterville Community High School, has an article, "The Random Winging of the Left-Wingers", in Educational Administration and Supervision for March, 1941.

Hospital Subscriptions Due

Mr. John Dill, Chairman of the Committee to Raise Funds for the Carbondale Hospital, which put on its drive last year, has asked that the members of the faculty be reminded that pledges made to the hospital's rebuilding fund are now due and should be met during the month of June.

Notice Concerning Annual Book Exhibit

Mr. Emerson Hall is distributing today to all members of the faculty a notice concerning the Annual Book Exhibit at the time of the Educational Conference June 17, 18, and 19. Mr. Hall has done an excellent piece of work, and I should appreciate it if the faculty would cooperate with him in every way.

A Report on Merrill-Palmer School Visit Under Commission Auspices

Under the auspices of the Commission on Teacher Education, Miss Mott, Miss Babcock, Miss Denny, and Miss Johnson made a visit last month to the Merrill-Palmer School in Detroit. The official report of this visit which they have prepared is presented below:

"The Merrill-Palmer School in Detroit was founded in 1920 for the purpose of training young women for the 'functions and service of wifehood and motherhood and the management, supervision, direction and inspiration of homes.' The founders felt that the theory courses were being taught by most colleges and so they turned their attention to the establishment of laboratories for family education, parent education, and child development.

"The student personnel is made up of seniors and graduates from selected colleges interested in these areas of study. The enrollment is under 100 students, divided almost equally between graduates and undergraduates.

"The faculty consists of specialists whose education has been in the following fields: medicine, nursing, social service, home economics, child development and nursery school. Around the conference table they have developed a common philosophy of education.

"To minimize divisions between the various subject-matter areas the Merrill-Palmer School has organized 'majors' to study the different periods of human development and growth. The 'major' is not a series of lectures but is a focal point around which the work of the student centers through individual study, discussion periods, individual conferences with major leaders and specialist. The five majors are as follows:

1. Development of Pre-School Children
2. Development of Older Children
3. Family Life Education
4. Nursery School Teaching
5. Parent Education Laboratory

and the graduate courses

1. Development through Infancy and Early Childhood in the Family.
2. Development through Later Childhood and Adolescence in the Family.

The major each term must be accompanied by its appropriate minor. Of the thirty-seven minors offered thirty-five are laboratory courses. The activities in the minor courses are varied enough to allow each student to make a selection to meet her needs and interests and field of specialization and varied and comprehensive enough to cover areas or aspects of childhood education, parent education and social service.

"To interrelate knowledge and experience so that it may be incorporated into the learner's thinking, opportunity is given for observation, participation and student teaching. Observations are guided by class discussion and guide sheets; participation is offered by the Merrill-Palmer School in Nursery School and in

Recreational Clubs and also offered by Community agencies; student teaching is offered in the Nursery School at the Merrill-Palmer School and also by other schools in the community.

"Outstanding features, as we saw them, in the Merrill-Palmer School are: a common philosophy prevailing throughout the school, faculty combining in offering courses covering broad areas, correlation between laboratory and theory, utilization of community life, and observation and participation preceding student teaching."

SPECIAL BULLETIN
Office of the President
Southern Illinois Normal University

June 12, 1941

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Special Assembly for Men Students

There will be a special assembly of all men of the College between the ages of twenty and twenty-eight in the Little Theatre Auditorium on Friday morning at the assembly hour. The purpose of this meeting is to receive some information about the Naval Air Service and to see a moving picture illustrating life in this branch of the Service.

Lieutenant F. B. Hall of the Navy will be there to answer questions. He is particularly interested in meeting men who will almost certainly be called for military service during the coming year.

Faculty members will please read this notice in all classes today and tomorrow before the assembly hour.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

June 16, 1941

Volume 6 Number 38

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Meetings

The Council of Administration will meet on Friday afternoon at four o'clock in the President's Office.

Faculty Book Club Auction

The annual auction of books from the Faculty Book Club will be held on Thursday morning at 9:15 in Room 209 of the Main Building. Any faculty members who are interested in bidding on these books are invited to attend.

Change in Class Schedule

The Tuesday morning classes will be shortened to allow more time for the lecture of Mr. Russ Hoogerhyde, national archery champion, who will come to the college through the auspices of the Entertainment Committee. The class schedule will be as follows:

Tuesday, June 17

1st Hour --	7:05 -	8:00
2nd Hour --	8:05 -	9:00
Assembly --	9:05 -	9:55
3rd Hour --	10:00 -	10:55
4th Hour --	11:00 -	11:55
5th Hour --	12:00 -	1:00

Another Faculty Publication

"An Ammonium Chloride 'Chimney'", written by Dr. Neckers and Mr. Harry L. Davis, a sophomore student, was published in the Journal of Chemical Education, Volume 18, 1941. The article included photographs by Mr. Bill Horrell.

Sixth Annual Educational Conference This Week

We have distributed with this bulletin copies of the program of the Educational Conference which will be held on the campus June 17, 18, and 19. All members of the faculty are cordially invited to attend any of the sessions. Anyone desiring to attend the Administrator-Exhibitor Banquet at the First Methodist Church on Wednesday evening at 6:30 is asked to make his reservation at the table in the Old Science Building not later than noon on Wednesday. All faculty and students are urged to attend the assembly exercises on Thursday at which time Dean Melby will speak.

Absence of the President

Beginning today, I shall be away most of the time for six weeks teaching at Washington University. I shall be in the office on Saturdays. Mrs. DiGiovanna will make appointments for matters that are so urgent that they must be cared for.

The Sixth Annual Parent-Teacher Association Conference

The Sixth Annual Parent-Teacher Association Conference will be held on the campus on Tuesday, Wednesday, and Thursday of this week. The two leaders engaged this year are Mrs. Theodore Gleichman of Moline, 1st Vice President, and Mrs. Christian Koch of Rock Island, Rural Service Chairman, of the Illinois Congress of Parents and Teachers. These are outstanding leaders in the State and no doubt the high character of past conferences will be maintained.

Headquarters for the three day conference will be established in the Allyn Auditorium. Pamphlets will be available there for distribution. Mr. Cisne is distributing copies of the program in faculty boxes.

Mr. Cisne especially wants to emphasize the fact that the Conference will have charge of the assembly on Wednesday of this week. All students and faculty are cordially invited to attend.

Both Mrs. Gleichman and Mrs. Koch will be ready to hold conferences in classrooms at regular class hours on invitation of the faculty. The two speakers invite questions and suggestions in these classroom talks.

Faculty members may arrange with Mr. Cisne for attendance

at lectures on Tuesday and Wednesday in the Allyn Auditorium and for classroom conferences on Thursday.

At two o'clock on Thursday afternoon a meeting is planned for the general public. Parent-Teacher Association workers and others of the local and surrounding territory have been invited to attend. This meeting is to be in the nature of a general round-up of the more progressive phases of Parent-Teacher work. All interested faculty and students are invited to attend this closing session.

Announcement Concerning Missing Typewriters

Mr. Miles requests that the following announcement be made:

"When the accounting office made the usual audit of departmental inventories during the past two months, it was found that three typewriters had disappeared from the commerce department which could not be accounted for.

"Mr. Bryant is anxious for all departments of the college to examine the typewriters they are now using to ascertain whether or not any or all of the typewriters listed below may be found. Neither the accounting office nor the commerce department has a record of any transfers of these typewriters. The typewriters in question are:

1 only L.C. Smith #S-1235649
2 only Underwoods #4051520 and #2387835-5"

A Historical Field Trip

The Department of History and the Southern Illinois Historical Society are joining in sponsoring a historical field trip on Saturday, June 28. All members of the faculty and Summer Session students are invited to attend. The trip will be made by automobile.

The pilgrimage will start from the campus at 8:00 a.m., and will end at New Shawneetown at 2:10 p.m., with an address by Harry Howell, mayor of that community. Mr. Howell will talk on "The Moving of Shawneetown".

En route stops will be made at the Carnegie Library in Marion, the General Lawler monument in Equality, the Old Slave House at Hickory Hill, the salt works at Nigger Spring, and Old Shawneetown. Lunch will be served at the Host House at New

Shawneetown at 12:30 p.m.

Further information may be obtained from Mr. Beyer or Mr. Wright in Room 208, Main Building.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

June 23, 1941

Volume 6 Number 39

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Meetings

The Council of Administration will meet on Friday afternoon at two o'clock in the President's Office.

The Committee on Reallocation of Campus Space will meet in the Economics Office on Wednesday during the assembly hour. At this time all requests for additional space because of new staff members will be heard. All members of the Committee are urged to be present.

The regular monthly meeting of the faculty will be held on Wednesday afternoon, July 2, at two o'clock in the Auditorium.

Very Important Meeting of Full-Ranking Professors

On Wednesday afternoon at two-thirty all of the full-ranking professors of the College will meet in the Auditorium to decide upon recommendations for promotions in academic rank, and for the original classification of members of the faculty who were employed last year.

Mr. Muckelroy, the senior member of the group, will serve as chairman.

Faculty members who are new to the campus will understand that the number of professorships is limited to one-eighth of the total number of faculty members, that of associate professorships to one-fourth, and that of assistant professorships to three-eighths.

This is a rule adopted tentatively about ten years ago by the Normal School Board. It is not a rule of either the North Central Association or the American Association of Teachers Colleges, and it is not being strictly observed now by the other schools. However, it seems to be a good rule, particularly so in a school like ours, for it tends to make our professorship actually mean something. If half of the members of the faculty were full-ranking professors, as is the case in some teachers colleges, we could not expect the professorship to be very highly regarded here, and what is worse, we would cheapen the whole standing of the College in the estimation of the great universities.

It is obvious, therefore, that unless a professor retires or unless eight or more people are added to the faculty in any given year, no promotions to the rank of professor can be made. This year we have no professor retiring; hence, it is possible to make only one promotion to the rank of professor this year.

Annual Reading Clinic

Dr. Ullin W. Leavell, Head of the Department of Elementary Education at George Peabody College, will present a series of eight lectures at the second annual Reading Laboratory Institute to be held in Shryock Auditorium from June 23-27. Following these talks, practice in the use of diagnostic and remedial instruments will be demonstrated and classroom methods will be shown. Members of the faculty and student body are invited to attend.

Since the ability to read is the fundamental tool which is necessary for success in school, these reading clinics have a very great importance to all Southern Illinois. I should like to ask that all people who have any remote interest in the problem look into the conference to see whether it will offer them anything they can use and that members of the faculty do what they can to secure widespread interest and participation in it.

Southern Illinois Historical Society Field Trip

Members of the faculty are reminded of the historical field trip sponsored by the Department of History and the Southern Illinois Historical Society on Saturday, June 28. The trip will be made by automobile and faculty and students are invited to attend.

Play Night Thursday

On Thursday evening at 7:30 on the lower playing field a Recreational Play Night will be conducted under the auspices of the Men's Physical Education Department. All faculty and students are cordially invited to participate.

Information Requested for Senate Faculty Directory

Mrs. Neely, Chairman of the Faculty Senate, asks that the following announcement be made:

"The directory ordered several months ago by Miss Entsminger at the suggestion of the Faculty Senate has arrived. Cards are being prepared for it, and it will be set up in the Business Office before the beginning of the fall term.

"If there have been any changes since faculty members handed in the slips I sent out, I should appreciate being told of them. We are anxious to have this directory as nearly accurate as possible."

Appointment to State Higher Education Committees

At a recent meeting of the State Council of State Supported Institutions of Higher Education in Illinois which was held at Macomb, it was decided to appoint four State committees in addition to the existing Committee on Graduate Study to investigate various aspects of the problem of teacher training for the schools of Illinois. The plan is that each college shall appoint a committee to investigate one of the areas under consideration, and that the chairman of each local committee will be a member of the state committee to bring together the results of study in the separate institutions, and presumably to formulate policies for the future guidance of the state schools in Illinois on the matters under discussion. We are listing below the members of the local committees on each problem.

The following explanation of the functions of the committees have been prepared by Mr. Ted Ragsdale of the Education Department, who is general chairman of the whole program for Southern Illinois Normal University and our representative on the State Committee for Graduate Study.

"In the Committees for the Training of Elementary and Secondary Teachers, the idea is to plan a curriculum for a five-year program leading to the Master's Degree, so that the fifth year will be an integral part, rather than just a separate year of graduate work. In other words, the graduate work will be planned with reference to what people have had by way of preparation in the first four years.

"The third committee is expected to study the basis for admission and retention of students in the teacher training program. So far, scholarship is the only basis of retention and selection. This committee will consider the question of what else can be used in the way of tests or other factors that may

be taken into account in selecting students and keeping them in school.

"The fourth committee will explore the possibilities of having internes to actually prove their ability in teaching before they are graduated and see what plans can be worked out with the public school systems for putting such plans into effect."

Committee on the 5-Year Program for the Training of Elementary Teachers

Mr. Lawson, Chairman
Miss Entsminger
Mr. Cisne
Mr. Bosley
Mr. E. E. Hall

of Secondary Teachers

Mr. Hal Hall, Chairman
Mr. Warren
Mr. Cramer
Mr. Neckers
Miss Peacock

On Selective Admission and Retention

Miss Shank, Chairman
Mr. Scott
Mr. Mayor

On Student Teaching and Internship

Mr. Merwin, Chairman
Mr. Bracewell
Miss Krause
Mr. Thalman
Miss Barbour

Another Faculty Publication

An article by Dr. Borkon entitled "The Influence on the Thyro-parathyroid Glands on a Remaining Kidney" appeared in the American Journal of Physiology for June, 1941.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

June 30, 1941

Volume 6 Number 40

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Meetings

The regular monthly meeting of the faculty will be held on Tuesday afternoon at two o'clok in the Auditorium.

The members of the Council of Administration are asked to remain at the close of the Faculty Meeting on Tuesday for a short meeting.

The Faculty Senate will meet on Wednesday during the assembly hour and the third hour in Mrs. Muzzey's office. Members will please notice the change of date.

Department Heads Check Annual Payroll

Department heads are asked to check with Mrs. DiGiovanna to see that there are no misunderstandings about the annual payroll for next year. Faculty members who desire leaves of absence and have not definitely stated so should see that this information is turned in the Office within the next few days.

School Closes Friday

It goes without saying that school will be closed on Friday of this week because of the Fourth of July.

Faculty-Student Party

A faculty-student party will be given by the College Social Committee at seven o'clock Tuesday night. The party will be held on the lawn of the campus between the New Gymnasium and Main Building. All faculty members and their wives are invited to attend. The Social Committee requests that at least one representative from each Department be present.

Miss Shank and Mr. Ragsdale to Curriculum Committee

In the yearly report of the Curriculum Committee there is a recommendation that the Registrar and the person in charge of sophomore registration be considered as ex-officio members of the Curriculum Committee. This recommendation was brought before the Council of Administration and met with their unanimous approval. Therefore, we shall consider Miss Shank and Mr. Ragsdale as ex-officio members of the Curriculum Committee.

Workshop Representatives for This Summer

Faculty members will be interested in seeing a list of the people selected for Workshop experience under the auspices of the Commission on Teacher Education this summer, and the problems on which they are to work. This list follows:

Name		
F. G. Warren	University of Chicago	Development of a course in Child Growth and Development.
H. E. Bosley	University of Chicago	Development of a course in Child Growth and Development.
Douglas Lawson	Northwestern U.	Development of a course in Methods combined with Practice Teaching.
Ward Dillow	Northwestern U.	In-Service Education of Rural Teachers.
Willis Swartz	Northwestern U.	Development of an Honor Course.
George Bracewell (proposed)	Northwestern U.	Development of a course in Curriculum Development.
Wanda Gum (proposed)	Northwestern U.	Development of a Syllabus for Orientation Course.
Emerson Hall	Furman University, South Carolina	The preparation of a Handbook for County Superintendents which will aid them in the Development of Community Schools.

Report of Visit to Minnesota University General College

The following is a report on the visit of Mr. Brainard and Miss McLane to the University of Minnesota to observe the general

college program of the University. This visit was made under the auspices of the Committee on Teacher Education. Under the direction of Dean McLain, who has now accepted the presidency of Hampton Institute, the University of Minnesota developed one of the most talked about general education programs in the United States. The report of our faculty committee follows:

"The curriculum of the General College is designed to meet the needs of its students who come from two broad groups. In the first group are students whose original enrollment in the college is from choice. The other group is composed of those who have transferred from other colleges or those who do not yet know in what college they wish to be. This particular group enrolls in the General College not from choice, but from necessity, because of low achievement in high school or because of a deficiency in certain requirements.

"The curriculum of the General College may be summarized by the following quotation from Curriculum Making in the General College, page 17.

> 'The course offerings set up in the college to help the student in working out individually satisfying and socially acceptable relationships may be classified roughly as of two types: one, a group of life-centered courses focused directly on individual, home-life, social-civic, and vocational orientation; the second, courses which are, in general, unified around a field of knowledge. In actual practice, no such clear-cut distinction can be made, as will appear later. Progress in the General College is measured officially by passing of comprehensive examinations, the passing of six such examinations being considered sufficient scholastic achievement to entitle a student to the Associate of Arts degree. Each comprehensive area represents from 12 to 18 hours of study unless the student has had unusual out-of-college experiences.'

"In the fields of knowledge the following courses are offered: the general arts, human biology, literature speech and writing, and the physical sciences. A student may select to take all of his work in the General College, selecting in addition to the "core" courses the courses in the general fields of knowledge, or he may elect courses outside of the General College and omit certain courses in the broad fields of knowledge. At the completion of six comprehensive examinations, the student is awarded the degree of Associate in Arts. He may get this degree after four quarters of work or six quarters of work; that is, at the end of two years.

"The college maintains a most elaborate system of student counselling. It employs three full-time personnel experts and

two assistants. The counselling work is in charge of Mr. R. B. Embree, a young man with the rank of an instructor, who, in addition to his regular work, is endeavoring to complete his doctorate. It is the function of the Counselling Service to become acquainted with as many of the students as possible, to learn their weaknesses and their strong points, as well as any other conditions which may influence their behavior. It should be pointed out that in addition to this professional service, each faculty member of the college has about forty to fifty students for whom he is responsible as a counsellor. In order to carry on this Counselling Service, it should be said that the faculty member carries a teaching load rarely exceeding twelve hours per week.

"Occupational records of graduates of the General College indicate that many of the students are most successful in their work. Employers have expressed the opinion that the students are more alert than many four year students to the problems of their environment; they take a greater interest in their work; and in general seem to be able to make their social adjustments more readily. For a large number of students, then, the General College is meeting a distinct need."

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

July 7, 1941

Volume 6 Number 41

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Meetings

The Council of Administration will meet on Friday afternoon at two o'clock in the President's Office.

College Assembly Changed to Wednesday for Important Lecture

The regular assembly exercises this week will be held on Wednesday morning instead of Tuesday. At this time, Mr. Clarence W. Sorenson, staff correspondent for the Columbia Broadcasting System, will appear as one of the features of the College Entertainment Program. His offering, which is a lecture illustrated with moving pictures, was described in detail in last week's Egyptian.

Members of the faculty are asked to make this announcement in all of their classes today and tomorrow. We should also like for you to announce the following change in the class schedule:

Wednesday, July 9

1st Hour --	7:05 -	8:00
2nd Hour --	8:05 -	9:00
Assembly --	9:05 -	9:55
3rd Hour --	10:00 -	10:55
4th Hour --	11:00 -	11:55
5th Hour --	12:00 -	1:00

Faculty Picnic July 11

The notices of a Faculty Family Picnic on July 11 were sent out last week by two committees from the Faculty Wives Club, with the approval of the College Social Committee. It is hoped that nobody was overlooked in the distribution. Anyone who was accidentally slighted should bring that fact to the attention of Mrs. Neely. The picnic will take place at the Midland Hills Country Club. All faculty members are

asked to enclose fifty cents with their reservation slips.

Regular Child Guidance Clinic This Week

On Wednesday, Thursday, and Friday of this week the summer term clinic of the Bureau of Child Guidance will be held on the campus. Three of the members of the staff of the Chicago Institute of Juvenile Research will be here to cooperate with the local staff.

In addition to the individual case studies which will be made of children coming here to the clinic from several different communities of Southern Illinois, a forum and two seminars will be held for the benefit of college students and of faculty members who are interested in improving their understanding of boys and girls.

On Wednesday, July 9, from 2:00 to 3:00 p.m. a seminar for teachers and critics of the elementary and rural schools will be held in room 101, Main Building. On the same day in room 107 Main Building there will be a seminar, from 2:00 to 3:00, for the student teachers and critics of the University High School.

For the discussion at these seminars case studies will be selected from the communities in some other sections of the state. However, the cases studied will be representative of children in the elementary school and high school respectively. These seminars will be conducted by members of the staff of the Institute for Juvenile Research.

Thursday, July 10, at 9:15 a.m. an open forum will be conducted by Mrs. Augusta Jameson in Shryock Auditorium. Her topic is to be "Child Guidance in Education." Students and faculty are invited to attend.

Interviews with the child, the teacher of the child, and the parents of the child, together with testing of the individual cases, will be taken care of by the Staff from the I.J.R. There will be a formal staffing of all cases brought here at which time there will be a discussion of the details of the problem involved together with suggestions to teachers and parents for correcting the trouble.

The members of the Chicago Staff of the Institute for Juvenile Research are Dr. Maurice Kaplan, psychiatrist, Mrs. Augusta Jameson, senior psychologist, and Miss Mary Alice Kendrick, social worker.

Annual Departmental and Agency Reports are Due

The annual reports of the various departments and independent agencies of the College ought to be turned in to the President's Office some time before the close of the summer term. About half of these reports have already been received.

We should like to have the rest of them as soon as the members of the faculty who are responsible for them have time to get them ready.

More Faculty Publications

An Icarian in Nauvoo

An article by Mr. Sherman B. Barnes, "An Icarian in Nauvoo", appeared in the Journal of the Illinois State Historical Society for June, 1941. Mr. Barnes also reviewed a book for the July 2, 1941, issue of The Christian Century.

Some Correlations between Health, Intelligence Quotient, Extracurricular Activities, and Scholastic Record

An article with the above title by Dr. Marie A. Hinrichs was published in The Research Quarterly for May, 1941. This second publication which we are announcing this week deserves special attention and review in the faculty bulletin for three separate reasons:

First, it represents a very careful piece of personnel research of our own student body, both the method and result of which should interest every person on the campus who has anything whatever to do with personnel work.

Second, it uses as its references mostly materials from published and unpublished studies that have been worked out on this campus. The list of these references is interesting as an index of the fact that members of our faculty are aggressively and intensively studying the immediate problems of the College.

Third, it brings into focus a fact that all of us should already know, namely, that physical fitness acts as a sort of catalyst for everything else the student does. Hence proper housing, good diet, good health habits, adequate treatment and prompt correction of physical defects emerge as critically important factors in the education of the student.

The examination of the draft army is throwing some additional light on the degree to which we are still failing

to take proper care of the physical welfare of the young people of the country. Southern Illinois Normal University, if it is to do its duty to this region, must come to grips with this problem, both directly through the students who are in residence on the campus, and indirectly through its influence on the schools of the region.

Appreciation to Our Friends at Springfield

Mr. Swartz brought to the Office a copy of a letter which he is writing Representative A. A. Brands, thanking him for his interest in somematters about which Mr. Swartz saw him during the session of the Legislature, and expressing general appreciation for Mr. Brands' courtesies. We should have mentioned in faculty meeting last week that other members of the faculty who have received courtesies of any sort from members of the Legislature during the session might write letters expressing their appreciation.

As was pointed out in the faculty meeting, the session of the Legislature just closed was one of outstanding progress for education in general in Illinois. We certainly should express our appreciation to all of those who had part in bringing this about.

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

July 14, 1941

Volume 6 Number 42

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Meetings

The Council of Administration will meet on Friday afternoon at two o'clock in the President's Office.

Change in Assembly Schedule

The regular assembly exercises this week will be held on Wednesday morning instead of Tuesday. At this time, Mr. Gordon Dilworth, young American baritone, will present a concert.

This past week Mr. Dilworth appeared in the Municipal Opera production of "The Three Musketeers."

All members of the faculty are asked to make this announcement in all of their classes today and tomorrow. We should also like to have the following change in the class schedule announced.

Wednesday, July 16

1st Hour --	7:05 -	8:00
2nd Hour --	8:05 -	9:00
Assembly --	9:05 -	9:55
3rd Hour --	10:00 -	10:55
4th Hour --	11:00 -	11:55
5th Hour --	12:00 -	1:00

Summer Term Examination Schedule

The final examination schedule for the summer session follows:

Thursday, July 31

First hour classes - 7:00 - 9:00
Second hour classes- 9:30 - 11:30

Third hour classes - 12:00 - 2:00

Friday, August 1

Fourth hour classes - 7:00 - 9:00
Fifth hour classes - 9:30 -11:30

Faculty Book Club Auction

The second Faculty Book Club auction will be held on Thursday, July 17, at the assembly hour in room 206 of the Main Building.

A Very Important Faculty Publication

The American Council on Public Affairs has recently published a monograph by Mr. Segal of the Economics Department, which is entitled "The Norris-LaGuardia Act and the Courts". The selection of this monograph by the American Council is a highly significant honor for Mr. Segal and for the College.

The importance of the document may be judged by the fact that the introduction was written by Judge Joseph A. Padway, General Counsel of the American Federation of Labor.

A copy of the monograph has been placed in the library.

Southern Illinois Social Welfare Conference This Week

On Friday morning, July 18, the Conference of the Southern Illinois Welfare Association opens in Shryock Auditorium and continues through to Saturday afternoon. This organization embraces twenty-six Southern Illinois counties and is designed both for professional social workers and for lay citizens who are interested in social welfare problems.

Among the outstanding people who will appear on this program is the Director of Welfare of the State of Illinois, Mr. Rodney H. Brandon, who did a most distinguished piece of work during a previous term as Director of Public Welfare in the Emerson administration. We are hoping to set up some highly important cooperative relations between the Department of Public Welfare and the College; hence, Mr. Brandon's visit may have great importance.

Copies of the program will be distributed in faculty boxes. Faculty members desiring to attend the Brandon dinner should make reservations before Friday morning.

No Additional Budget Allowances

On returning from St. Louis this week, I found on my desk about ten requests for budget allotments above those made by the Faculty Committee for the various agencies. Most of these were for extra student help. Since practically no money was left at the disposal of the President for extra student help allottments, it is quite useless for members of the faculty to make any such requests. A budget does not mean a thing if the departments do not expect to abide by it.

I am asking Mr. Miles to make it a set rule that no department or college agency is to have any more student help during the coming year than they have had in the past year, unless they have made specific and definite arrangements to do so, or unless additional amounts were allotted by the Budget Committee.

This applies even in cases where the department feels able to use money allotted for other purposes for wages for student help. Since we shall have a declining enrollment, and since student help is paid out of tuition income, we should be substantially reducing instead of increasing student help budgets.

Final Analysis of the Appropriation

Now that the session of the Legislature is closed and the budget for the biennium is set up, it is possible for us to get a little perspective on exactly what the results have been. The following table will show the comparison between the expenditures for 1939-41 and for 1941-43, together with the increases.

In the permanent improvements item such a comparison is not possible since appropriations for permanent improvements were made in a different way this year from what they were last year.

Our total budget amounts to almost exactly one and one-third million dollars for the biennium.

ANALYSIS OF APPROPRIATIONS

	1939-41	1941-43	Increase
For Current Expenditures:			
For salaries and wages; President, faculty, clerical and operating forces	$846,670	$948,363	$101,693
For office expenses	4,100	6,000	1,900
For travel	3,500	6,000	2,500
For operation	60,500	76,000	15,500
For repairs and equipment	67,450	69,310	1,860
Sub-totals for current expenditures	$982,220	$1,105,673	$123,453
Percent of increase in current expenditures			12.55%
For Permanent Improvements:			
For completion and equipment of Training School		$125,000	
For general rehabilitation		25,000	
For real estate in way of campus development		68,000	
For moving and repair of farm buildings		10,000	
For new Training School and painting and repairs of old buildings	$522,750		
Estimated additional allotment from Department of Registration and Education -- lump sum for general rehabilitation for plumbing, wiring, etc.	50,000		
Sub-totals for permanent improvements	$572,750	$228,000	
TOTAL FOR THE SOUTHERN ILLINOIS NORMAL UNIVERSITY			$1,333,673

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

July 21, 1941

Volume 6 Number 43

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Meetings

The Council of Administration will not meet this week.

Final Grades for Graduating Seniors Due August 1

Final grades for graduating seniors are to be submitted to the Registrar, August 1, before the faculty members leave the campus. Blue cards for this purpose will be placed in faculty boxes. These grades must be final and agree with the grade cards turned in the next week so far as "C's", "D's", and "E's" are concerned, unless approval is given by the Office indicating that the change of grade does not change the graduation status.

Final Grades Due Tuesday, August 5

All final grades with final grade sheets and cards are due in the Registrar's Office by the close of the day, Tuesday, August 5.

Some New Regulations on State Travel

The following is an extract from a letter written by Finance Director George B. McKibbin to the heads of all state agencies. The request contained in the announcement is sensible and reasonable; and the Business Office will be responsible for seeing to it that we comply with it in all respects.

"It has been noted that some employees of the State are using their private automobiles between points where train service could be used. Also some have been charging one way fares when round trip tickets could be purchased at lower rates.

"There is little excuse for automobile trips between Chicago and Springfield where there is adequate train service.

These round trips by automobile cost the State $20.00 at five cents per mile, or $16.00 at four cents per mile; whereas the round trip train fare is only $6.75 for coach or $10.00 first class, including parlor car seat each way.

"These practices mentioned above must be corrected and each employee should be as careful of spending the State's money as he would be if it were his own. In this way your Department will be contributing to a considerable extent to the program of economic administration of government to which this Administration is pledged."

Professional Preparation of Secondary School Teachers at The University of Minnesota

The following is a report to the faculty presented by Mr. F. G. Warren and Miss Louise Bach who returned some weeks ago from a visit to The University of Minnesota, sponsored by the Commission on Teacher Education:

"Professional preparation of prospective seconday school teachers begins in the junior year. Within the first two years all students have had six quarter-hours of general psychology, taught in the psychology department, but not related to the professional preparation of teachers. In the junior year the student's program has been as follows: Fall quarter, educational psychology, 3 quarter hours; Winter quarter, general methods, 3 quarter hours; Spring quarter, principles of secondary education, 3 quarter hours. In the senior year, the program has been: Fall quarter, special methods, 3 quarter hours, and student teaching, 3 quarter hours; Winter or Spring quarter, 3 additional hours of student teaching.

"For the past two years in an endeavor to improve this program the College of Education has been carrying on an experimental program in which certain groups of students (called the experimental groups) had their junior year sequence reorganized, while the remaining students (called the control groups) followed the conventional plan. For the experimental groups the major changes instituted in the junior year sequence were these:

1. Most of the material formerly taught in the third quarter as Principles of Education was taught in the first quarter.

2. The course began with a consideration of the philosophical background of education and its place in society.

3. Integration of materials was attempted in each quarter, but was more complete in the last two quarters which were concerned more with educational psychology and general methods.

4. Supplementary student activities were introduced to enrich their experiences and broaden understanding. Among these were individual case studies of high school pupils, demonstrations of different activities of teachers and of teaching, moving pictures of school activities and procedures, faculty conferences with students, class discussions of issues, and extensive supplementary reading lists.

"All the instructors attended each session of the class. Weekly conferences of the instructors were held to consider problems, issues, materials, methods or other matters relating to the work. A competent research assistant worked with the instructors, attending all meetings of the class, conferences of instructors, and conferences of instructors and students; read all references on the reading lists, and assisted in setting up case-study projects or other student experiences. On the basis of these experiences the assistant constructed the measuring instruments which constituted the means for objective evaluation of the reorganized sequence.

"At the end of the first year of the experiment all the students were measured by: (1) a comprehensive examination on information concerning education, (2) a comprehensive examination on ability to apply information, and (3) an educational attitude scale. On the information test and on the applications test, the experimental groups showed significant superiority. Results of the past year's tests are not yet available but the education staff is unanimous in approval of the reorganized program. Now under way is a cooperative investigation of the possibilities of better articulation of the junior sequence with the practice teaching and special methods of the senior year. Need is felt for increasing the junior year sequence from 3 quarter hours to 5 quarter hours each quarter."

FACULTY BULLETIN
Office of the President
Southern Illinois Normal University

July 28, 1941

Volume 6 Number 44

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Meetings

The Council of Administration will meet on Tuesday at two o'clock in the President's Office.

For Student Organization Sponsors

Faculty sponsors of student organizations are requested to leave in the Accounting Office all unpaid but approved invoices chargeable against student organizations sometime before the close of the summer session. Likewise, the cash receipts of student organizations should be left with the cashier in the Business Office.

Senior Exemption from Final Examinations

A number of the members of the faculty have inquired about the exemption of graduating seniors from examinations. This is an old college tradition which probably does not have anything to recommend it except the desire of the seniors to avoid the necessity of taking the examinations. However, we shall continue to abide by it for the time being.

The rule is that members of the senior class who were not exempt from final examinations in June, that is, seniors who are finishing in the summer term and were not here at all during the spring term, will be exempt from the final examinations. A senior is not entitled to two exemptions.

Fall Term Opening

The College will open on Monday, September 8. Freshman Orientation begins at seven o'clock on that day. Preliminary registration for sophomores, juniors, and seniors begins Tueday, September 9, at nine o'clock and continues until Wednesday noon. During that time, sophomore advisers and heads of departments

should be in their offices.

Final registration begins at one o'clock on Wednesday afternoon, September 10, and continues through Thursday until all students have been registered. Final registration will take place in the Old Science Building as usual.

Classes will meet regularly beginning Friday morning. There will be no sessions on Saturday.

The Senate Faculty Directory in Business Office

The Faculty Directory has been completed by the Senate Secretary, Mrs. Muzzey, and will be placed in the Business Office this week. The permanent items -- office number, home telephone, and the like are now entered in this file. Shortly after the beginning of the fall term, faculty members will be given an opportunity to fill in their class schedules. This practice will be followed every term thereafter.

More Faculty Recognition

Mr. Shryock has recently been invited to submit a maximum of six of his own paintings to the American Library of Color Slides. These slides will be available for rental to Museums, Colleges and Lecturers and are also for sale. Further details about this fine recognition for a member of the faculty may be found in the last issue of the Egyptian.

Library Materials are Due

All Wheeler Library books and periodicals are due Wednesday, July 30. Faculty members wishing to keep books over summer vacation must present them at the library for renewal.

SPECIAL BULLETIN
Office of the President
Southern Illinois Normal University

July 30, 1941

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Vote on the Water-Works Bond Issue

I am sure that members of the faculty appreciate the very great importance of having a favorable vote on the bond issue to pay for tapping Crab Orchard Lake. The election will be held on the 25th of August. Mr. Fly of the water-works has informed me that members of the faculty leaving on vacation may vote by absentee ballot in the City Clerk's Office in the City Hall this week.

I would like to urge that all members of the faculty who are leaving exercise this privilege before they go.

The New Certificating Law

Attached to this bulletin there is a mimeographed copy of a summary of the new certificating law which Miss Shank and Mr. Merwin prepared at the request of the Council of Administration.

Since certain aspects of this law have a bearing on our enrollment for the Fall Term, we would like to have these provisions called to the attention of the students.

The most important fact is that this Fall Term will be the last term in which a high school graduate presumably could register and succeed in certificating under the old two-year provision, since the possibility of doing this will end on July 1, 1943.

This information should be widely disseminated in the area which the College serves.

Provisions from the New Certificating Law

A Limited Elementary Certificate, valid for four years, for teaching in the lower nine grades, shall be issued to graduates with a bachelor's degree, with sixteen semester hours (twenty-four quarter hours) in Education, including five semester hours (seven and one-half quarter hours) in student teaching, the academic professional courses to be approved (determined) by the State Examining Board.

This certificate shall be issued upon examination to applicants who have completed sixty semester hours (ninety quarter hours) in elementary training courses, including ten semester hours (fifteen quarter hours) in Education, five of which shall be in student teaching.

Other certificates requiring the bachelor's degree are the Limited Kindergarten-Primary and the Limited Special. Each of these may be obtained by examination after two years of college credit.

The Limited Vocational Certificate for grades 7-12 shall be issued to persons who have met the requirements of the State Examining Board (to be determined).

A Limited High School Certificate will still be issued on the bachelor's degree with sixteen semester hours in Education, five of which shall be in student teaching, other courses to be approved by the State Examining Board.

The Supervisory Certificate will be essentially the same as at present.

A Junior College Certificate requires a master's degree, including twenty semester hours in education and a major in the teaching field.

Life Certificates will require a master's degree.

The State Examining Board consists of the Superintendent of Public Instruction, Chairman, the President of one of the five state teachers colleges, the President of one of the non-state colleges, and a Professor of Education in one of the graduate schools in Illinois; a city superintendent, a high school principal, and an elementary school teacher; and three county superintendents. All are to be appointed by the Superintendent of Public Instruction.

All certificates valid at the time this act goes into effect shall be continued in force and be renewable upon evidence of satisfactory professional growth. Such professional

growth may include, but shall not require, additional college attendance.

This act shall be in effect on and after July 1, 1943.

Most of our two-year people are candidates for the Limited Elementary Certificate. This will thus be issued for two more years. It is possible for a new student entering this fall to receive a Limited Elementary Certificate before July 1, 1943.